

Accessible Americas: ICTs for ALL

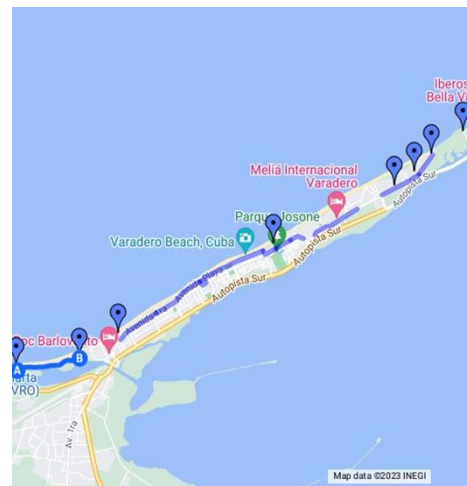
Organized by the International Telecommunication Union (ITU) in close cooperation with the Ministry of Communications of Cuba (MINCOM)

8 to 10 November 2023
Varadero, Cuba

General Information for Delegates

1. Event Venue

The Accessible Americas 2023 will be held from 8 to 10 November at **Hotel Meliá Internacional Varadero**, located in Avenida Las Américas, Km 1 Varadero, Cuba.



HOTEL	ROOM	Rate in USD Per person Per night All Inclusive	Hotel Reservation
EVENT VENUE Meliá Internacional Varadero Address: Avenida Las Américas, Km 1 Varadero, Cuba. Check In: 15:00 hs Check Out: 12:00 hs	Single room	\$164.00	Mr. Reinier Arredondo: Havanatur Specialist E-mail address: esp1.eventos@havanatur.cu Tel: +53 529 59600
	Double room	\$110.00	
	Single room with ocean view	\$196.00	
	Double room with ocean view	\$142.00	



Hotel Barceló Solymar Address: Avenida Las Américas, Km 3 Varadero, Cuba. Check In: 16:00 hrs Check Out: 12:00 hrs	Single	\$ 75.00	Ms. Yanet Bellón Landa yanet.bellon@solways.com Tel: +53 551 59873 Day Pass Payment for Melia Hotel, please contact:
	Double	\$ 60.00	
Hotel Barceló Arenas Doradas Address: Avenida Las Américas, Km 12 Varadero, Cuba. Check In: 14:00 hrs Check Out: 11:00 hrs	Single	\$ 85.00	Mr. Reinier Arredondo: Havanatur specialist E-Mail Address: esp1.eventos@havanatur.cu Tel: +53 529 59600
	Double	\$ 63.00	

*** The venue of the Accessible America event is the Meliá Internacional Hotel, its rate is All-inclusive.**

**** In case that another hotel is chosen, it is necessary to consider the Meliá Hotel Day Pass, which has a cost of USD 61.00 per day.**

***** Varadero has a variety of hotels and therefore, in addition to the hotels listed above you may choose to book other hotels available at www.solwayscuba.com. It is important to consider that for access to the event, the Meliá Hotel requires mandatory Day Pass.**

2. Registration of delegates

Registration for Accessible Americas 2023 is already available online. Each participant interested in attending the meeting must comply and submit a registration form that can be accessed from the following link: [Please register here](#)

Participants can register for the event using their ITU user account credentials (example: username and password). If you do not have an ITU user account, you can create an account by clicking on [ITU User Account: Login](#), reset password or modify your profile. For delegates who have already created their user account by registering for previous events in this same system, their user account is still valid.

The registration confirmation, together with your passport or an official photo ID card, must be presented to the Badging Desk in order to receive your delegate badge.

3. Transportation

As a courtesy, the organizing committee of Cuba will assume the transportation from the José Martí International Airport (**Havana**) to the Hotel and vice versa. It will also guarantee the transportation of those passengers arriving at the Juan Gualberto Gómez International Airport (**Matanzas**).

To book transportation, please contact:

Mr. Reinier Arredondo, Havanatur specialist, E-mail: esp1.eventos@havanatur.cu



4. Visa and Passport

The visitor must have a valid passport or travel document issued in his name and the corresponding visa or Tourist Card. The countries which Cuba maintains visa-free agreements are excepted. Tourist Cards can be requested from Cuban consular representations. Also, in travel agencies and airlines. They are of two types: for individual tourists or for tourists traveling in groups. For more information, please visit:

<https://www.cuba.travel/informacion-util/regulaciones-ytramites>

Before entering the country, you must fill out the online form "D'Viajeros", which is available at: <https://www.dviajeros.mitrans.gob.cu/datosPersonales>. The form can be filled out 72 hours before your arrival in Cuba until the moment before going through Immigration.

