



ITU REGIONAL WORKSHOP ON STRENGTHENING CAPACITIES IN INTERNATIONAL INTERNET GOVERNANCE

Brasília, Brazil, from 14 to 16 August 2017



Information Note

1. Venue



Agência Nacional de Telecomunicações - ANATEL

Address: SAUS Qd. 06 Bloco E, 2º andar

Brasília, D.F, Brasil

Auditorium – Bloco E

2. Event Coordinators:

ANATEL	ITU
<p>Jeferson Nacif Head, International Affairs Office Email: jnacif@anatel.gov.br Tel: +55 61 2312 2063</p>	<p>Susan Teltscher Head, Human Capacity Building Division, ITU/BDT E-mail: hcbmail@itu.int Tel: +41 22 730 6315</p> <p>Ana Veneroso Programme Administrator ITU Regional Office for the Americas, ITU/BDT E-mail :ana.veneroso@itu.int Tel: +55 61 2312 2736</p>

3. Language

For the workshop, simultaneous interpretation will be available in Spanish and English.

4. Arrival in Brasilia and Transportation

President **Juscelino Kubitschek International Airport** is generally referred to as Brasilia International Airport. It is the key entry point for those visiting Brazil's capital. The airport is just seven miles (11km) from central Brasilia. The airport is clean and efficient; facilities include banks and a bureau de change, ATMs, restaurants, snack bars and bars, left-luggage facilities, shops, a post office and a travel agent. The airport is also well equipped for the disabled. Buses and minibuses leave regularly from outside the terminal building for the main bus station in the city centre; however, taxis are generally the best option.

Taxis are available 24-hours a day outside the terminals.

The executive bus service is available daily from 6:30 am to 11:00 pm (leaving every 30 minutes), at a fixed rate of R\$ 12, 00 (twelve Reais) per person, cash only. The itinerary of the executive bus service is the following: Airport, Esplanade, Plano Piloto Bus Station, Hoteliers sectors North and South, Airport.

No transfer from hotels to the event venue will be provided by the event organizers.

5. Health Care

Participants are recommended to take **yellow fever vaccine** ten days prior to their travel. Participants are also advised to hold an international health insurance valid in Brazil for any emergency, although public hospitals and services are fair in Brasilia.

6. Visa Information

Depending on visitor's nationality, an entry-visa may be required by national authorities. Participants concerned are strongly advised to seek information on requirements applicable in their case from Brazilian embassies or consular missions in their home countries. Where a visa is required, applicants are strongly advised to apply as early as possible.

For more information please visit the following website:

<http://www.portalconsular.mre.gov.br/estrangeiros/vistos-para-estrangeiros>

Please find at the link below the list of Brazilian Embassies and Consular missions:

<http://www.portalconsular.mre.gov.br/sites-dos-postos>

7. Climate

The temperature in Brasilia in August varies during daytime from 23 to 30°C and the humidity is average on 54%.

8. Currency

Payments are made in local currency only (BRL Real). Banks are open from 11:00 a.m. to 4:00 p.m. on weekdays. We recommend the participants to exchange money at the counters or bank agencies located in the international airports of Rio de Janeiro, Sao Paulo and Brasilia. Credit cards (VISA, MasterCard, American Express and Diners Club) are generally accepted at hotels, department stores and restaurants. Tipping is a common practice in bars and

restaurants. A normal tip is 10% of the price on the bill. Sometimes the tip is already included in the bill.

9. List of recommended hotels

These hotels are located in South Wing of Brasilia and are approximately 5 minutes driving distance from the venue of the workshop. Rates below are expressed in local currency (Brazilian Reais) and breakfast is included. Hotel reservation is of entire responsibility of participant.

