



Information for participants

VENUE OF THE WORKSHOP

The Workshop will be held from 21 to 22 February in Tunis, Tunisia at the following address:

Venue : Maison Blanche.

Address: 45, avenue Mohamed V - 1002 Tunis.

COORDINATORS

ITU Coordinator

Host Country / Workshop Coordinator

Mr. Slaheddine MAAREF Senior Advisor Tel: +202 35 37 1777 Fax: +202 35 37 1888 E-mail: slaheddine.maaref@itu.int Mrs. Houda JARRAYA Head of ITU CoE Unit Mobile: +216 28 300 878 Tel: +216 71 856 073 Fax: +216 71 857 803 Email: houda. jarraya@cifodecom.com.tn

REGISTRATION AND WORKING HOURS

The registration of the participants will take place on 21 February at 08:30am. The opening session will start at 09:00am. Working hours are from 09:00 to 17:00.

HOTEL RESERVATION

Kindly be advised that it is recommended for participants to reserve their hotel accommodations via telephone, fax or E-mail, directly with the hotels of preference (ranging from 3 to 5 stars) indicating their arrival schedules with a copy to the Workshop Coordinator to ensure the reception at the airport of Tunis..

List of Recommended Hotels

| Hotel | Star Rating | Facilities Included | Contact |
|-------------------|----------------|-----------------------------------|-------------------------------------|
| Maison blanche | 5 | Wifi/breakfast/parking /dinner | maison.blanche@planet.tn |
| Belvedere Fourati | 4 | Wifi/breakfast/dinner | reservation@hotelbelvederetunis.com |
| Hotel Le Consul | 4 | Wifi/breakfast/dinner | contact@hotelleconsul.com |
| Hotel du Parc | 3 | Wifi/breakfast/dinner | contact@tunisiapalace.com |
| Hotel El Becha | 3 | Wifi/breakfast/dinner | contact@le pacha.com.tn |

VISA PROCEDURE

A valid passport & visa are required to enter Tunisia. Each participant is requested to consult the Tunisian Embassy in his/her country of origin to obtain the visa.

In case there is no Embassy or Consulate of Tunisia in your country, it is recommended to send, at least 15 days before the Forum, a copy of your passport to Mrs Houda Jarraya **email** <u>houda.jarraya@cifodecom.com.tn</u> tel +216 28 300 878, in order to assist in issuing your visa.

TRANSPORTATION FOR PARTICIPANTS

Transfers to and from Tunis Airport and official hotels will be provided to participants who have provided their flight details through the identified channels.

The airport has all necessary amenities to welcome participants properly. It is located [10] minutes from the city and the official hotels of the forum and the airport is used for arrival and departure of international flights.

PUBLIC TRANSPORTATION

The officially recommended hotels are located close to the event venue. For those who wish to take a taxi, it is strongly recommended that delegates only use [yellow national taxis]. The cost of a journey of 10 kilometers is approximately [cost about 10 TND].

The official currency of Tunisia is the **Tunisian Dinar**. Visa, American Express, Access/MasterCard, and Diners Club cards can also be used. Banks are opened from Monday till Friday, from 8.00 to 16.00.

The exchange current rates in Tunisia as of Dec. 2016 are as follows:

| 🕮 Dollar | 2.2 TND |
|----------|----------------|
| | (approx.) |
| Euro | 2.5TND |
| Euro | (approx.) |

CLIMATE

The weather in February is cold. Approximate temperatures will vary between 10 and 20°C.

SECURITY

The crime rate in Tunisia is medium on UNDSS security advisory. However, visitors are advised to observe common safety practices while travelling (e.g. storing valuables in a safe, keeping wallets in a secure pocket, etc.). For any security incident, visitors should contact the police on 197.

ELECTRICITY

AC power voltage in Tunisia is 220V, frequency ~50Hz. Most electrical outlets are as shown below.





GENERAL INFORMATION

General Information about the Country of the venue:

| Government | Unitary semi-presidential republic |
|--------------------|------------------------------------|
| President | Mr.Beji CaidEssebsi |
| Head of Government | Mr. Youssef Chahed |
| Area | 163.610 km ² |
| Population | 10.982.754 |
| Capital | Tunis |
| Official Language | Arabic |
| Country Code | 216 |
| Time Zone | GMT + 1 |