



ITU Regional Workshop Towards Universal and Meaningful Connectivity for Arab Region

Algiers – Algeria, 11-12 November 2024

Information for participants

VENUE OF THE WORKSHOP

The Workshop will be held from 11 – 12 November 2024 at the following address:

Venue: Ecole Supérieure D'hôtellerie et de Restauration (ESHRA)
Address: Route Nationale 11, Aïn Benian, Alger 16202

COORDINATORS

ITU Coordinator

Mrs. Rouda Alamir Ali
Programme Officer
ITU Arab Regional Office
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Workshop Coordinator

Mr. Mohamed Amine Benziane
Algérie Télécom
E-mail: mohamed.benziane@algerietelecom.dz

REGISTRATION AND WORKING HOURS

The on-site registration of participants and distribution of documents will take place in the venue on 11 November 2024 at 08:30 am. The opening session will start at 09:00 am. Working hours are from 09:00 to 16:30.

HOTEL RESERVATION

Kindly be advised that it is recommended for participants to reserve their hotel accommodations via telephone, fax or E-mail, directly with the hotels of preference, indicating their arrival schedules before **5 November 2024**, with a copy to the Workshop Coordinator: Mr. Mohamed Amine Benziane (E-mail: mohamed.benziane@algerietelecom.dz; Mobile: +213 673 47 37 69).

Please be aware of the fact that the transportation between the hotels and the airport will be provided only for delegates who are staying in the official recommended hotels located near the venue.

List of Recommended Hotels:

Name of the hotel	Star	Price (Dinar DZD)	Address	Phone	E-Mail
Hôtel Mercure Alger Palais Des Congrès Ain Benian	5*	-16 600 DA breakfast included -22 000 DA Breakfast and diner included	ROUTE NATIONALE N°11, LOTISSEMENT N°03, 'Ain Benian, Algeria (4,3 km)	+213 21 999 000	h9817-re@accor.com
HOTEL SHERATON	5*	-32 000 DA breakfast not included -35 000 DA breakfast included -42 000 DA breakfast and diner	Boite postale 62, Club des Pins, Staouali Alger (5,6 km)	+213 21 377 777	www.sheratonclubdespins.com
HOTEL HOLIDAY INN Algiers (Cheraga)	4*	-20 700 DA breakfast included -25 200 DA breakfast and diner	02 Route d'Ouled Fayet, Dely Ibrahim, Cheraga- Alger 16320 (11,4 km)	+213 23 28 58 58	algct.reservations@ihg.com
Hôtel Golden Tulip Opera Algiers	4*	-14 500 DA breakfast included	Ilôt N° 27 Section 02, lot 14 Cité Administrative, Ouled Fayet (10,6 km)	+213 550 33 33 55	reservation@goldentulipoperaalger.com

- Please be aware that there is a city tax that needs to be paid at the recommended hotels. Rates vary between 500 to 600 DA per day.

VISA PROCEDURE

A valid passport & visa are required to enter Algeria. Each participant is requested to consult the Embassy of Algeria in his/her country of origin to obtain the visa.

In case there is no Embassy or Consulate of Algeria in your country, it is recommended to send, at least three weeks before the workshop, a copy of your passport to:

The Workshop Coordinator:

Mohamed Amine Benziane

E-mail: mohamed.benziane@algeriatelecom.dz

Mobile: +213 673 47 37 69

ARRIVAL AT AIRPORT

In order to secure reception at the airport and transportation to hotels, participants are requested to fill the Hotel Reservation Form and send it to the hotel they choose for accommodation.

TRANSPORTATION

Hotels officially recommended are located close to the event.

For those who wish to take a taxi, it is strongly recommended that you only use taxis with a light sign, available near the exit of the airport.


CURRENCY

The official currency is the Algerian Dinar (**DZD**).

Banks are opened from Sunday till Thursday, from 09:00 to 14:00.

Visa, American Express, Access/MasterCard, Diners Club cards and travelers checks **can be used**.

The exchange current rates in Algeria as of Oct. 2024 are as follows:

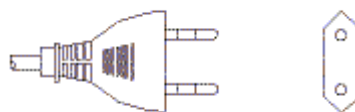
 Dollar	133.27 DZD
 Euro	145.63 DZD

CLIMATE

The event will take place in the winter, with temperatures in Algeria between 15°C and 22 °C (average).

ELECTRICITY

AC power voltage in Algeria is 220V, frequency ~50Hz. Most electrical outlets are as shown below.



Services available for participants during the Workshop

Information display

It will be located outside the main workshop room and will provide information on many issues of interest of the participants and will forward to other services, such as city tour and transfers, mail, medical care, communications, etc. It will also be the place where you should deliver or collect lost items.

Communication center:

Internet Access free of charge will be available at the event workshop room.

Security:

For security reasons, all participants should be permanently using their badges during the workshop and in all social activities.

Medical Assistance:

Emergency and urgency medical assistance will be provided free of charge within the premises where the workshop will take place. Nevertheless, it is advised to take out international travel insurance to cover any medical expenses in case of medical treatment

GENERAL INFORMATION

General Information about Algeria:

Government	People's Democratic Republic of Algeria
President	Mr. Abdelmadjid TEBBOUNE
Prime Minister	Mr. Nadir LARBAOUI
Area	2 381 741 km ²
Population	41,3 millions
Capital	Algiers
Official Language	Arabic, Tamazight
Country Code	213
Time Zone	GMT + 1