

Travel and airport transfers

Participants are responsible for making their own travel arrangements. Delegates are requested to provide all travel information, including flight number, arrival and departure dates and times to:

Ms Rachel Muganga
Public Relations Officer
Rwanda Utilities Regulatory Authority (RURA)
Tel.: +250 788 536 189
E-mail: rachel.muganga@rura.rw

Transport will be provided to delegates who send their itineraries:

- a) On arrival and departure from/to Kigali International Airport;
- b) From the designated/recommended hotels to the venue;
- c) During the various social events organized for the delegates.

Note: Delegates are advised to look out for paging boards or signage with the name of the meeting. Due to the number of delegates expected, the local host may not prepare signage for each individual delegate arriving.

Hotel reservation

Participants are responsible for making their own hotel reservations and for informing the appointed Focal Point of the details of the reservation (arrival and departure dates, type of room):

For VIP participants: Mr Patrick Rwabidadi
Senior Technologist, ICT Content and Projects Management
Tel.: +250 788 300 515
E-mail: prwabidadi@myict.gov.rw

For other participants: Ms Rachel Muganga
Public Relations Officer
Rwanda Utilities Regulatory Authority (RURA)
Tel.: +250 788 536 189
E-mail: rachel.muganga@rura.rw

Participants are also responsible for all accommodation and incidental costs to be paid directly to service providers.

	Hotel	Travel time to venue	Single room B&B	Double room B&B	Suite B&B
1	Radisson Blu Hotel at Kigali Convention Centre Kimihurura Roundabout PO Box 6629 Tel.: +250 252 252 252 / 252 253 253 E-mail: info.kigali@radissonblu.com Reservations: Tel.: +250 252 252 252 E-mail: reservations.kigali@radissonblu.com	10-minute drive	Please contact the hotel directly for price details	Please contact the hotel directly for price details	Please contact the hotel directly for price details
2	Marriot Hotel KN 3 Avenue, Nyarugenge Tel.: +250 222 111 111	Venue	Deluxe, guest room USD 185	Junior Suite USD 400	Executive suite: USD 4 500
3	Serena Hotel Tel.: +250 252 597 100 Fax.: +250 252 597 101 E-mail: kigalireservations@serena.com	5-minute walk	USD 352 (Standard) USD 340 (Deluxe) USD 395 (Superior) USD 405 (Prime)		USD 420 (Junior) USD 520 (Executive)
4	Lemigo Hotel Tel.: +250 784 040 924 E-mail: info@lemigohotel.com Web: www.lemigohotel.com	10-minute drive	USD 190 (Standard Queen bed) USD 190 (Standard twin beds) USD 330 (Executive room)	USD 355 (Executive room)	
5	Hotel des Mille Collines Tel.: +250 252 576 530 Mob.: +250 788 192 000 E-mail : info@millecollines.net Web : www.millecollines.net Reservations reservations@millecollines.rw	15-minute drive	Standard single occupancy : USD 135	Standard twin/double occupancy : USD 165	Executive single occupancy: USD 230 Executive double occupancy: USD 260

