

**DRAFT PROGRAMME
WORKSHOP ON THE
HCM4A AGREEMENT'S ADMINISTRATIVE AND TECHNICAL PROCEDURES
3 - 7 February 2025 (ONLINE)**

DAY ONE: MONDAY 3rd FEBRUARY 2025

TIME (EAT)	ACTIVITY	ACTION
12:00 - 12:15	Opening Ceremony <ul style="list-style-type: none">• PRIDA• ITU Regional Director	PRIDA
12:15 – 12:45	Introduction to Cross-Border Frequency Coordination	D. Obam
12:45 – 13:30	Introduction to the Main Text of the HCM4A Agreement	D. Obam
13:30 – 13:50	HEALTH BREAK	
ANNEXES OF THE HCM4A AGREEMENT		
13:50 – 14:20	Annex 1 - Maximum permissible interference field strengths and maximum cross-border ranges of harmful interference for frequencies requiring co-ordination in the Land Mobile Service	A. El Hadjar
14:20 – 14:50	<ul style="list-style-type: none">• Annex 2A - Data exchange in the Land Mobile Service• Annex 2B - Data exchange in the Fixed Service	A. El Hadjar
14:50 – 15:20	Annex 3A - Determination of the correction factor for the permissible interference field strength at different nominal frequencies in the Land Mobile Service	A. El Hadjar
15:20 -15:40	Q&A	
	*****END OF DAY ONE*****	

DAY TWO: TUESDAY 4th FEBRUARY 2025

12:00 – 12:30	Annex 3B - Determination of the Masks Discrimination and the Net Filter Discrimination in the Fixed Service	A. El Hadjar
---------------	---	--------------

12:30 – 13:00	Annex 4 - Propagation curves in the Land Mobile Service	A. El Hadjar
13:00 – 13:30	Annex 5 - Determination of the interference field strength in the Land Mobile Service	A. El Hadjar
13:30 – 13:50	HEALTH BREAK	
13:50 – 14:20	<ul style="list-style-type: none">Annex 6, Appendix 1-8 - Coding instructions for antenna diagrams in the Land Mobile ServiceAnnex 7 - Provisions on measurement procedures in the Land Mobile and the Service Fixed Service	A. El Hadjar
14:20 - 14:50	<ul style="list-style-type: none">Annex 8A - Method for combining the horizontal and vertical antenna patterns in the Land Mobile ServiceAnnex 8B - Method for combining the horizontal and vertical antenna patterns in the Fixed Service	A. El Hadjar
14:50 – 15:20	<ul style="list-style-type: none">Annex 9 - Threshold Degradation in the Fixed ServiceAnnex 10 - Determination of the basic transmission loss in the Fixed ServiceAnnex 11 - Trigger for co-ordination in the Fixed Service	A. El Hadjar
15:20 - 15:40	Q&A	
	*****END OF DAY TWO*****	
DAY THREE – WEDNESDAY 5th FEBRUARY 2025		
ADMINISTRATIVE PROCEDURES OF THE HCM4A AGREEMENT		
12:00 - 12:30	<ul style="list-style-type: none">Administrative procedure for coordinating a station in both the Land Mobile Service and the Fixed serviceAdministrative procedure for notifying an assignment of a coordinated station	D. Obam
12:30 - 13:00	<ul style="list-style-type: none">Administrative procedure for coordination of assignment of frequencies for temporary useAdministrative procedure when changing the technical characteristics of a station registered in the Frequency Register	D. Obam
13:00 - 13:30	<ul style="list-style-type: none">Administrative procedure for coordination of assignments using preferential frequenciesAdministrative procedure for coordination of assignments using preferential codes	D. Obam
13:30 - 13:50	HEALTH BREAK	

13:50 - 14:20	<ul style="list-style-type: none">• Administrative procedure to coordinate frequencies for planned radiocommunication networks in the Land Mobile Service• Administrative procedure to coordinate frequencies used on the basis of geographical network plans in the Land Mobile Service	D. Obam
14:20 - 14:50	<ul style="list-style-type: none">• Administrative procedure for the evaluation of a request for coordination for a station in the Land Mobile Service• Administrative procedure for the evaluation of a request for coordination for a station in the Fixed Service	D. Obam
14:50 - 15:20	<ul style="list-style-type: none">• Administrative procedure for evaluation of a coordination request in connection with tests• Administrative procedure for exchanging information in connection with the Frequency Register	D. Obam
15:20 - 15:40	Q&A	
*****END OF DAY THREE*****		
DAY FOUR – THURSDAY 6 th FEBRUARY 2025		
TECHNICAL PROCEDURES FOR THE HCM4A AGREEMENT		
12:00 - 12:30	<ul style="list-style-type: none">• Administrative procedure to send harmful interference report• Administrative procedure: How to accede to, withdraw from, and revise the HCM4A Agreement	D. Obam
12:30 – 13:00	<ul style="list-style-type: none">• Technical procedure for Technical Assessment: Does a station in the Land Mobile Service require coordination?• Technical procedure for Technical Assessment: Evaluation of coordination requests in the Land Mobile Service	A. El Hadjar
13:00 - 13:30	<ul style="list-style-type: none">• Technical procedure for Technical Assessment: Data exchange in the Land Mobile Service – Which technical parameters should be exchanged, and how?• Technical procedure for how the interference field strength should be determined in the calculations related to the Land Mobile Service	A. El Hadjar
13:30 – 13:50	HEALTH BREAK	

13:50 - 14:20	<ul style="list-style-type: none"> • Technical Assessment: Trigger for coordination of station in the Fixed Service • Technical Assessment: How to assess an incoming coordination request for radio relay links in the Fixed Service 	A. El Hadjar
14:20 – 14:50	<ul style="list-style-type: none"> • Technical Procedure for Data exchange in the Fixed Service • Technical Assessment: Interference calculation for coordination of radio relay links in the Fixed Service 	A. El Hadjar
14:50 – 15:20	Q&A	
	*****END OF DAY FOUR*****	
	DAY FIVE – FRIDAY 7th FEBRUARY 2025	
12:00 - 13:30	<ul style="list-style-type: none"> • Annex 12 - Provisions on the Management of the HCM4A Agreement • PLENARY DISCUSSIONS, Q & A 	D. Obam A. El Hadjar
13:30 - 13:50	HEALTH BREAK	
13:50 - 14:20	NEXT STEPS	PRIDA
14:20 - 14:30	CLOSING CEREMONY	PRIDA
	*****END OF WORKSHOP *****	