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|  | INTERNATIONAL TELECOMMUNICATION UNION  **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2025-2028 | | TSAG-TD103R1 |
| TSAG |
| Original: English |
|  | |  | Geneva, 26-30 May 2025 |
| **TD** | | | |
| **Source:** | | Rapporteur, RG-IES | |
| **Title:** | | Draft agenda of TSAG RG-IES meeting | |
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| **Contact:** | | Kaoru Mizuno Counsellor, TSAG RG-IES ITU/TSB | Tel:       +41 22 730 6226 E-mail:  [kaoru.mizuno@itu.int](mailto:kaoru.mizuno@itu.int) |
| **Contact:** | | Emile Armour-Heselton Counsellor, TSAG RG-IES ITU/TSB | Tel:       +41 22 730 5247 E-mail:  [emile-bourne.armour-heselton@itu.int](mailto:emile-bourne.armour-heselton@itu.int) |

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| --- | --- |
| **Abstract:** | This TD provides the draft agenda for the RG-IES session during the TSAG meeting (Geneva, 26 – 30 May 2025). |
| **Action required:** | RG-IES is invited to adopt this agenda. |

*Note: For the sake of time, unless otherwise requested, documents between parentheses are not expected to be introduced.*

**Agenda**

| **Expected Timing** | **#** | **Agenda Item** | **Docs** | **Summary and Proposal** |
| --- | --- | --- | --- | --- |
| **Tuesday, 27 May 9:30 - 10:45 hours Geneva time** |  | **TSAG Rapporteur Group on Industry Engagement and Strategic and Operational Planning (RG-IES)** | | |
| 9:30 hours | **1** | **Opening and welcome** | | |
|  | 1.1 | Rapporteur, RG-IES: draft agenda |  | **To adopt.** |
|  | 1.2 | Documentation | ([Annex A](#AnnexA)) | **To note.** |
|  | 1.3 | Rapporteur, RG-IES:  ToR of TSAG RG-IES | [Annex B](#AnnexB) | **To note** (To be approved by TSAG Plenary [TD7](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0007)) |
|  | 1.4 | Rapporteur, RG-IEM:  Progress reports from interim TSAG RG-IEM meetings (August 2024 to May 2025) | ([TD111](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0111)) | **To note.**  Presented at TSAG WP1 Plenary. |
|  | 1.5 | Rapporteur, RG-SOP:  Progress reports from interim TSAG RG-SOP meetings (August 2024 to May 2025) | ([TD109](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0109) ) | **To note.**  Presented at TSAG WP1 Plenary. |
| 9:40 hours | **2** | **Industry Engagement, WTSA Resolutions assigned to RG-IES (**[TD7](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0007)) | | |
|  | 2.1 | CWG-FHR: LS/i on Strengthening Sector Membership engagement and revenues [from CWG-FHR] | [TD71](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0071) | This liaison statement is a request from the CWG-FHR to the Sector Advisory Bodies to add an agenda item to their upcoming meetings in 2025 to consult Member States and Sector Members (including Associates and Academia) on ways to strengthen Sector Membership engagement and revenues, in line with the resource mobilization strategy endorsed by Council 2024.  These inputs from the Sector Advisory Groups would help inform potential recommendations for Council. |
|  | 2.2 | Australia, Canada, United Kingdom:  Enhancing the Visibility of ITU-T Standards to Strengthen Industry Engagement | [C10](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0010) | **To discuss.**  **Proposal:** Two key actions are proposed to improve ITU-T standardization efforts: enhancing the ITU-T Work Programme Database by capturing detailed contributor and commentor information, and requiring each Study Group to submit a Standards Success Story per study period to highlight impactful standards. Implementation will involve collaboration across Study Groups, TSB, and ITU-T members, aligned with strategic resolutions and engagement plans. |
|  | 2.3 | Rapporteur, RG-IEM:  Industry Engagement Proposed Actions sorted by target entities - Update | [TD114](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0114) | This TD is an update of TD667R1 from the TSAG meeting held 29 July – 2 August 2024.  The document groups the proposed actions from the industry engagement workshop for each target entity.  The changes have been discussed in an RG-IEM meeting and the result brings the document up to date for this study period.  This document provides various regroupings of the proposed actions from the industry engagement workshop provided in [WTSA-24 Contribution 24, Annex 3](https://www.itu.int/md/T22-WTSA.24-C-0024/en) |
|  | 2.4 | Rapporteur, RG-IEM: Draft ToR for the ITU-T Industry Engagement Workshop Steering Committee | [TD94](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0094) | **To approve.**  This TD contains a draft ToR for the ITU-T Industry Engagement Workshop Steering Committee (IEWSC), contributing to the implementation of WTSA Res 68. It is an update of the ToR from the last study period in TD257r1.  The ToR supports the implementation of WTSA Resolution 68 by guiding TSAG to plan future industry engagement workshops, including defining their timing and objectives, and to regularly evaluate their outcomes to strengthen standardization efforts and industry collaboration. |
