|  |
| --- |
| **总秘书处（SG）** |
|  |
|  | 2012年3月6日，日内瓦 |
|  |  |
| 文号： | **DM-12/1008** |  | 致：国际电联美洲区成员国主管部门国际电联美洲区部门成员**抄送：**ITU-T各研究组正副主席；无线电通信局、标准化局和发展局主任；国际电联巴西区域代表处主任；阿根廷常驻日内瓦代表团 |
| 联系人： | Arthur Levin |  |
| 电话： | +41 22 730 6113 |  |
| 传真：电子邮件： | +41 22 730 5853tsbpromo@itu.int |  |
| 联系人：电话：传真：电子邮件： | Héctor HuertaITU Area Office for the Americas+55 61 2312-2730+55 61 2312-2738hector.huerta@itu.int |  |
|  |
| 事由： | **2012年世界电信标准化全会（WTSA-12）和2012年国际电信世界大会（WCIT-12）美洲区域性筹备会议，2012年5月14-15日，阿根廷，布宜诺斯艾利斯** |

尊敬的先生/女士：

1 国际电联发此信函，诚挚邀请贵主管部门或组织参加将于2012年5月14-15日在阿根廷布宜诺斯艾利斯举行的世界电信标准化全会（WTSA-12）美洲区域性筹备会议和国际电信世界大会（WCIT-12）美洲区域性筹备会议。这些会议之后将召开美洲国家电信委员会（CITEL）PCC.I的XX会议。

2 上述会议由国际电联组织，主办方为Secretaría de Comunicaciones和Comisión Nacional de Comunicaciones。晚些时候将确认会议的确切会址。请访问我们的网站：<http://itu.int/en/ITU-T/wtsa-12/prepmeet/Pages/americas.aspx>。电信标准化局主任马尔科姆•琼森先生将代表国际电联出席以上会议。

3 可免费参加WTSA-12筹备会议，但仅**限于**国际电联美洲区成员国和ITU-T部门成员，以及其它区域组织的代表。

4 可免费参加WCIT-12筹备会议，但仅**限于**国际电联美洲区成员国和部门成员，以及其它区域性组织的代表。

5 国际电联世界电信标准化全会（WTSA-12）将自2012年11月20日至29日在阿拉伯联合酋长国迪拜举行，之前将召开全球标准专题研讨会（GSS-12）（<http://itu.int/en/ITU-T/wtsa-12/pages/default.aspx>）。WTSA-12美洲区域性筹备会议（2012年5月14日）将提供有关WTSA-12的信息并就特别相关问题协调本区域的观点，以形成综合性提案提交全会。

6 首届国际电信世界大会（WCIT-12）将自2012年12月3日至14日亦在迪拜举行（<http://itu.int/en/wcit-12/Pages/default.aspx>）。WCIT-12将修订《国际电信规则》（ITRs）。WCIT-12区域性筹备会议（2012年5月15日）将提供有关该会议及其筹备情况的重要信息，包括会议讨论的问题的背景和ITR，并协调将在大会上介绍的本区域的观点。

7 这些会议的**初步日程**请参见**附件1**。有关这些会议的更多信息将在国际电联网站提供：<http://itu.int/en/ITU-T/wtsa-12/prepmeet/Pages/americas.aspx>。网站信息会及时更新或修改。

8 **口译和文件**：这些会议的讨论将使用英文和西班牙文，并将提供同声传译。请注意，这些会议为无纸会议，为了方便会议管理和文件处理，国际电联鼓励会议期间使用电子文件。网站将提供会议的电子文件。鼓励参会者携带笔记本电脑参加会议。

9 **与会补贴：**在仅限美洲国家和可用预算范围内，国际电联将为每一个符合条件的国家提供一份全额或两份非全额与会补贴，包括来回程飞机票和每日津贴。接受补贴的与会代表须获得各自符合条件的主管部门（人均收入2000美元以下的低收入发展中国家）的正式授权。每个国家尽管只能获得一份全额或两份非全额与会补贴的名额，但只要该国承担自己额外参会代表的费用，其参会人数不受限制。申请与会补贴的代表需填妥**附件3**中的与会补贴申请表，并最迟于**2012年4月15日**通过电子邮件：bdtfellowships@itu.int，或传真（+41 22 730 5778）发回国际电联。

10 **注册：**请注意，上述会议的代表注册仅通过下列网站在线进行：<http://itu.int/reg/wcit/3000363>。为方便对WTSA-12和WCIT-12筹备会议的组织工作做出必要安排，请尽快注册，且务必不晚于**2012年4月14日**。

11 **签证：**一些国家的公民需要获得签证才能进入阿根廷。在此情况下，必须向驻贵国的阿根廷代表机构（使馆或领事馆）申请并领取签证。希望东道国协助办理签证的与会者应**在2012年4月10日之前**向Luciano Intelesano先生（lintelesano@cnc.gov.ar）提供其护照信息和传真号码。有关签证要求的信息见附件2。

12 **住宿：**与会代表需自负其住宿费用。晚些时候将在网站上提供推荐的布宜诺斯艾利斯酒店一览表。为确保帮助进行酒店预订、和做出往返机场的交通安排，请与会代表最迟于**2012年4月14日**前与Verónica Sabas女士联系：vsabas@cnc.gov.ar。