	Hotel	Travel time to venue	Single room B&B	Double room B&B	Suite B&B
6	Umubano Hotel E-mail: reservations@umubanohotel.rw	15-minute drive	Standard single occupancy USD 135	Standard Twin/Double occupancy USD 165	Executive Single occupancy 230 USD Executive Double occupancy 260 USD
7	Top Tower Hotel Tel. : +250 252 580 527 Mob.: +250 788 301 225 E-mail: info@toptowerhotel.com	8-minute drive	USD 140	USD 220	
8	Sport View Hotel Tel.: +250 788 461 913 E-mail: booking@sportsviewhotelrwanda.com	15-minute drive	USD 80	USD 120	
9	Impala Hotel Tel.: +250 252 500 226 (Office) Mob.: +250 728 300 144/788 304 866 E-mail: impalahotelrw@yahoo.fr	10-minute drive	USD 50	USD 70	
10	City Bleu Hotel-Kiyovu (Urban) Tel.: +250733304142 E-mail: embassyrow.kigali@citybluehotels.com	5-minute drive	USD 150	USD 170	
11	Gorillas Hotel- Kiyovu Tel.: +250 788 200 511 E-mail: reservation@gorillashotels.com	5-minute drive	USD 90	USD 110	
12	Banana Boutique Restaurant - Kiyovu	5-minute drive	USD 80	USD 90	
13	Nobilis Apartments - Kiyovu	5-minute drive	USD 85	USD 100	
14	Hill View Hotel & Aparts – Kiyovu E-mail: info@hillviewhotelrwanda.com	5-minute drive	USD 80	USD 100	
15	Kay sun Hotel Tel.: +250 783 462 500 E-mail: hotelkaysun@gmail.com	5-minute drive	USD 100	USD 120	
16	Kigali view Hotel E-mail: reservationskigaliviewhotel@gmail.com ; deyathom@yahoo.com	10-minute drive	USD 60	USD 90	
17	Dream Apple Ltd Contact: Chirag Tel.:+250 787 666 000	10-minute drive	USD 50		

	Hotel	Travel time to venue	Single room B&B	Double room B&B	Suite B&B
18	Luxoma-Okapi E-mail: hotelokapi@hotmail.com	10-minute drive	USD 35 – USD 45		
19	Relax Resort Hotel E-mail: reservation@rr-relaxresort.com	5-minute walk	USD 95 – USD 110		
20	Champion Hotel Tel.: +250 787 953 869 E-mail: info@champion-hotel.com	20-minute drive from venue and 10 from airport	USD 60	USD 80	
21	Hotel Chez Lando Tel.: +250 788 385 300	20-minute drive from venue and 10 from airport	USD 80 – USD 100		
22	2000 Hotel Kigali Tel.: +250 784 793 332 E-mail: reservation@2000hotel.com	10-minute drive	USD 80		

Climate

Rwanda has tropical climate with two seasons, rainy and dry. December is part of the rainy season. Particularly in Kigali City, during the month of Decembers temperatures may vary between 18°C and 23°C.

Time zone

Rwanda's time is GMT+2.

Currency, banks and credit cards

The unit of currency is the Rwandan Franc (RWF/FRW).

The indicative exchange rate as of September 2016 is:

1 USD = 817 RWF

1 EURO = 915 RWF

1 CHF = 834 RWF

Major international credit cards are widely accepted for transactions.

Banks are open from 0800h am to 0800h pm Monday to Friday, and 0800h am to 1200h on Saturday. Forex Bureaux located in different parts of the city are open 24 hrs, 7 days a week

Vaccinations

Health authorities usually require proof of yellow fever vaccination upon arrival.

Electricity

Electricity is 220V/50hz. Electricity sockets require round pins with or without earth pins.



Language

Kinyarwanda is the predominant language, but English, French and Swahili are widely spoken as well.

Mobile phone services

Participants will be able to obtain and register SIM cards with pre-charged airtime at the Kigali international Airport and a number of hotels; please present your passport to register for SIM cards. Rwanda supports phones suited for dual-band GSM technology (900/1800 MHz)

Kigali attractions

Kigali is the heart and capital city of Rwanda. It is the economic, cultural and transport hub boasting a commercial center, art centers, nightlife and a bus hub with buses that reach all corners of the country.

- Take the Kigali city tour bus
- Kigali Genocide Memorial Center
- Go shopping in the commercial Center
- 5D Movie Experience at Century Cinema in the Kigali City Tower
- World-class bars and restaurants with delectable cuisine and a wide-selection of music.
- Rwanda cultural performance and theatre.

If you are interested in visiting attractions outside Kigali, your hotel reception desk should have sufficient information on tour packages and travel agents.

Emergency number

The emergency toll-free number is 112.
