



International Telecommunication Union
ITU Telecommunication Development Sector

Regional Development Forum (RDF) & WTDC 14 Regional Preparatory Meeting (RPM) for Asia and the Pacific Sync Application User Guide

The RPM-ASP 2013 Sync Application* allows you to synchronize RPM-ASP meeting documents** from the ITU server to your local drive. It has been configured to access the ITU server in Geneva and synchronize on demand to the latest published documents.

*The ITU Sync Application works in Windows® XP/Vista/7/8.

** RPM-ASP 2013 meeting documents include: Contributions, Reports, Administration, Information and Temporary Documents.

Step 1: Starting the RPM-ASP 2013 Sync Application

Download from ITU Website:

1. Download the RPM-ASP 2013 Sync Application (ITU-D RPM-ASP 2013-04 Sync.exe), from the RPM-ASP 2013 homepage, to your Windows Desktop.

<http://www.itu.int/en/ITU-D/Conferences/WTDC/WTDC14/RPM-ASP/Pages/default.aspx>

2. Once downloaded, execute it, the initial screen will show the ITU License Agreement, click I Agree button. Then, a window to set where to save the documents and if you want to create a shortcut in Program Menu. Then, click Save settings and connect.

Notes:

- *It is recommended that you save the RPM-ASP 2013 Sync Application (ITU-D RPM-ASP 2013-04 Sync.exe) into your Windows Desktop for easy access.*
- *The Settings window will only be displayed when you run the application for the first time. If you would like to change the settings, click on the "Settings" button from the main menu.*
- *If you wish to initialize the files, select the "Delete downloaded files" button from the Settings page.*



ITU LICENSE AGREEMENT AND DISCLAIMER OF WARRANTY

1. The publications and application programs of the International Telecommunication Union ("ITU") are protected by copyright law. The publications and programs contained herein ("Publications"), or any part thereof, may not be reproduced, by any means whatsoever, without the prior written authorization of ITU.
2. ITU hereby grants you a non-exclusive non-transferable right to use the Publications, such use constituting your agreement with the terms and conditions of the present Licence Agreement.
3. This product is provided without warranty of any kind. In particular, ITU does not warrant or make any representations regarding the use, or the results of use, of this product in terms of correctness, reliability or otherwise. Under no circumstances shall ITU be held liable for any direct or indirect damages arising out of the use of, or inability to use, this product.

Copyright ITU 2013 All Rights Reserved.

Step 2: Synchronizing RPM-ASP 2013 Meeting Documents

1. From the Menu below, click the first button, "Synchronize Meeting Documents".



The screenshot shows a web application window titled "Regional Development Forum (RDF) & WTDC 14 Regional Preparatory Meeting (RPM) for Asia and the Pacific". The interface features a header image with the acronym "RPM" overlaid. Below the header, the title "Regional Development Forum (RDF) & WTDC 14 Regional Preparatory Meeting (RPM) for Asia and the Pacific" is displayed. The main content area is divided into two sections: a text block on the left and a vertical stack of five blue buttons on the right. The text block provides information about the World Telecommunication Development Conference 2014 (WTDC 2014) Regional Preparatory Meeting for Asia and the Pacific countries (RPM ASP), scheduled from 30 April to 2nd May 2013 in Phnom Penh, Cambodia. It also mentions the Regional Development Forum (RDF) for Asia and the Pacific countries on 29 April, both hosted by the Government of Cambodia. A link to the "RPM for Asia and the Pacific Homepage" is provided. The buttons on the right are labeled: "Synchronize Meeting Documents (Internet connection is required)", "Access Meeting Documents", "User Guide", "Settings", and "Exit". The footer of the window contains the text "Copyright ITU 2013 All Rights Reserved."

The World Telecommunication Development Conference 2014 (WTDC 2014) Regional Preparatory Meeting for Asia and the Pacific countries (RPM ASP) will take place from **30 April to 2nd May 2013 in Phnom Penh, Cambodia**. RPM ASP will be preceded by the **Regional Development Forum (RDF)** for Asia and the Pacific countries on 29 April. Both events are hosted by the **Government of Cambodia**.

Web: [RPM for Asia and the Pacific Homepage](#)

Synchronize Meeting Documents
(Internet connection is required)

