

How to create an ITU User Account

Step 1

Access this link: <https://www.itu.int/en/ties-services/Pages/login.aspx>

WELCOME

Ligon

I already have a User Account
 I am a new user

Create a User Account

Create your user Account as:

1 ITU MEMBERS

- Member State
- Sector Member
- Associate
- Academia, University, Research Establishment
- International/Regional Organizations

1 SPECIFIC STATUS

- Resolution 99
- United Nations, Specialized agency, IAEA

2 OTHER ORGANIZATIONS

- Non Member or I don't know

Create

Step 2

Create your ITU User Account by selecting your country and organization (as shown in the example below). If your organization does not appear, click 'Create' (see bottom left).

CREATE A USER ACCOUNT

Log On > Create a User Account

1 ORGANIZATION 2 CONTACT 3 CONFIRMATION

ORGANIZATION DATA

SEARCH YOUR ORGANIZATION

Country: Brazil

Organization Name Contains: Saint Georges School

Organization *

If you don't find your organization in the list, create a new one

Create

Cancel Continue

Input your Country and Organization

If your organization appears, click "Continue"

If your organization does not appear, click "Create"

Step 3

Enter your organization name and address.

CREATE A USER ACCOUNT
Log On > Create a User Account

1 ORGANIZATION 2 CONTACT 3 CONFIRMATION

1 ORGANIZATION DATA

Organization Name * Saint Georges School

2 Organization Web Page

ORGANIZATION ADDRESS

Country * Brazil

Street */House Number 111

Postal Code */City * 111 Brasilia

State or Region Select state or region

3 Cancel Continue

Input Organization name

Input Organization address. If you do not know the street and or Postal Code, input "111".

Step 4

Enter your personal information.

CREATE A USER ACCOUNT
Log On > Create a User Account

1 ORGANIZATION 2 CONTACT 3 CONFIRMATION

LOGON DATA

E-Mail * test553@gmail.com

Confirm email * test553@gmail.com

Password *

Confirm Password *

The password must have minimum 6 characters, contain uppercase and lowercase letters

GENERAL DATA

Title * Mr.

First Name * Tester

Last Name * Test2

Correspondence Language * English

Job Title * Testing Account

Organization Name

PRIVACY

ITU's privacy notice is available here

2 Cancel Previous Continue

1 Complete the required fields

Step 5

Verify that the information entered is correct.

1 ORGANIZATION 2 CONTACT 3 CONFIRMATION

LOGON DATA

E-Mail test553@gmail.com

GENERAL DATA

Title Mr.

First Name Tester

Last Name Test2

Correspondence Language English

Job Title Testing Account

ORGANIZATION DATA

Country Brazil

Organization Name Saint Georges School

Organization Web Page

ORGANIZATION ADDRESS

Country Brazil

Street/House Number 111

Postal Code/City 111 Brasilia

Cancel Previous **Finish**

Verify that the information is correct and click "Finish"

Step 6

Check your inbox to validate your newly created ITU User Account.

User account created. Please check your e-mail to validate

ACCOUNT DETAILS

Your ITU user account has been successfully created

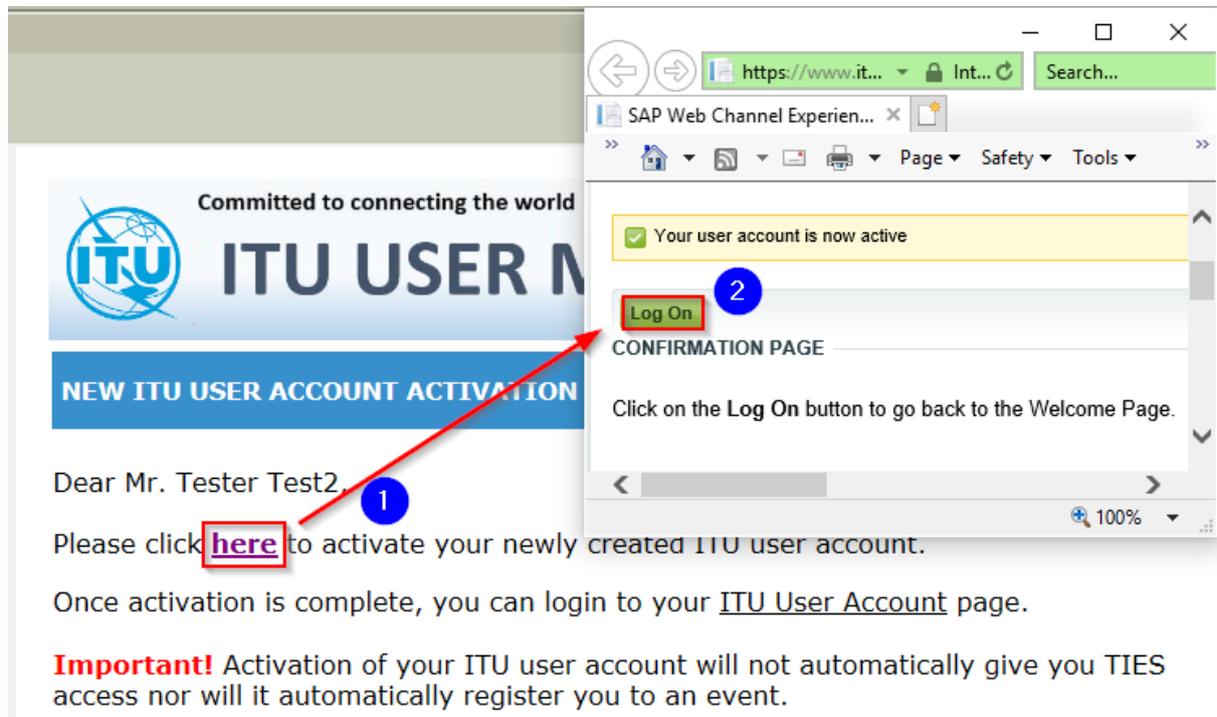
Login E-mail test553@gmail.com

Please click on the link that has been sent to your email to activate your ITU user account

IMPORTANT: check your e-mail to validate your ITU User Account

Step 7

Activate your ITU User Account.



The image shows a composite of two screenshots. On the left is an email titled "NEW ITU USER ACCOUNT ACTIVATION" with the ITU logo and the text "Committed to connecting the world". The email content includes: "Dear Mr. Tester Test2.", "Please click [here](#) to activate your newly created ITU user account.", "Once activation is complete, you can login to your [ITU User Account](#) page.", and an **Important!** note: "Activation of your ITU user account will not automatically give you TIES access nor will it automatically register you to an event." A red arrow points from the "here" link in the email to the "Log On" button in the browser window on the right. The browser window shows a confirmation message: "Your user account is now active" with a green checkmark, followed by a "Log On" button and the text "CONFIRMATION PAGE" and "Click on the Log On button to go back to the Welcome Page." The browser address bar shows "https://www.itu.int" and the page title is "SAP Web Channel Experien...".

Step 8

With your user account credentials (i.e., **e-mail address and password**), you can now register.

Note: If you have any queries regarding your registration, please contact ITU-D Registration Service at: BDTMeetingsRegistration@itu.int