5. Cuban Travel Insurance

The international participants may count, as part of the courtesy of the organizing committee, with a **Cuban Travel Insurance**, an ESICUBA service, valid in the national territory from 7 to 11 November, 2023.

For more information visit: www.esicuba.cu

6. Travel Advice for Cuba - Covid-19

Cuban borders remain open and the country's airports operational since November 15, 2021.

- No negative PCR is required to enter Cuba, nor vaccination certificate.
- There is also no mandatory quarantine required for travelers coming from abroad.

Places in Cuba where PCR is done (if necessary): Varadero International Clinic: Calle 60 and Avenida 1ra, Matanzas.

7. Currency in circulation and banks

The national currency in Cuba is the Cuban Peso (CUP), which is equivalent to 100 cents. Bills of 1, 3, 5, 10, 20, 50, 100, 200, 500 and 1000 pesos circulate, as well as fractional coins of 1, 3 and 5 pesos and 5 and 20 cents. The exchange of freely convertible currencies for Cuban peso (CUP), are carried out in airports, banks, hotels, exchange houses (CADECA) and shopping centers; always respecting the current exchange rate of the different currencies according to the fluctuation in the world market.

To travel to Cuba, the traveler or tourist may carry cash in any foreign currency accepted by the Central Bank of Cuba to be exchanged for Cuban peso (CUP) (US dollar, Canadian dollar, Euro, Swiss franc, pound sterling, Japanese yen, new Mexican peso). The Cuban Peso is not valid or exchangeable outside Cuban territory, so at the departure you must change it.



To make purchases and payments for services you can use MLC Prepaid Cards. You can purchase the cards in CADECA offices, airports, hotels and ports. It is purchased in the currencies quoted by CADECA (US dollar, Canadian dollar, Euro, Swiss franc, pound sterling, Japanese yen, new Mexican peso). Valid for the payment of goods and services in the commercial network such as hotel reservations, excursions, purchase in stores, purchase of air tickets, car rental, restaurant and cafeteria services among others.

At the request of the client, the balance of the card is reimbursed by the Exchange Houses (CADECA) in freely convertible currency, upon leaving the country, at international airports, in any of the foreign currencies accepted by the country. To consult the Exchange Rate it is recommended to consult: <https://www.cadeca.cu>.

8. Language, Interpretation, and subtitles

In Cuba, the official language is Spanish. The Regional Forum will be held in Spanish and English. Please note that live captions and local sign language interpretation facilities will be available during the event. **If you need other accessibility assistance, please indicate this on the registration form before October 30, 2023.** ITU will endeavor to meet their needs, subject to the availability of resources.

9. Mobile Line for your stay in Cuba

CubacelTur is a temporary telephone line that has a life cycle of 30 days from its activation and includes an initial basic package with data, minutes and SMS resources. For more information you can refer to the following page <http://cubaceltur.com/>.

10. Internet Access

A wireless network will be available to attendees in the meeting rooms during the event.

11. Other Information

- **Local language:** In Cuba the official language is Spanish.
- **Local Time:** GMT-5.
Climate: Cuba is a tropical country, seasonally humid, with maritime influence and features of semi-continentiality; However, other climatic times coexist located in the mountain systems and on the coasts. In the month of May temperatures fluctuate between 22° and 30° Celsius.
- **Tipping:** It is common to leave 10% of the amount of the service in cafes and restaurants and tip hotel porters.
- **Electricity:** Electricity in Cuba is 110 volts, at 60 Hz. The type A plug is the standard, however there are also sockets for type B plugs.



Type A, NEMA 1, 2 poles



Type B, NEMA 5, 3 poles.



12. Contact

ITU	MINCOM
Ana Veneroso ana.veneroso@itu.int	Isabel Greenup Lozada isabel.geenup@mincom.gob.cu
Blenda Silva blenda.silva@itu.int	Elaine Grenet Albornas elaine.grenet@mincom.gob.cu
Ana Varela ana.varela@itu.int	Bárbara Martell Contreras barbara.martell@mincom.gob.cu