顺致敬意！

秘书长

哈玛德•图埃博士

**附件：3件**

ANNEX 1

Draft Programmes

**Americas Region Preparatory Meeting for the
World Telecommunication Standardization Assembly (WTSA-12)
(14 May 2012)**

|  |
| --- |
| **Day 1: WTSA-12 Regional Preparatory Meeting(14 May 2012)** |
| 09:00 – 09:20 | **Opening and introductory remarks** |
| 09:20 – 10:45 | **Session A: Briefing on Preparations for WTSA-12 and major issues for the ITU-T work programme and working methods**Objectives: This session will review the major outcomes of WTSA-08 (Johannesburg, 2008) and the preparations for WTSA-12, including expected participants, structure, objectives of WTSA-12, and logistics. There will be information on the Global Standardization Symposium (GSS-12) to be organized the day before WTSA-12.  |
| 10:45 – 11:00 | **Coffee break** |
| 11:00 – 12:30 | **Session B: Key issues for the ITU-T work programme and working methods**Objectives: This session will review the major WTSA Resolutions and Recommendations, and examine changes that have been proposed for WTSA-12. It will examine likely hot topics on the agenda of WTSA-12. It will also explain the importance of regional preparations and TSAG preparations for the WTSA-12, and activities to facilitate the participation of developing countries in the activities of ITU-T.  |
| 12:30 – 14:00 | **Lunch** |
| 14:00 – 15:30 | **Session C: WTSA-12 – Regional Preparations** Objectives: This session will review proposals from all Regions.  |
| 15:30 – 16:00 | **Coffee break** |
| 16:00 – 17:30 | **Session D: WTSA-12 – Regional Preparations**Objectives: This session will discuss regional concerns with regards to the Americas , determine issues on which proposals should be drafted, consider and adopt texts of proposals. |

**Americas Region Preparatory Meeting for the
World Conference on International Telecommunications (WCIT-12 )**

**(15 May 2012)**

|  |
| --- |
| **Day 2: WCIT-12 Regional Preparatory Meeting15 May 2012** |
|  |  |
| 09:00 – 09:20 | **Opening Session and Introductory Remarks** |
| 09:20 – 10:45 | **Session A: WCIT Information Session**Objectives: Introduction to process, proposals and themes |
| 10:45 –11:00 | **Coffee break** |
| 11:00 - 12:30 | **Session B: WCIT-12 preparation briefing**Objectives: This session will review the major outcomes of Council Working Group WCIT (CWG-WCIT) and the preparation status of WCIT-12, including expected participants, objectives of WCIT-12 and logistics information. |
| 12:30-14:00 | **Lunch** |
| 14:00 – 15:30 | **Session C: WCIT-12 – Major Issues**Objectives: This session will review the major issues likely to be discussed at WCIT-12 and look at the changes that have been proposed with respect to the 1988 ITRs, as well as the proposals of CITEL and other regional organizations. |
| 15:30 –16:00 | **Coffee break** |
| 16:00 – 17:30 | **Session D: WCIT-12 –Major Issues (Continuation)** This session will review the major issues likely to be discussed at WCIT-12 and look at the changes that have been proposed with respect to the 1988 ITRs, as well as the proposals of CITEL and other regional organizations. |

ANNEX 2

**Visa requirements**

The following countries do not require visas for stays of less than 90 days: The European Union and Switzerland, the United States of America, Australia, Canada, Japan, Korea, South Africa and the following Latin American countries: Bolivia, Brazil,Chile, Paraguay, Uruguay, Colombia, Costa Rica, Dominican Republic, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Peru and Venezuela.

All other countries should consult with consular representatives in Argentina www.mrecic.gov.ar/portal/

Requirements for Visa:

• Valid passport or other travel document recognized by the Republic of Argentina.

• Application form (provided by the consulate).

• 1 photograph 4 x 4.

• Roundtrip ticket.

• Payment of consular fee (USD 50 .-)

• Letter of invitation (please contact Mr. Luciano Intelesano at: lintelesano@cnc.gov.ar).

ANNEX 3

|  |  |  |
| --- | --- | --- |
| ITU globe2 | **Americas Region WTSA-12 Regional Preparatory Meeting** *and* **WCIT-12 Regional Preparatory Meeting(Buenos Aires, Argentina, 14-15 May 2012)**  | ITU globe2 |
| **Please return to:** | **Fellowships Service****ITU/BDT****Geneva (Switzerland)** | **E-mail : bdtfellowships@itu.int** **Tel: +41 22 730 5227****Fax: +41 22 730 5778**  |
| **Request for a fellowship to be submitted before 14 April 2012** |
| **Participation of women is encouraged** |
| Registration Confirmation I.D. No: (Note: It is imperative for fellowship holders to pre-register via the on-line registration form at: <http://itu.int/en/ITU-T/wtsa-12/prepmeet/Pages/rcc.aspx> )Country:  Name of the Administration or Organization: Mr. / Ms.:  (family name) (given name)Title: Address:  Tel: Fax: E-Mail: PASSPORT INFORMATION:Date of birth: Nationality: Passport Number: Date of issue: In (place): Valid until (date):  |
| CONDITIONS (Please select your preference)1. □  One full fellowship or  □ two partial fellowships (per eligible country)
2. In case of two partial fellowships, chose one of the following :

□ Economy class airticket (Duty station / Buenos Aires / Duty station)□ Daily subsistence allowance intended to cover accommodation, meals and misc. expenses. |
| Signature of fellowship candidate: . Date:  |
| TO VALIDATE FELLOWSHIP REQUEST, NAME AND SIGNATURE OF CERTIFYING OFFICIAL DESIGNATING PARTICIPANT MUST BE COMPLETED BELOW WITH OFFICIAL STAMP.Signature: Date:  |