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Subject: **Regional Youth CT Innovations Training Workshop, Antigua and Barbuda, 8th – 10th December, 2014**

Dear Sir/Madame

At the kind invitation of the Ministry for Information, Broadcasting, Telecommunications and Information Technology of Antigua and Barbuda, the International Telecommunication Union (ITU) is pleased to invite your organization to participate in the Regional Youth CT Innovations Training Workshop to be held **8th -10th December 2014**, in St. John, Antigua and Barbuda. The workshop is organized by Telecommunication Development Bureau of the International Telecommunication Union (ITU) in collaboration with, and supported by the Caribbean National Telecommunications Organization (CANTO).

The workshop is specifically aimed at youths who want to pursue a career in the ICT industry, those who have businesses in the ICT industry or those who want to gain ICT related skills. The Objectives of the Youth Workshop are, inter alia

- To raise awareness on ICT initiatives / opportunities available and how ICT applications can assist youths, in especially their developing self-employment initiatives.
- To give the youths some idea of the type of skills required to successfully start and run a small business. This will take the format of four 1-hour lectures on key skills namely marketing, finances, HR / operations and ICT applications.
- To learn to use raw data to design an interactive learning software for young people
- To provide the youths with an opportunity to understand and discuss new technologies and applications and the implications of ICT use and adoption with an emphasis on Innovative technologies for connecting rural areas
- examine the role that markets play in the development and distribution of ICT infrastructure and services

The programme takes the guide of the BYND2015 Global Youth Summit held September 2013 in Costa Rica.

The preliminary working agenda is attached hereto.

While there is no registration fee, Travel arrangements and accommodation should be made and borne by the participating entity.

For additional information and clarifications please contact Mr. Cleveland Thomas, ITU Caribbean representative, email: Cleveland.thomas@itu.int or Mr. Sylvester Cadette, Programme Officer, ITU Area Office for the Caribbean e-mail: sylvester.cadette@itu.int, tel.: + (246)431-0343/4, fax: +(246)437-7403.

I look forward to hearing from you and hope that you are able to participate in this event.

Yours sincerely,

[Original signed]

Bruno Ramos

Regional Director AMS

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Annexes:

1- Preliminary Working Agenda

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