|  | 2.5 | TSB: Communique of the TSB Director CxO consultation meeting, 9 December 2024, Dubai, United Arab Emirates | [TD055](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0055) | **To note.**  This TD provides the communiqué of the last TSB Director CxO meeting 9 December 2024, Dubai, United Arab Emirates. |
|  | 2.6 | TSB: Save-the-date: CxO Roundtable announced for 3 November 2025, Munich, Germany | [TD118](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0118) | **To note.** |
|  | 2.7 | ISCG: LS/i on ISCG Terms of Reference [from ISCG] | [TD66](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0066) | To review and agree on the draft ToR for the endorsement by Plenary. |
|  |  |  |  |  |
| Wednesday 28 May 16:15-18:00 hours | **3** | **Strategic and Operational Planning, other documents assigned to RG-IES** | | |
|  | 3.1 | Directors, ITU Regional Office: Contribution of the ITU Regional Offices to the ITU-T Operational Plan and Coordination activities with TSB (August 2024 - April 2025) | [TD67](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0067) | **To note.**  **Abstract:** This document summarizes contribution of the ITU Regional Offices to the implementation of the ITU-T four-year rolling operational plan as requested by the Resolution 25 (Rev. Bucharest, 2022) of the ITU Plenipotentiary Conference. |
|  | 3.2 | Draft ITU-T Operational Plan | [TD137](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0137/en) | TSAG **to review and to provide guidance** as deemed appropriate. |
|  | 3.3 | Algerie Telecom SPA (Algeria), Ericsson Canada, Inc., ZTE Corporation (China): Proposed Additional Output on Industry Engagement in the ITU-T Operational Plan | [C3](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0003) | **To discuss**  **Proposal:** It is proposed that an additional Output on Industry Engagement be included in the ITU-T Operational Plan. This action is considered to be a logical extension of the discussions previously held in the TSAG Rapporteur Group on Industry Engagement and Metrics, which has included the adoption of the Industry Engagement Action Plan by TSAG. |
|  | 3.4 | CWG-SFP: LS/i on Creation of the Council Working Group for Strategic and Financial Plans 2028-2031 [from CWG-SFP] | [TD39](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0039) | **To note.** |
|  | 3.5 | ITU/SG/SPM: ITU’s Strategic Plans | [TD134](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0134) | **To note.** |
|  | 3.6 | Algerie Telecom SPA (Algeria), Ericsson Canada, Inc., ZTE Corporation (China):  Alternative Formulation of Thematic Priority 2 in the Strategic Plan for the Union, 2028-2031 | [C4](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0004) | **To discuss.**  **Proposal:**  - It is proposed that a more generic formulation of Thematic Priority 2 be inserted in the appropriate section of the Strategic Plan for the Union for 2028-2031. The substitute text is entitled “Development of international standards” in place of “international numbering resources”.  - It is further proposed that the above contribution serve as the basis of a third LS from TSAG to be conveyed to the CWG-SFP. |
|  | 3.7 | Rapporteurs RG-IES: Draft LS on the Third Submission of TSAG to the Council Working Group for strategic and financial plans 2028-2031 | [TD143](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0143/en) | **For information** |
|  | 3.8 | TSB: Statistics regarding ITU-T study group work (position of 2025-05-20) | [TD016](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0016) | **To note.**  This TD includes reports of statistics for the various SGs previously provided to TSAG for information and includes data on the following: (a) download of ITU-T Recs.; (b) outcomes of SG meetings (from 25 October 2024 to 22 May 2025); (c) rapporteur group meetings; and (d) "stale work items" (cut-off date: 26 November 2023). |
|  | 3.9 | Russian Federation:  Streamlining WTSA and PP resolution | [C14](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0014) | **Proposal:** 1. To consider this proposal and select some WTSA resolutions that could be suppressed if PP agrees to reflect the necessary provisions in the relevant PP resolutions.  2. Invite membership to actively participate in the PP preparation taking into account the need to modify relevant PP resolutions to reflect interests of ITU-T.  3. Based on PP-26 decisions to continue work provided TSAG on streamlining relevant WTSA and PP Resolutions under preparations to WTSA-28. |
|  | 3.10 | Rapporteurs RG-IES: Draft LS/o on the development of ITU-T Standards Success Stories [to all ITU-T SGs] | [TD140](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0140/en) | **To review and approve** |
|  | 3.11 | Rapporteur RG-IES: IEW SC Team and chair of SC |  |  |
|  | 3.12 | ToR of the RG-IES | [TD7](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0007)-R1  (to be available) |  |
|  |  |  | |  |
|  | **4** | **Future meetings** | | Suggested RG-IES meeting timeframe: September 2025 to discuss IE matters  November 2025 to discuss 4th Input to CWG-SFP  Exact dates are to be suggested by the Rapporteur |
|  | **5** | **AOB** | | |
|  | **6** | **Closure of the meeting** | | Meeting report to be found in [TD104](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0104). |

