Telecommunication
Development Bureau (BDT)

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Subject: **ITU Asia-Pacific Regional Multi-stakeholder Forum on Emergency Telecommunications Ulaanbaatar, Mongolia, 8-11 July 2011**

Dear Sir/ Madam,

I have the pleasure to invite your Organization to participate in the *"ITU Asia-Pacific Regional Multi-stakeholder Forum on Emergency Telecommunications* which will be held at Chinggis Khaan Hotel, Ulaanbaatar, Mongolia on 8 – 11 July 2011. The Forum is organized by the ITU and is hosted by the Mongolian Information, Communication Technology and Post Authority (ICTPA) with the support of the Government of Australia through the Department of Broadband, Communications and the Digital Economy, and the Communications Regulatory Commission (CRC) of Mongolia.

This meeting is of great importance to ITU Member States as emergency telecommunications play a critical role in both disaster early warning and disaster response by ensuring timely flow of information needed by government agencies and other humanitarian actors involved in rescue operations and by providing medical assistance to the injured.

The event partially implements the Hyderabad Action Plan (HAP) adopted at the ITU World Telecommunication Development Conference 2010 (WTDC-10) in Hyderabad, India, which includes an ITU-D global programme and the Asia-Pacific regional initiative focusing on Emergency Telecommunications. Pursuant to these mandates, specific objectives of this Forum are to:

(i) Bring together stakeholders in disaster management which includes governments, inter-governmental organizations, private sector, and civil society;

(ii) Share experiences and best practices in emergency telecommunications at the global level and at the sub-regional level at all phases of disaster management.

(iii) models;

(iv) Discuss issues, technical, policy, regulatory and legal challenges and gaps in emergency telecommunications in order to draw out some recommendations and action plans;

(v) Invite partners to join the ITU Framework for Cooperation in Emergencies (IFCE) in order to reinforce ongoing country support by ITU before, during and after disasters strike, using information and communication technologies.

Please find enclosed herewith the Forum's provisional timetable (Annex 1), for your perusal.

The Forum will be conducted in English only and will be paperless. The latest information on the Forum including its updated agenda, hotel reservations, visa requests, as well as participant's information, and required forms are available at the event website: http://www.itu.int/ITU-D/asp/CMS/Events/2011/disastercomm/index.asp.

We are pleased to inform you that within the available fellowship funds, ITU will provide one fellowship to one delegate from a least developed country who is duly designated by the respective ITU Administrations from the Asia Pacific region to facilitate their participation in the Forum.

Completed event registration and fellowship request forms (both available at the abovementioned website) should be returned to us as soon as possible but not later than **24 June 2011**. Hotel registration forms (also available at the abovementioned website), indicating early registration discounts, should be submitted together with the registration form.

Taking this opportunity, I would like to invite organizations to make voluntary contributions through sponsorships towards this event and exhibition space will be provided at no cost. For further information on sponsorship, please contact **Mr. Wisit Atipayakoon** (wisit.atipayakoon@itu.int) or Mr. Cosmas Zavazava (cosmas.zavazava@itu.int)..

I look forward to your positive response and active participation at this Forum.

Yours faithfully,

Brahima Sanou
Director

Encl.

Annex 1 – Provisional timetable
Annex 2 – Registration form
Annex 3 – Fellowship form
Annex 4 – Hotel reservation form