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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 28 April 2025 |
| **Ref:****Tel:****Fax:****E-mail:** | **TSB Circular 51**+41 22 730 5893+41 22 730 5853tsbfgcd@itu.int | **To:**- Administrations of Member States of the Union- The State of Palestine (Res. 99 (Rev. Dubai, 2018))- ITU-T Sector Members- ITU-T Associates- ITU Academia |
|  |  | **Copy to:**- The Chairs and Vice-Chairs of ITU-T Study Groups- The Director of the Telecommunication Development Bureau- The Director of the Radiocommunication Bureau- The Directors of ITU Regional Office |
| **Subject:** | **Sixth meeting of the ITU-T Focus Group on costing models for affordable data services (FG- CD), 25 June 2025, fully virtual** |
| Dear Sir/Madam,1 The sixth meeting of the [ITU-T Focus Group on cost models for affordable data services (FG-CD)](http://www.itu.int/go/fgcd) will be held on 25 June 2025 from 14:00 to 16:00 CEST.2 The mandate of FG-CD is to analyse the supply-chain of telecom/ICT, the multiple cost models and pricing strategies used for mobile data services and Internet services as well as to study the policy, economic, regulatory and standardization aspects related to cost models for affordable data services, which includes best practices of cost assessment methodologies and economic models. The group operates under the procedures set out in [Recommendation ITU-T A.7](http://www.itu.int/rec/T-REC-A.7) and within its agreed [terms of reference](https://www.itu.int/en/ITU-T/focusgroups/cd/Documents/ToRs_FGCostingData.pdf).3 Participation in the FG-CD is free of charge and open to individual experts and organizations from all sectors and relevant disciplines. Interested parties are invited to subscribe to a dedicated mailing-list. Details on how to subscribe can be found on the [FG-CD homepage](http://www.itu.int/go/fgcd).4 The objectives of the sixth FG-CD meeting will include:* Presentation and discussion of the written contributions received for the meeting; and
* Discussion on the progress on the deliverables of both working groups that were established at the first meeting of the Focus Group.

5 Written contributions to address the objectives highlighted above that aim to foster an initial development plan of deliverables pertinent for the eventual success of the Focus Group and in line with the terms of reference are strongly encouraged. Contributions should be submitted to the TSB Secretariat (tsbfgcd@itu.int) in electronic format using the templates available from the [FG-CD homepage](http://www.itu.int/go/fgcd). **The contribution deadline is 17 June 2025.**6 The meeting agenda, documents and other related information will be available via the [FG-CD homepage](http://www.itu.int/go/fgcd) in advance of the meeting. Information on how to join the meeting will be made available also. The discussions will be held in English only.7 To facilitate logistics participants are invited to register online via the [FG-CD homepage](http://www.itu.int/go/fgcd) as soon as possible. Registration is mandatory and pre-registration of participants for the event is carried out exclusively online. I wish you a productive and enjoyable meeting.Yours faithfully,*(signed)*Seizo OnoeDirector of the TelecommunicationStandardization Bureau |