Access Meeting Documents

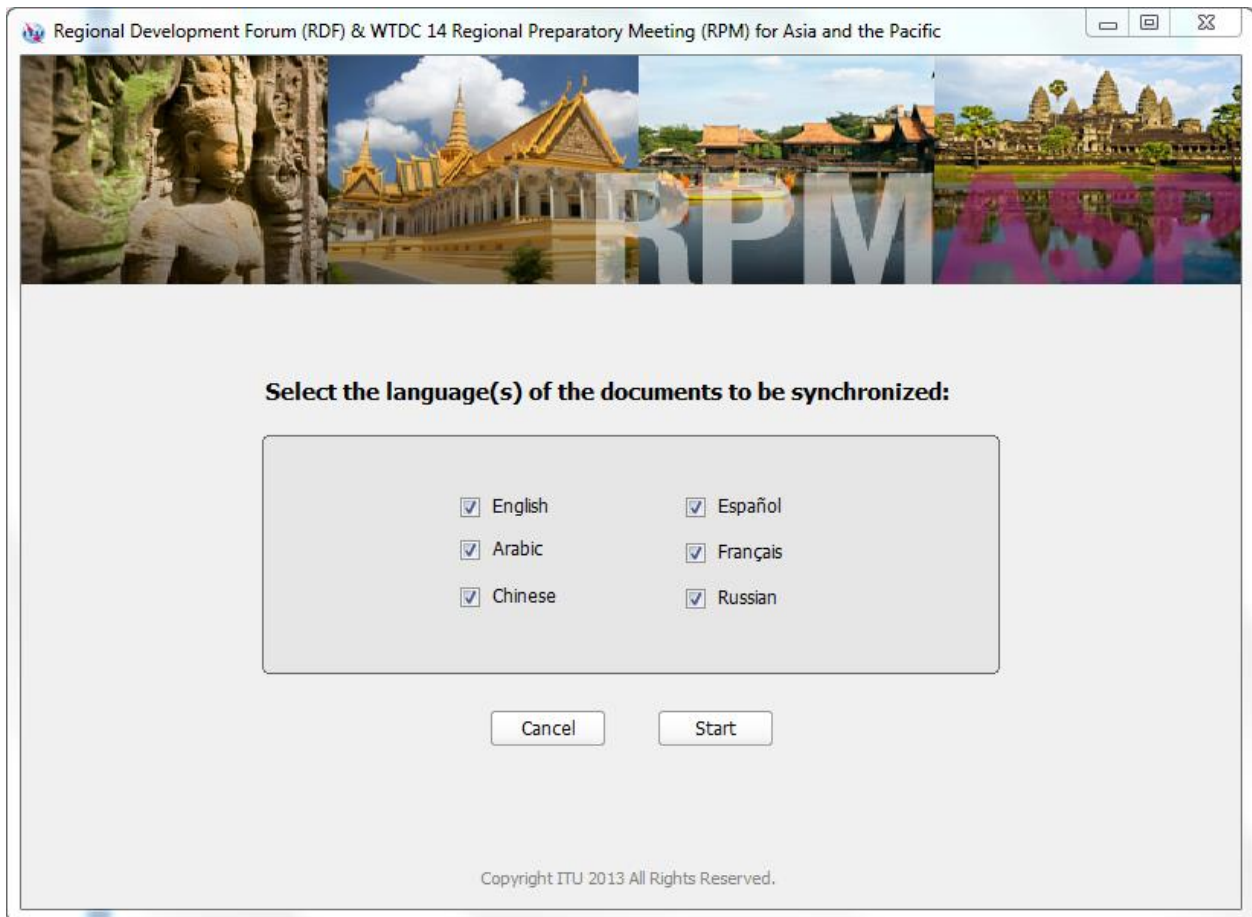
User Guide

Settings

Exit

Copyright ITU 2013 All Rights Reserved.

2. Select the language(s) of the documents to synchronize.



3. Then click Start and the synchronization will begin. A synchronize window will appear; wait until it completes and disappears, then you may access the documents.

Notes:

- *In the initial synchronization, it may take several minutes to download documents.*
- *Synchronization is set to run on demand; you may launch it at any time from the menu by clicking on the "Synchronize Documents" button.*

Step 3: Accessing RPM-ASP 2013 Meeting Documents

1. Click on "Access Meeting Documents" to show the contents page. This page will give you access to the documents that were downloaded and synchronized to your hard drive.

The screenshot shows a web browser window displaying the ITU website. The page title is "Regional Development Forum (RDF) & WTDC 14 Regional Preparatory Meeting (RPM) for Asia and the Pacific". The header includes the ITU logo and the text "International Telecommunication Union". Below the header, there is a navigation bar with "ITU Telecommunication Development Sector" and buttons for "View Sync History" and "Main Menu". The main content area features a blue banner with the event title. Below the banner, there is a text block describing the event: "The World Telecommunication Development Conference 2014 (WTDC 2014) Regional Preparatory Meeting for Asia and the Pacific countries (RPM ASP) will take place from 30 April to 2nd May 2013 in Phnom Penh, Cambodia. RPM ASP will be preceded by the Regional Development Forum (RDF) for Asia and the Pacific countries on 29 April. Both events are hosted by the Government of Cambodia." To the right of the text is an image of a stone statue with the text "RPM ASP" overlaid. Below the text, there is a "Useful Contact:" section listing "Dr. Eun-Ju Kim (Ms.)" as the ITU Regional Director for Asia and the Pacific, Bangkok, Thailand, with the email address "eun-ju.kim@itu.int". Below this is a "Venue:" section listing "Intercontinental Hotel, 296, Boulevard Mao TseToung, Phnom Penh, Cambodia (See Map)". To the right of the venue information is a list of links: "Contributions", "Temporary Documents", "Information Documents", "Reports", and "Administrative Documents". At the bottom of the page, there is a footer with the text "Top - Feedback - Contact Us - Copyright © ITU 2013 All Rights Reserved" and "Contact for this page : BDT mail".

