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| INTERNATIONAL TELECOMMUNICATION UNION**TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 2009-2012 | **Joint Coordination Activity on Accessibility and human Factors (JCA-AHF)** |
|  | **Doc. 178** |
| **English only****Original: English** |
| **Source:** | JCA-AHF Convener |
| **Title:** | ITU-T Q.26/16 rapporteur meeting, 23 March 2012, London, UK – extracts from meeting details announcement |

Below is some information extracted from the Q26/16 rapporteur reflector, giving details about the meeting on 23 March 2012.

**Location:**

“The meeting will be held on BT's premises at Baynard House, 135 Queen Victoria Street, London EC4V 4AA, UK. Please note that this is an operational telecommunications building and subject to higher security levels. I must have a list of all delegates for the security staff. If I don't have your registration, you won't be allowed in.

The meeting will start at 10:00 am and continue until 5:00 pm (London time). Lunch can be purchased at the restaurant in the building. Tea and coffee will not be available during the meeting so it is suggested that you get your caffeine fix in one of the coffee bars nearby.

The nearest tube station is Blackfriars (several other stations are within easy walking distance). Turn right out of Blackfriars Underground (which has reopened after a long closure), head east along Queen Victoria Street and cross the Puddle Dock junction. Ignore the building on the corner with the BT signage and continue along Queen Victoria Street for around 50 metres. The entrance to Baynard House is on the right up a small flight of steps or ramp, the building has a sign but it is above your head when walking. Report to reception in the building. Here's a Google StreetView picture: <http://g.co/maps/4wq4t>

**Documents:**

FTP area:

<http://ifa.itu.int/t/2009/sg16/exchange/plen/q26/1203-London/>

There are quite a lot of documents in preparation but, as you can see, I have only received a small number so far. Would people who have promised documents please let me have them as soon as possible so that we can pass them to the interpreters and the speech to text reporter.

The sooner your document appears, the less time is needed in the meeting to present it.”