



**ITU Regional Workshop on
BRIDGING THE DIGITAL INNOVATION DIVIDE
Fostering Digital Entrepreneurship and Startup Ecosystems
1-2 October 2019, Cairo, Egypt**

INFORMATION NOTE

VENUE OF THE EVENTS

The Workshop and the Training will be held in the **Smart Club** at the following address:
Smart Club, Smart Village, 28 Km Alexandria desert road, 6th October, Giza, Egypt

COORDINATORS

ITU Coordinator

Mr. Slaheddine MAAREF
Senior Advisor, Arab Regional Office
ITU Arab Regional Office
Tel: +202 3537 1777
Fax: +202 3537 1888
E-mail: slaheddine.maaref@itu.int

Host Country / Training Coordinator

Ms. Lamiaa Al Rashidy
Incubation Department Manager
The Technology Innovation and Entrepreneurship
Center (TIEC)
Tel: +20 235345754
Mobile : +20122422013
E mail : lrashidy@tiec.gov.eg

REGISTRATION AND WORKING HOURS

The registration for the workshop of the participants will take place in the venue on 1 October 2019, at 08:30 hrs. The opening session will start at 9:00am. Working hours are from 09:00 to 16:00.

For online registration, please use the following link:

https://www.itu.int/online/edrs/REGISTRATION/edrs.registration.form?_eventid=4000485

VISA PROCEDURE

A valid passport is required to enter Egypt. In this case, all participants are strongly advised to seek information on requirements applicable in their case from the Egyptian Embassy / Consulate in their home countries in order to obtain a visa.

For more information on visas and entry permits, please visit the website of Egypt's Ministry of Foreign Affairs at <http://www.mfa.gov.eg/English/Embassies/Pages/Listing.aspx>

ACCOMMODATION

Participants should contact directly the hotels and reserve their own accommodations.

LIST OF PROPOSED HOTELS

Hotel	Star Rating	Facilities Included	Distance to Venue	Contact
Pyramids Park Resort Cairo	5 stars	Wifi/breakfast/parking...etc www.pyramidsparkresort.com	average 30 min away from Smart Village	Waleed Abd Elghani, Sales Manager Tel: +20 2 383 88 300 Fax: +20 2 383 88 885 Mobile: 010 20084490 waleed.ghani@pyramidsparkresort.com
Mövenpick Hotel & Casino Cairo-Media City	5 stars	Wifi/breakfast/parking...etc www.moevenpick-hotels.com	average 45 min away from Smart Village	Mohamed Abdelmeguid Assistant Director of Sales Phone: +20 2 38555001 Fax: +20 2 38555003 Mob: +20 1001118011 Mohamed.abdelmeguid@moevenpick.com
Novotel 6th October Hotel	4 stars	Wifi/breakfast/parking...etc Novotel.com accorhotels.com	average 35 min away from Smart Village	Mostafa Mahmoud Sales Manager 0100 222 8727 H3359-sl@accor.com

TRANSPORTATION FOR PARTICIPANTS

Participants will be responsible for their own transportation. Uber and Careem are often used in Egypt and are reliable transportation options.

PUBLIC TRANSPORTATION



The officially recommended hotels are located close to the event venue. For those who wish to take a taxi, can use the white national taxis, as well as Uber or Careem transportation services.

CURRENCY

The official currency is the **Egyptian Pound (EGP)**.

Visa and Access/MasterCard can also be used. Foreign currencies may be changed into Egyptian Pounds at banks or private exchange offices. All banks are open from Sunday until Thursday, from 09:00 am to 14.00 pm.

The exchange current rates in Egypt as of July 2019 are as follows:

 Dollar	16.89 EGP
 Euro	19.67 EGP

The exchange rates in Egypt can be found at the below link:

<http://www.cbe.org.eg/en/EconomicResearch/Statistics/Pages/ExchangeRatesListing.aspx>

CLIMATE

The weather in October is not cold. Approximate temperatures will vary between 20° to 31°C. There are 12 hours of sunshine a day.

SECURITY

The crime rate in Egypt is medium on UNDSS security advisory. However, visitors are advised to observe common safety practices while travelling (e.g. storing valuables in a safe, keeping wallets in a secure pocket, etc.). For any security incident, visitors should contact the Police on 122.

ELECTRICITY

AC power voltage in Egypt is 220V, frequency ~50Hz. Most electrical outlets are as shown below.



SERVICES AVAILABLE FOR PARTICIPANTS DURING THE EVENT

Internet Access free of charge will be available at the event room.

Security:

For security reasons, all participants should always wear their badges during the Workshop and the Training and in all social activities.

GENERAL INFORMATION

About Cairo

Cairo, Egypt's sprawling capital is set on the Nile River. At its heart is Tahrir Square and the vast Egyptian Museum, a trove of antiquities including the royal mummies and gilded King Tutankhamun artefacts. Nearby, Giza is the site of the iconic pyramids and Great Sphinx, dating to the 26th century B.C.E. In Gezira Island's leafy Zamalek district, the 187m Cairo Tower affords panoramic city views.

Important telephone numbers

General Emergency	112
Fire Department	180
Ambulance	123
Police	122