Regional Development Forum (RDF) & WTDC 14 Regional Preparatory Meeting (RPM) for Asia and the Pacific

ITU Telecommunication Development Sector

View Sync History Main Menu

Regional Development Forum & WTDC 14 Regional Preparatory Meeting for Asia and the Pacific

The World Telecommunication Development Conference 2014 (WTDC 2014) Regional Preparatory Meeting for Asia and the Pacific countries (RPM ASP) will take place from 30 April to 2nd May 2013 in Phnom Penh, Cambodia. RPM ASP will be preceded by the Regional Development Forum (RDF) for Asia and the Pacific countries on 29 April. Both events are hosted by the Government of Cambodia.

Useful Contact:

- **Dr. Eun-Ju Kim (Ms.)**
ITU Regional Director for Asia and the Pacific, Bangkok, Thailand
(eun-ju.kim@itu.int)

Venue:

*Intercontinental Hotel
296, Boulevard Mao TseToung
Phnom Penh, Cambodia ([See Map](#))*

- [Contributions](#)
- [Temporary Documents](#)
- [Information Documents](#)
- [Reports](#)
- [Administrative Documents](#)

[Top](#) - [Feedback](#) - [Contact Us](#) - [Copyright © ITU 2013](#) All Rights Reserved
Contact for this page : [BDT mail](#)

Troubleshooting

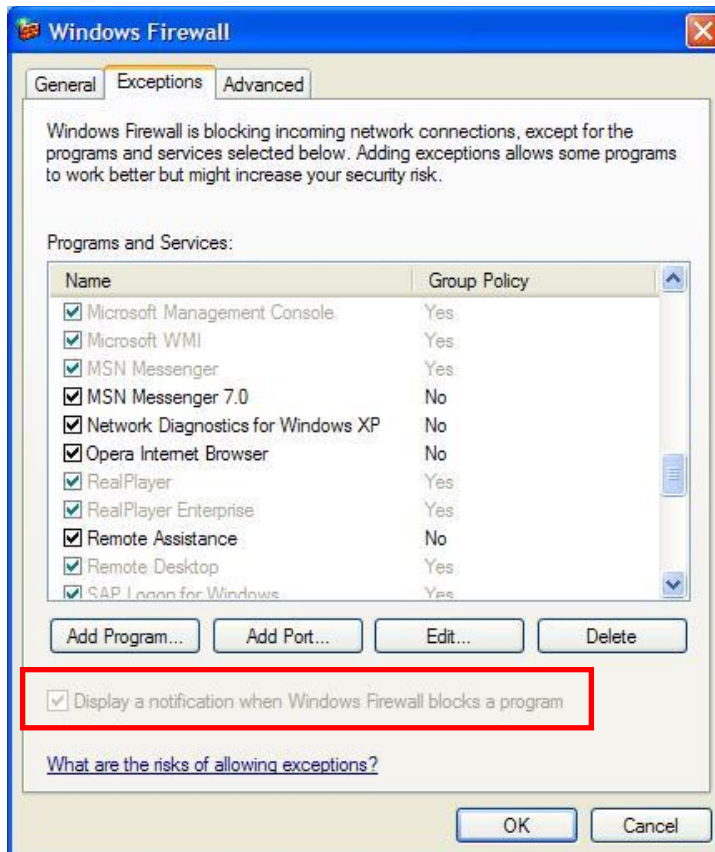
Troubleshooting: First-time use

1. This window may appear the first time you use the program. Click on the "Unblock" button to continue. Synchronization is then launched. The application synchronizes the USB key by adding new files or replacing modified files.



If synchronization of documents does not start

1. Go to "Control Panel".
2. Run Windows Firewall.
3. Select the "Exception" tab and enable "Display notification when Windows Firewall blocks a program".



4. Click the "OK" button to close.
5. Run "Synchronize Documents" from the menu.

6. The Windows Security Alert (see below) may appear if the Windows Firewall is blocking the program. Click the "Unblock" button to continue. This will probably solve the problem.



7. Check if synchronization begins. If it doesn't, check if other factors, such as antivirus programs or the server, are blocking the program. One way to check is to run the sync program outside your organization.

Antivirus or Internet Security Programs

Some Antivirus or Internet Security Programs block the Sync application program. For this reason, the antivirus or internet security programs need to allow autorun.exe, as indicated below, to be run:

For Windows 7:

- C:\users\[login name]\appdata\local\temp\ir_ext_temp_[last number]\autorun.exe

For Windows XP:

- C:\Documents and Settings\[login name]\Local Settings\Temp\ir_ext_temp_[last number]\autorun.exe

If you experience problems in accessing or synchronizing documents, please contact our IT assistance and support service by calling the ITU IS Service Desk:

Room: V 29 (Varembé building)

Phone: +41 22 730 6666

Fax: +41 22 730 5337

Internet e-mail: servicedesk@itu.int

Postal mail: International Telecommunication Union
Information Services Department
Place des Nations
CH-1211 Geneva 20
Switzerland