



***ITU Arab Regional Training Workshop on Spectrum Management System for
Developing Countries (SMS4DC)
Djibouti, 14-18 June, 2015***

Information for participants

VENUE

The training workshop will be held from **14-18 June 2015** at the following address:

**Palai du Peuple
Djibouti-ville
République de Djibouti
Tel: +253 21354060**

COORDINATORS

ITU Coordinator

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Host Country Coordinator

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Ministry of Posts and
Telecommunications
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Fax : +253 21357502
E-mail: feycal.kaireh@gmail.com

REGISTRATION AND WORKING HOURS

The registration of the participants will be carried out online and can be accessed through:

<http://www.itu.int/en/ITU-D/Regional-Presence/ArabStates/Pages/Events/2015/SMS4DC/SMS4DC.aspx>

The distribution of badges will take place at the event venue on 14 June 2015, at 08:00 hrs. The opening session will start at 09:30 am. Working hours are from 09:30 to 17:00.

HOTEL RESERVATION



Kindly be advised that it is recommended for participants to reserve their hotel accommodations via telephone, fax or E-mail, directly with the hotels of preference.

Transportation between the hotels and the airport and between the hotels and the venue will be provided only for delegates who are staying in the official recommended hotels.

Kempinski Hotel Single Room 330\$ Double Room 390\$ Tel: +253 21 325555 E-mail: reservation.djibouti@kempinski.com	-All charge included. - Breakfast included - Wifi access in Room
Sheraton Hotel* * * * (15 Minutes walk) Single Room 300\$ Double Rom 330\$ Tel: +253 21 328700 E-mail: kadan.ali@sheratondjibouti.com	- All charge included. - Breakfast included - Wifi access in Room
Les Acacias Hotel* * * * (12 Minutes walk) Single Room 185\$ Double Rom 260\$ Tel: +253 21 327878 E-mail: reservation@acaciashoteldjibouti.com	- All charge included. - Breakfast included - Wifi access in Room
Residence bellevue* * * * (12 Minutes walk) Single Room 112\$ Double Rom 124\$ Tel: +253 21 358088 E-mail: bellevue@intnet.dj	- All charge included. - Breakfast included - Wifi access in Room
Residence de l'Europe* * * (10 Minutes walk) Single Room 100\$ Double Rom 123\$ Tel: +253 21 355060 E-mail: heurope@intnet.dj	- All charge included. - Breakfast included - Wifi access in Room
Plein Ciel Hotel* * * (10 Minutes walk) Single Room 92\$ Double Rom 121\$ Tel: +253 21 353841 E-mail: cielnet@intnet.dj	- All charge included. - Breakfast included - Wifi access in Room

Plaza Hotel* * * (10 Minutes walk) Single Room 140\$ Double Rom 160\$ Tel: +253 21 358001 E-mail: plaza@gmail.com	- All charge included. - Breakfast included - Wifi access in Room
Madina Hotel* * * (10 Minutes walk) Single Room 50\$ Double Rom 100\$ Tel: +253 21 353353 E-mail: hotelalmadinadj@gmail.com	- All charge included. - Breakfast included - Wifi access in Room

VISA PROCEDURE

A valid passport is required to enter Djibouti. In this case, participants are strongly advised to seek information on requirements applicable in their case from the Djibouti Embassy / Consulate in their home countries **at least 15 days prior to the trip**.

In case there is no Embassy or Consulate of Djibouti in your country, it is recommended to send, **at least three weeks before the events** a clear scanned copy of your passport to the host country Coordinator in order to assist in issuing your visa. Please note that the host country will not ensure any request that comes after this period.

The following documents are required:

- Valid passport.
- A round-trip airline.
- Hotel booking in your name or in the name of the person with whom you will be staying, including the address/phone number of your place of stay.

COMMUNICATIONS

The telephone network operated by the national telecommunication organization (Djibouti Telecom). The international dial code for Djibouti is +253. Discounts rates for international direct calls apply from 8 p.m. to 7 a.m. and all day on Fridays and public holidays. There is a complete list of rates at the back of each telephone directory.

Here are some useful contacts to have at your fingertips while you are in Djibouti.

Police: 17

Ambulance: 18



Fire: 18

Telephone Directory Enquiries: 12

MOBILE PHONES IN Djibouti

Please keep in mind that typically in Europe, Middle East and Asia most telecom providers use the 900 MHz and 1800 MHz bands. If you wish to use your own mobile phone in Djibouti, you should verify in advance that your phone supports the 900 MHz and 1800 MHz bands.

TRANSPORTATION FOR PARTICIPANTS

Transfers between Djibouti International Airport and official hotels will be provided to participants who have provided **their flight details** through the identified channels. They will be greeted on arrival by an authorized representative in the arrival hall of the airport.

CURRENCY

The official currency of the Djibouti is the Djiboutian franc (FDJ). Each Franc is held constant against the US Dollar at an average of 175.70. All banks operate from 8.00am to 12.00pm, Sunday through Thursday and 4.00pm to 6.00pm, Sunday and Wednesday. Currency exchange houses are open until late in the evening. The international credit and debit cards are widely accepted.

CLIMATE

Djibouti enjoys pleasant weather during its winter months, from October to April. The rest of the year, temperatures are in the low to mid-40° range. Lightweight summer clothing can be worn for most of the year. For weather forecasts, please visit:

<http://www.wunderground.com/cgi-bin/findweather/getForecast?query=djibouti>

SECURITY

Djibouti is a venue for major conferences and presents a low risk to business travelers. However, as with travel to any major city, it is important to take responsibility for your personal safety and exercise common sense security precautions at all times.



Delegates should observe common sense security precautions and not venture outside the main business and tourist areas unless accompanied by a trusted local guide. For any security incident, visitors should contact the police on 17.

ELECTRICITY

Domestic supply is 220 volts. Sockets suitable for two-pin 13 amp plugs of French standard design are the norm, however it is a good idea to bring an adaptor with you just in case. Adaptors can be purchased in local supermarkets.

SERVICES AVAILABLE FOR PARTICIPANTS DURING THE WORKSHOP

Communication Center:

Internet Access free of charge will be available at the events meeting room.

ABOUT Djibouti

The Republic of Djibouti, located at the southern entrance to the Red Sea covers an area of 23,000 km² with 370 km of coastline and a population of 900,000 inhabitants, about two-thirds lives in the capital, Djibouti. The rest of the population lives mainly in secondary cities. Country shares borders with Ethiopia, Eritrea and Somalia. However, the actual growth rate is significantly higher (6%) due to the presence of refugees in the country. The climate is desert-like and temperatures are high.



GENERAL INFORMATION

General Information about UAE:

Government	Presidential system
President	H.E.M ISMAEL OMAR GUELLEH
Prime Minister	H.E.M ABDOULKADER MOHAMED KAMIL
Area	23,000 km2
Population	900,000
Capital	DJIBOUTI
Official Language	Arabic / French
Country Code	+253/ .Dj
Time Zone	GMT+3