References, related past documents:

* [PP-22 Res. 71](https://www.itu.int/en/council/Documents/basic-texts-2023/RES-071-E.pdf) : Strategic plan for the Union for 2024-2027
* [PP-22 Res.151](https://www.itu.int/en/council/Documents/basic-texts-2023/RES-151-E.pdf) : Improvement of results-based management in ITU
* [WTSA-24 Res.108](https://www.itu.int/pub/publications.aspx?lang=en&parent=T-RES-T.108-2024) : Strategic planning in the ITU Telecommunication Standardization Sector
* [TSAG TD672 (2024-07)](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0672) ITU/SG/SPM: ITU’s Strategic Plans
* [TSAG TD497 (2024-07)](https://www.itu.int/md/T22-TSAG-240729-TD-GEN-0497/en) TSB Director: Four-year rolling Operational Plan for the Union for 2025-2028
* [TSAG TD625 (2024-07)](https://www.itu.int/md/T22-TSAG-240729-TD-GEN-0625/en) TSB Director: ITU-T draft operational plan for 2025-2028 and 2023 performance report
* [RGSOP-DOC5(241211)](https://extranet.itu.int/meetings/ITU-T/T22-TSAGRGM/RGSOP-241211/DOCs/T22-TSAGRGM-RGSOP-241211-DOC-0005.docx) TSB: Updated schedule of meetings in relation to TSAG inputs for the elaboration of the draft Strategic Plan, 2028-2031
* [Webpage](https://www.itu.int/en/council/CWG-SFP-2028-2031/Pages/default.aspx) of the Council Working Group for strategic and financial plans 2028-2031(CWG-SFP)
* Annex F of [TSAG R8 (2024-07)](https://www.itu.int/md/T22-TSAG-R-0008/en): ITU-T action plan for a vibrant engagement of the industry
* [Webpage](https://www.itu.int/en/ITU-T/Workshops-and-Seminars/2024/0419/Pages/default.aspx) on ITU-T Industry Engagement Workshop, Geneva, 19 April 2024

