Annex A

COMFORT SUITES RESERVATION FORM

GSR-17

Guest name (s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax number or e-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Special group net non-commissionable rate per night

Single/Double occupancy: USD

 185.00 per room per night single/double occupancy

 225.00 per night triple occupancy

 265.00 per night quadruple occupancy net

 Maximum of four people per room

Note: These above rates include a full American Buffet Breakfast served daily

All occupants of guest rooms 12 years and older pay a housekeeping gratuity and energy surcharge.

Minimum of two nights stay is required for each booking.

Please indicate below your accommodation requirements.

Single \_\_\_\_\_\_\_\_\_\_\_\_ Double \_\_\_\_\_\_\_\_\_\_\_\_ Triple \_\_\_\_\_\_\_\_\_\_\_\_\_ Quadruple \_\_\_\_\_\_\_\_\_\_\_\_

Bedding request: King \_\_\_\_\_\_\_\_\_\_\_\_ Double beds \_\_\_\_\_\_\_\_\_\_\_\_\_

Taxes and service charges are not included in above rates and are subject to change.

Add 7.5% VAT on total charges (excluding housekeeping gratuity), 10.75% resort levy, USD 5.00 per person per night for housekeeping gratuity and USD 15.95 per person per night for energy surcharges; and USD 1.60 per person per day for pool/beach gratuity.

Please provide a credit card number as a one night deposit is required to hold this reservation.

Credit card name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credit card number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expiry date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please note: Reservations are on a space available basis and will be confirmed by return fax or e-mail.

Check-in-time is 3 p.m. Check-out-time is 11 a.m.

Cancellation policy: A one night’s room rate will be charged if cancellation is received by the hotel less than 30 days prior to scheduled arrival.

Guest signature and date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please fax this form to the hotel at 242-363-2588 – Marked for the attention of the Reservations Manager or e-mail Hotel Reservations at:

Reservations@comfortsuitespi.com or dhall@comfortsuitespi.com

By post to the hotel at: Comfort Suites, Paradise Island, P.O. SS 6202, Nassau, Bahamas