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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 04 September 2025 |
| **Ref:Contact:**  | **TSB Circular 069****Vijay Mauree** | **To:**- Administrations of Member States of the Union- The State of Palestine (Res. 99 (Rev. Dubai, 2018));- ITU-T Sector Members- ITU-T Associates- ITU Academia |
| **Tel:** | **+41 22 730 5591** |
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| **E-mail:** | tsbfgcd@itu.int  | **Copy to:**- The Chairs and Vice-Chairs of ITU-T Study Groups;- The Director of the Telecommunication Development Bureau;- The Director of the Radiocommunication Bureau;- The Directors of ITU Regional Office. |
| **Subject:** | **Eighth meeting ITU-T Focus Group on costing models for affordable data services (FG-CD)(1 October 2025, Fully Virtual)** |

Dear Sir/Madam,

1 The eighth meeting of the [ITU-T Focus Group on cost models for affordable data services (FG-CD)](http://www.itu.int/go/fgcd) will be held on 1 October 2025 from 14:00 to 16:00 CEST.

2 The mandate of FG-CD is to analyse the supply-chain of telecom/ICT, the multiple cost models and pricing strategies used for mobile data services and Internet services and study the policy, economic, regulatory and standardization aspects related to cost models for affordable data services, including best practices of cost assessment methodologies and economic models. The group operates under the procedures set out in [Recommendation ITU-T A.7](http://www.itu.int/rec/T-REC-A.7) and within its agreed [terms of reference](https://www.itu.int/en/ITU-T/focusgroups/cd/Documents/ToRs_FGCostingData.pdf).

3 Participation in FG-CD is free of charge and open to individual experts and organizations from all sectors and relevant disciplines. Anyone interested in following or participating in this work is invited to subscribe to a dedicated mailing-list; details on how to subscribe can be found on the [FG-CD homepage](http://www.itu.int/go/fgcd).

4 The objectives of FG-CD meeting will include:

* Presentation and discussion of the written contributions received for the meeting; and
* Discussion to finalise the deliverables of both working groups that were established at the first meeting of the Focus Groups.

5 Written contributions pertinent to the success of the Focus Group and in line with the terms of reference are strongly encouraged. The contributions should address the objectives highlighted above to foster the initial development of a plan of deliverables.

Contributions should be submitted to the TSB Secretariat (tsbfgcd@itu.int) in electronic format using the templates available from the [FG-CD homepage](http://www.itu.int/go/fgcd). **The contribution deadline for the meeting is 15 September 2025.**

6 The meeting agenda, documents and other related information will be available via the [FG-CD homepage](http://www.itu.int/go/fgcd) in advance of the meeting. The discussions will be held in English only. Information on how to join the meeting online will be made available on the Focus Group webpage (<http://www.itu.int/go/fgcd>).

7 To enable ITU to make the necessary arrangements, participants are invited to register via the [FG-CD homepage](http://www.itu.int/go/fgcd) as soon as possible. Registration is mandatory for joining the meeting. Please note that pre-registration of participants for the events is carried out exclusively online.

I wish you a productive and enjoyable meeting.

Yours faithfully,

Seizo Onoe
Director of the Telecommunication
Standardization Bureau