Annex A:  
Documentation

| # | Category | TD/C # | Source | Title |
| --- | --- | --- | --- | --- |
|  | Admin | [TD103](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0103) | Rapporteur, RG-IES | Draft agenda, RG-IES |
|  | Admin | ([TD111](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0111)) | Rapporteur, RG-IEM | Progress reports from interim TSAG RG-IEM meetings (August 2024 to May 2025) |
|  | Admin | ([TD109](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0109)) | Rapporteur, RG-SOP | Progress reports from interim TSAG RG-SOP meetings (August 2024 to May 2025) |
|  | Report | [TD104](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0104) | Rapporteur, RG-IES | Reserved for: Report, RG-IES |
|  | Contribution | [C3](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0003) | Algerie Telecom SPA (Algeria), Ericsson Canada, ZTE (China) | Proposed Additional Output on Industry Engagement in the ITU-T Operational Plan |
|  | Contribution | [C4](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0004) | Algerie Telecom SPA (Algeria), Ericsson Canada, ZTE (China) | Alternative Formulation of Thematic Priority 2 in the Strategic Plan for the Union, 2028-2031 |
|  | Contribution | [C10](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0010) | Australia, Canada, United Kingdom | Enhancing the Visibility of ITU-T Standards to Strengthen Industry Engagement |
|  | Contribution | [C14](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0014) | Russian Federation | Streamlining WTSA and PP resolution |
|  | Information | [TD016](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0016) | TSB | Statistics regarding ITU-T study group work (position of 2025-05-20) |
|  | Information | [TD039](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0039) | CWG-SFP | LS/i on Creation of the Council Working Group for Strategic and Financial Plans 2028-2031 |
|  | Information | [TD055](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0055) | TSB | Communique of the TSB Director CxO consultation meeting, 9 December 2024, Dubai, United Arab Emirates |
|  | Information | [TD66](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0066) | ISCG | LS/i on ISCG Terms of Reference [from ISCG] |
|  | Information | [TD67](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0067) | Directors, ITU Regional Office | Contribution of the ITU Regional Offices to the ITU-T Operational Plan and Coordination activities with TSB (August 2024 - April 2025) |
|  | Information | [TD071](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0071) | CWG-FHR | LS/i on Strengthening Sector Membership engagement and revenues |
|  | Information | [TD094](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0094) | Rapporteur, RG-IEM | Draft ToR for the ITU-T Industry Engagement Workshop Steering Committee |
|  | Information | [TD114](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0114) | Rapporteur, RG-IEM | Industry Engagement Proposed Actions sorted by target entities - Update |
|  | information | [TD134](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0134) | ITU/GS/SPM | ITU’s Strategic Plans - Briefing to Sector advisory Groups |
|  | Information | [TD137](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0137/en) | TSB Director | ITU-T draft operational plan for 2026-2029 and 2024 performance report |
|  | information | [TD118](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0118) | TSB | Save-the-date: CxO Roundtable announced for 3 November 2025, Munich, Germany |
|  | Discussion | [TD140](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0140/en) | Rapporteurs, RG-IES | LS/o on the development of ITU-T Standards Success Stories [to all ITU-T SGs] |
|  | Information | [TD143](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0143/en) | Rapporteurs, RG-IES | Draft LS on the Third Submission of TSAG to the Council Working Group for strategic and financial plans 2028-2031 |

Annex B:

(to be updated by [TD7](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0007)R1)

**ToR of Rapporteur Group on Industry Engagement and Strategic and Operational Planning (RG-IES)**

(To be approved by TSAG Plenary[TD7](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0007))

* Consider the issue of industry engagement discussed at WTSA-24, including Resolution 68 (Rev. New Delhi, 2024).
* Continue organizing Industry Engagement workshop (IEW) by the IEW Steering Committee (IEWSC), as appropriate.
* Perform a review of the CxO/CTO coordination process.
* Establish an appropriate mechanism at the TSAG level to be used by the study groups and focus groups to examine and coordinate work on new and emerging technologies (Resolution 22 *resolves* 5).
* Review industry engagement statistics.
* Identify mechanisms to improve coordination with other SDOs and opensource communities to avoid duplication.
* Review the annual ITU-T operational plans.
* Identify the key strategic priorities in ITU-T that are unique to the Sector or at least complementary to those undertaken by other SDOs.
* Serve as the TSAG focal point to provide appropriate input to the Council on the implementation of the Strategic Plan.
* Provide input to the Council working group on the elaboration of the draft strategic plan in preparation for PP-26 and subsequent years.

