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| INTERNATIONAL TELECOMMUNICATION UNION **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2009-2012 | | **Joint Coordination Activity on Accessibility and human Factors (JCA-AHF)** |
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Reproduced below is the work plan for 2009. This document is being submitted to help the discussion on future work plans.

**Work Plan for 2009**

1. Monitor the need to organize Workshops on Accessibility and/or Human Factors related topics and when workshops are organized act as coordinator among interested parties.
2. Support and facilitate upon request delegates of ITU Study Groups in their writing of contributions by making available information necessary to reflect the needs of persons with disabilities.
3. Participate in the Dynamic Coalition on Accessibility and Disability under the IGF and particularly in the organization of the planned event/workshop at the 4th IGF meeting in Sharm El Sheikh, Egypt, from 15 to 18 November 2009.
4. Improve coordination between ITU-T Q.4/2 and ITU-T Q.26/16 to ensure that areas of overlap are worked on jointly.
5. Coordinate the implementation of the Resolution 70 (WTSA-08).
6. Enhance the awareness of the coordination function of the JCA-AHF within ITU-T, ITU-R and ITU-D Study Groups (see Resolution 70), discuss the better way to establish collaboration with ITU-D and in particular with ITU-D Q.20/1 and Program 5.
7. Continue the work on creating guidelines for accessibility in ITU meetings by identifying users’ requirements, including real-time captioning, appropriate sign language interpretation as required, web accessibility to include registration forms that include accessibility requests and physical assistance for individuals when needed.

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