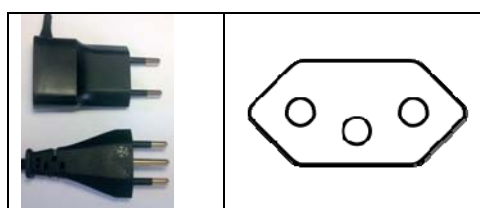
Hotel	Address	Rate (BRL)	Rate (USD)**
Brasil 21 Suites <i>Four-star hotel</i>	SHS Quadra 6 Conjunto A, Bloco F	Single Room 339,00 Double Room 409,00	Single Room 103.70 Double Room 125.11
Brasil 21 Convention Suites <i>Four-star hotel</i>	SHS Quadra 6 Conjunto A, Bloco B	Single Room 339,00 Double Room 409,00	Single Room 103,70 Double Room 125,11
Meliá Brasil 21 <i>Five-star hotel</i>	SHS Quadra 6 Conjunto D, Bloco F	Single Room 469,00 Double Room 539,00	Single Room 143,46 Double Room 164,88
Comfort Suítes Brasília <i>Four-star Hotel</i>	SHN Quadra 04, Bloco D	Single Room 247,00 Double Room 290,00	Single Room 75,00 Double Room 88.71
Naoum Express Hotel <i>Four-star Hotel</i>	SHS Qd. 03, Bloco J	Single/Double Room 289,00	Single/Double Room 88.40

Notes:

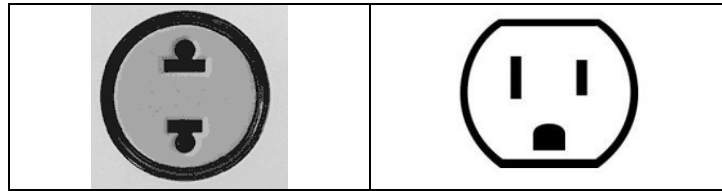
- (*) Please add 5% of ISS and R\$ 3,00 of tourism tax.
- (**) UN Operational Exchange Rate for Brazil in June 2017 is R\$ 3.269 per 1 US Dollar
- SHS = Hotels in the South area

10. Electric Power

In Brasilia, electricity is 220 Volts, 60 Hertz. In case of devices that do not accept these specifications, participants may consider the usage of a voltage converter. Brazil has recently approved a national standard for electrical outlets as depicted below.



However, as we are in a transitional period to the fully adoption of the new standard, different kinds of plugs are likely to be found, as depicted below.



11. Time difference

Local time: GMT-03:00

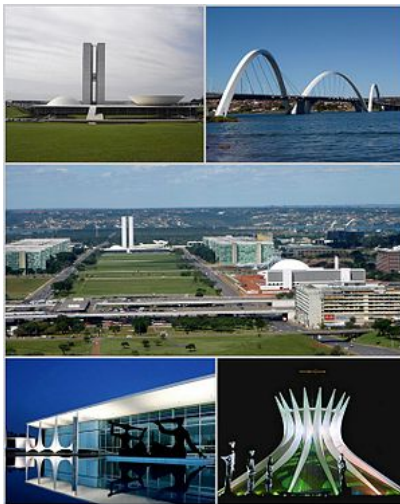
12. Internet connectivity

Internet connection will be available at the meeting venue.

Wi-Fi access may be charged by certain hotels.

13. About Brasilia:

Brasília is the city planned to be the capital of Brazil and the seat of government of the Distrito Federal. Inaugurated in 1960 in the Central Highlands of Brazil, it is a masterpiece of modernist urbanism due to its innovative and functional layout and the unique combination of straight and rounded shapes in its architecture. The city is listed as a World Heritage Site by UNESCO.



Source: Wikipedia

The basic structure of Brasilia was completed in just four years, from 1956 to 1960, under the leadership of President Juscelino Kubitschek. The city is designed in the shape of an airplane, with various separated zones assigned for specific functions such as housing, commerce, hospitals and banking. Running down the center of the "airplane's fuselage" is the thoroughfare called the Eixo Monumental ("Monumental Axis"), surrounded by several government buildings and ending at the Praça dos Três Poderes ("Three Powers Square"). The arched "wings" are residential zones, with several rows of apartment blocks with small commercial districts. The intersection is the commercial and cultural hub, with stores, hotels, and the cathedral. A huge lake completes the skyline and serves the city as both a leisure area and a source of humidity for drier months.

