



**ITU Training Course on Business Planning  
for ICTs Broadband Infrastructure  
Development for Arab States**



MINISTÈRE DE LA COMMUNICATION  
CHARGÉ DES POSTES ET DES  
TÉLÉCOMMUNICATIONS

**Djibouti-Djibouti City, 19 -21 Nov. 2023**

## ***Practical information***

### **VENUE OF THE TRAINING**

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The Training will be held from 12-21 Nov. 2023 in Djibouti at the following address:

Venue: Hôtel Kempinski Palace

Address: Lot du Heron

### **COORDINATORS**

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#### **ITU Coordinator**

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#### **Host Country / Training Coordinator**

Feycal Khaireh Chirdon  
ICT Development Director  
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### **REGISTRATION AND WORKING HOURS**

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The registration of the participants will take place on 19 Nov. 2023 at 09:00am. The opening session will start at 09:30am. Working hours are from 09:30 to 17:00.

## HOTEL RESERVATION

Kindly be advised that it is recommended for participants to reserve their hotel accommodations via telephone, fax or E-mail, directly with the hotels of preference (ranging from 4 to 5 stars) indicating their arrival schedules before **20 October 2023** with a copy to Meeting Coordinator ([feycal.khaireh@communication.gouv.dj](mailto:feycal.khaireh@communication.gouv.dj); phone:+253 77842292).

### List of Recommended Hotels

Hotel	Star Rating	Facilities Included	Distance to Venue	Daily Room Rate (\$)			Contact
				Simple	Double	VIP	
<b>Djibouti Palace Kempinski</b>	5 Stars	BREAKFAST-WIFI	Venue	249	343	540	Tel: 21 32 55 55
<b>Sheraton Djibouti</b>	4 Stars	BREAKFAST-WIFI	3.6 Km	260	290	310	Tel: 21 32 80 00
<b>Capital Hôtel</b>	3 Stars	BREAKFAST-WIFI	1.8 km	150	---	200	Tel: 21 35 53 53
<b>Le Laurier Hotel</b>	3 Stars	BREAKFAST-WIFI AND GYM	2 km	100	132	---	Tel: 21 34 23 80
<b>Comfort Hotel</b>	2 Stars	BREAKFAST-WIFI	2.3	70	---	150	Tel: 21 34 40 01
<b>Escale international hôtel</b>	3 Stars	BREAKFAST-WIFI	1.8 km	160	---	450	Tel: 21 25 78 88
<b>Hôtel Atlantique</b>	3 Stars	BREAKFAST-WIFI	1.7 km	137	152	162	Tel: 21 33 11 00
<b>Menelik Hotel</b>	2 Stars	BREAKFAST-WIFI	2.3 km	36	147	---	Tel: 21 35 11 77
<b>Golden airport hôtel</b>	3 Stars	BREAKFAST-WIFI AND GYM	7.5 km	130	169	225	Tel: 21 34 96 10
<b>Hôtel Residence l'Europe</b>	4 Stars	BREAKFAST-WIFI	2.4 km	166	204	---	Tel: 21 35 50 60

<b>Virginia Hotel Djibouti</b>	2 Stars	BREAKFAST-WIFI	6.3 km	83	90	111	Tel: 21 25 45 45 BP: 3539
<b>Hotel Auberge le héron</b>	2 Stars	BREAKFAST-WIFI	1.4 km	74	90	---	Tel: 21 32 43 43
<b>Résidence Lagon Bleu</b>	3 Stars	BREAKFAST-WIFI	1.8 km	65	100	---	Tel: 21 35 58 21

## VISA PROCEDURE

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A valid passport & visa are required to enter Djibouti. Each participant is requested to consult the Djiboutian Embassy in his/her country of origin to obtain the visa.

In case there is no Embassy or Consulate of Djibouti in your country, it is recommended to send an online request on the website dedicated to visa: [www.evisa.gouv.dj](http://www.evisa.gouv.dj) at least three weeks before the Meeting.

## TRANSPORTATION FOR PARTICIPANTS

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Transfers to and from Djibouti International Airport and official hotels **will not be provided**, airport Taxis are available 24 hours, the cost per trip is around (3500FDJ/20 \$).

The airport has all necessary amenities, it is located (15) minutes from Djibouticity and the venue.

## PUBLIC TRANSPORTATION

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The officially recommended hotels are located close to the event venue. For those who wish to take a taxi, it is strongly recommended that delegates only use [green national taxis].



The cost of a journey of 10 kilometers is approximately [1000 DJF/6\$].

## CURRENCY

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The official currency of Djibouti is the Djiboutian Franc. Visa, American Express and Access/MasterCard can also be used. Banks are opened from Sunday till Thursday, from 8.30 to 15.00.

The exchange current rates in Djibouti as of October 2023 are as follows:

 Dollar	<b>177.9 DJF</b> (approx.)
 Euro	<b>188.69 DJF</b> (approx.)

## CLIMATE

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The weather in November is hot. Approximate temperatures will vary between 25° and 32°C.

## SECURITY

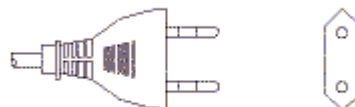
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The crime rate in Djibouti is medium on UNDSS security advisory. However, visitors are advised to observe common safety practices while travelling (e.g. storing valuables in a safe, keeping wallets in a secure pocket, etc.). For any security incident, visitors should contact the police on 17.

## ELECTRICITY

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AC power voltage in Djibouti is 220V, frequency ~50Hz. Most electrical outlets are as shown below.



## SERVICES AVAILABLE FOR PARTICIPANTS DURING THE TRAINING

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### **Communication Center:**

Internet Access free of charge will be available at the event room.

### **Security:**

For security reasons, all participants should always wear their badges during the Training and in all social activities.

### **Medical Assistance:**

Emergency and urgency medical assistance will be provided free of charge within the premises where the Meeting will take place. Nevertheless, it is advised to take out international travel insurance to cover any medical expenses in case of medical treatment.

## GENERAL INFORMATION

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### **General Information about the Country of the venue:**

<b>President</b>	Ismail Omar Guelleh
<b>Prime Minister</b>	Abdoulkader Mohamed Kamil
<b>Area</b>	23,200 km <sup>2</sup>
<b>Population</b>	1 106 000
<b>Capital</b>	Djibouti
<b>Official Language</b>	French, Arabic
<b>Country Code</b>	+253
<b>Time Zone</b>	Easter Africa Time