INTERNATIONAL TELECOMMUNICATION UNION

ITU-T

TELECOMMUNICATION
STANDARDIZATION SECTOR
OF ITU

WORLD TELECOMMUNICATION STANDARDIZATION ASSEMBLY
Florianópolis, 5-14 October 2004

Resolution 35 – Appointment and maximum term of office for chairmen and vice-chairmen of ITU-T study groups and of TSAG

FOREWORD

The International Telecommunication Union (ITU) is the United Nations specialized agency in the field of telecommunications. The ITU Telecommunication Standardization Sector (ITU-T) is a permanent organ of ITU. ITU-T is responsible for studying technical, operating and tariff questions and issuing Recommendations on them with a view to standardizing telecommunications on a worldwide basis.

The World Telecommunication Standardization Assembly (WTSA), which meets every four years, establishes the topics for study by the ITU-T study groups which, in turn, produce Recommendations on these topics.

The approval of ITU-T Recommendations is covered by the procedure laid down in WTSA Resolution 1.

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RESOLUTION 35

Appointment and maximum term of office for chairmen and vice-chairmen of ITU-T study groups and of TSAG

(Montreal, 2000; Florianópolis, 2004)

The World Telecommunication Standardization Assembly (Florianópolis, 2004),

considering

a)   that No. 189 of the ITU Convention provides for the establishment of study groups of the ITU Telecommunication Standardization Sector (ITU-T);

b)   that No. 192 of the Convention and other related provisions indicate the nature of the work of the study groups;

c)   that provisions for the Telecommunication Standardization Advisory Group (TSAG) have been incorporated in Article 14A of the Convention;

d)   that No. 242 of the Convention requires the World Telecommunication Standardization Assembly (WTSA) to appoint chairmen and vice-chairmen of study groups, taking account of competence and equitable geographical distribution;

e)   that 1.3 of Section 1 of Resolution 1 of this assembly indicates that WTSA shall appoint the chairmen and vice-chairmen of study groups and of TSAG;

f)   that Section 3 of Resolution 1 of this assembly contains guidelines regarding the appointment of study group chairmen and vice-chairmen at WTSAs;

g)   that procedures and qualifications for the chairman and vice-chairmen of TSAG should generally follow those for the appointment of study group chairman and vice-chairmen;

h)   that experience of ITU in general and of ITU-T in particular would be of particular value for the chairman and vice-chairmen of TSAG;

i)   that No. 244 of the Convention describes the procedure for replacing a study group chairman or vice-chairman who is unable to carry out his or her duties at some time in the interval between two WTSAs;

j)   that No. 197G of the Convention states that TSAG shall "adopt its own working procedures compatible with those adopted by the world telecommunication standardization assembly";

k)   that a specific time-limit on the term of office would permit the introduction of new ideas on a periodic basis, while at the same time give an opportunity for study group chairmen and vice-chairmen and the chairman and vice-chairmen of TSAG to be appointed from different Member States and Sector Members,

taking into account

a)   that a maximum time in office of approximately eight years for study group and TSAG chairmen and vice-chairmen provides for a reasonable amount of stability while providing the opportunity for different individuals to serve in these capacities;

b)   that the management team of a study group should include at least the chairman, vice-chairmen and working party chairmen,

resolves

1   that candidates for the posts of chairmen and vice-chairmen of the ITU-T study groups and candidates for the posts of chairman and vice-chairmen of TSAG should be appointed according to procedures given in Annex A and to qualifications given in Annex B;

2   that candidates for the posts of study group chairmen and vice-chairmen and candidates for the posts of chairman and vice-chairmen of TSAG should be identified, taking into account that, for each study group and for TSAG, WTSA will appoint the chairman and only the number of vice-chairmen deemed necessary for the efficient and effective management and functioning of the group in question;

3   that nominations for the posts of study group chairmen and vice-chairmen or for a post of chairman and vice-chairmen of TSAG should be accompanied by a biographical profile highlighting the qualifications of the individuals proposed; the Director of the Telecommunication Standardization Bureau will circulate the profiles to the heads of delegation present at WTSA;

4   that the term of office for both chairmen and vice-chairmen should be limited so as to terminate at the end of the WTSA at which they will have served for a period of more than seven years;

5   that the term of office in one appointment does not count towards the term of office for another appointment and that steps should be taken to provide some continuity between chairmen and vice-chairmen;

6   that the counting of a term of office is effective from WTSA-2000 and is not retrospective.

Annex A
(to Resolution 35)

Procedure for the appointment of chairmen and vice-chairmen of the ITU-T study groups and of TSAG

1   Typically, the positions of chairmen and vice-chairmen to be filled are known in advance of WTSA.

a)   In order to help WTSA appoint chairmen/vice-chairmen, Member States, ITU-T Sector Members and the concerned study group or TSAG should be encouraged to indicate to the Director of TSB suitable candidates at least three months before the opening of WTSA.

b)   On the basis of received proposals, the Director of TSB will circulate to Member States and Sector Members the list of candidates. The list of candidates should be accompanied by an indication of the qualifications of each candidate as given in Annex B.

c)   On the basis of this document and any relevant received comments, the heads of delegation, at a suitable time during WTSA, should be invited to prepare, in consultation with the Director of TSB, a consolidated list of designated study group chairmen and vice-chairmen to be submitted in a document to WTSA for final approval.

d)   In drafting the consolidated list, the following should be taken into account: In cases where there are two or more candidates with equal competence for the same chairman position, preference should be given to candidates from Member States and Sector Members having the lowest number of designated study group chairmen.

2   Situations which cannot be considered within the above will be dealt with on a case-by-case basis at WTSA.

For example, if a merger of two existing study groups is envisaged, the proposals pertaining to the relevant study groups can be considered. Therefore the procedure outlined in § 1 can still be applied.

However, if WTSA decides to set up a completely new study group, discussions will have to be held at WTSA and appointments made.

3　　　　These procedures can be applied for appointments made by TSAG under delegated authority (see Resolution 22).

4　　　　Vacant positions of chairmen and vice-chairmen that occur in mid-term between WTSAs are filled in accordance with No. 244 of the Convention.

Annex B
(to Resolution 35)

Qualifications of chairmen and vice-chairmen

No. 242 of the Convention states that:

"… In appointing chairmen and vice-chairmen, particular consideration shall be given to the requirements of competence and equitable geographical distribution, and to the need to promote more efficient participation by the developing countries."

Whilst giving primary consideration to the qualifications below, there should be an appropriate representation of chairmen and vice-chairmen from countries with economies in transition, developing countries and least developed countries.

As regards competence, the following qualifications, *inter alia*, appear to be of importance when appointing study group chairmen and vice-chairmen:
–　　　　knowledge and experience;
–　　　　continuity in participation in the relevant study group;
–　　　　managerial skills;
–　　　　availability[1];
–　　　　active in the work of the study group;

and the following qualifications, *inter alia*, appear to be of importance when appointing the chairmen and vice-chairmen of TSAG:
–　　　　knowledge and experience;
–　　　　continuity in the activities of the ITU in general and of ITU-T in particular;
–　　　　managerial skills;
–　　　　availability[1].

Particular reference to the above qualifications should be included in the biographical profile to be circulated by the Director of TSB.

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[1]　A further factor to be considered when appointing chairmen and vice-chairmen to both study groups and TSAG is candidates' availability for the period up to the next WTSA.