Assignment of WTSA Resolutions, Opinion and Actions to TSAG WPs and RGs

(To be approved by TSAG Plenary[TD7](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0007))

|  |  |  |
| --- | --- | --- |
| WP1 | Rapporteur Group Industry Engagement and Strategic and Operational Planning (RG-IES) | * Resolutions 7, 11, 18, 34, 43, 44, 55, 68, 74, 85, 90, 107, 108 * WTSA-24 Actions 3, 5, |

**Annex C**

**Time management plan**

The following time plan is taken from [TSAG-TD1-R1](https://www.itu.int/md/T22-TSAG-250526-TD-GEN-0001).

**Draft time plan for TSAG and related working party, and Rapporteur group meetings**(additional ad hoc groups may be scheduled; the allocation of time slots to TSAG Rapporteur Groups is preliminary and subject to modification)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Session #** | **Sunday**  **25 May 2025** | **Monday**  **26 May 2025** | **Tuesday**  **27 May 2025** | **Wednesday**  **28 May 2025** | **Thursday**  **29 May 2025** | **Friday**  **30 May 2025** |
| #0 |  | **0900-0930 hours**  Newcomer guided tour of ITU premises | **0800-0930 hours**  Breakfast meeting of “Network of Women (NoW)” |  |  |  |
| #1; am |  | **0930 – 1045 hours**  TSAG Plenary (\*\*\*) | **0930 – 1045 hours**  RG-IES | **0930 – 1045 hours**  RG-WM | **0930 – 1045 hours**  RG-WPR | **0900 – 1015 hours**  TSAG Plenary (\*\*\*) |
| *Coffee break* |  |  |  |  |  |  |
| #2; am |  | **1115 – 1230 hours**  TSAG Plenary (\*\*\*) | **1115 – 1230 hours**  RG-WM | **1115 – 1230 hours**  RG-WPR | **1115 – 1230 hours**  RG-WM | **1045 – 1200 hours**  TSAG Plenary (\*\*\*) |
| *Lunch* |  | **1315 – 1430 hours**  Study Group/TSAG/SCV Chairs’s meeting (\*\*) | **1330-1430 hours**  Newcomer's session | **1230-1430**  ISCG meeting (Room E) |  |  |
| #3; pm | **1600 – 1800**  TSAG Management Meeting (\*) | **1430 – 1545 hours**  WP1/WP2 opening plenary (\*\*\*) | **1430 – 1545 hours**  RG-WPR | **1430 – 1545 hours**  RG-DT | **1430 – 1545 hours**  WP2 closing plenary | **1430 – 1545 hours**  TSAG Plenary (\*\*\*) |
| *Coffee break* |  |  |  |  |  |  |
| #4; pm |  | **1615 – 1700 hours**  WP1/WP2 opening plenary  (\*\*\*) | **1615 – 1730 hours**  RG-DT | **1615 – 1800 hours**  RG-IES | **1615 – 1730 hours**  WP1 closing plenary | **1615 – 1730 hours**  TSAG Plenary (\*\*\*) |
| **1700 – 1730 hours**  AI for Good information session (\*\*\*) |
| #5; pm |  | **1800-1930 hours**  TSAG Reception (Kingdom of Saudi Arabia) |  |  |  |  |

**Notes**

(\*) only for TSAG Management Team, Working Party Chairs, and TSAG Rapporteurs

(\*\*) only for ITU-T Study Group Chairs and TSAG Chair

(\*\*\*) session with interpretation

Captioning will be provided for all the regular sessions.

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