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|  | INTERNATIONAL TELECOMMUNICATION UNION  **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2025-2028 | | | TSAG-TD101R1 |
| TSAG |
| Original: English |
|  | |  | | Geneva, 26-30 May 2025 |
| **TD** | | | | |
| **Source:** | | Rapporteur, TSAG Rapporteur group on working methods | | |
| **Title:** | | Draft agenda RG-WM (Working methods) – 27, 28, 29 May 2025 | | |
| **Contact:** | | Glenn Parsons Ericsson Canada Canada | Email: [glenn.parsons@ericsson.com](mailto:glenn.parsons@ericsson.com) | |
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| **Abstract:** | This TD provides the agenda for the RG-WM sessions during the May 2025 meeting of TSAG. RG-WM sessions are planned on 27, 28 and 29 May 2025. |

**Action required**:RG-WM is invited to **adopt** this agenda.

| **Timing** | **#** | **Agenda item** | **Docs** | **Summary and proposal** |
| --- | --- | --- | --- | --- |
| **Tuesday, 27 May 2025**  11:15-12:30 Geneva time |  | **TSAG Rapporteur group on working methods (RG-WM)** | | |
| 11:15 | **1** | **Opening and welcome** | | |
|  | 1.1 | Supplement 4 to the ITU-T A-series "Supplement on guidelines for remote participation" | [A-Suppl.4](https://www.itu.int/ITU-T/recommendations/rec.aspx?rec=15253) | To be **considered by remote participants**.  For **noting** |
|  | 1.2 | Introductory remarks |  | Introduction of documents and interventions are normally expected to be short (2 minutes). |
| 11:20 | **2** | **Agenda** | | |
|  | 2.1 | Rapporteur, TSAG RG-WM: Draft agenda | [TD101](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0101/en) (this document) | RG-WM is invited to **adopt** this agenda.  For **approval** |
|  | 2.2 | TSAG MGT Team: Document allocation and work plan | [TD1](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0001/enIn)  [TD2](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0002/enIn) | This include the document allocation. All documents relevant to RG‑WM are listed in this agenda.  For **noting** |
|  | 2.3 | Terms of Reference for the TSAG WP and RG | [TD7](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0007/en) | Proposed terms of reference (ToRs) for the rapporteur groups under TSAG in the 2025-2028 study period. RG-WM in D.4  For **approval** |
| 11:35 | **3** | **Progress report of interregnum rapporteur group meetings** | | |
|  | 3.1 | Interregnum Rapporteur RG-WM: Progress report from interim TSAG RG-WM meetings | [TD110](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0110/en) | RG-WM is invited to **note** this report (including the RGM reports that it references) which has been approved by the WP1 opening plenary.  For **noting** |
|  | | 3.2 | Interregnum Rapporteur RG-WM, TSAG RG-WM: Living list | [TD129](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0129/en) | This represents the living list of issues from the previous Study Period.  For **noting** |
| 11:40 | | **4** | **Draft new Recommendation ITU-T A.RA "Appointment and operations of registration authorities"** | | |
|  | | 4.1 | Interregnum Rapporteur, RG-WM:  Draft new Recommendation ITU-T A.RA "Appointment and operations of registration authorities" | [TD122](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0122) | This is the latest draft of new Recommendation ITU-T A.RA (based on [TD571r1 [2022-2024]](https://www.itu.int/md/T22-TSAG-240729-TD-GEN-0571/en)) resulting from discussion at the RG-WM RGM on 4 Feb 2025.  In the report from that RGM ([TD110](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0110/en)) it is mentioned that a TSAG liaison statement should be sent to SG2, SG11, SG17 and SG21 to get their feedback on draft Rec. ITU-T A.RA  For **discussion** |
| 11:50 | **5** | [**Rec. ITU-T A.1**](https://www.itu.int/ITU-T/A.1) **"Working methods for study groups of the ITU Telecommunication Standardization Sector"** | | |
|  | 5.1 | China Telecom, MIIT (China):  Proposal to clarify the Joint Working Party policy in ITU-T | [C12](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0012) | RG-WM to update Rec. A.1 with clearer provisions regarding the Joint Working Parties. Corresponding changes should be considered for WTSA Resolution 1.  For **discussion**. |
|  | 5.2 | Australia, Canada, United Kingdom:  Proposal to clarify the review process undertaken by the TSB’s editorial team. | [C13](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0013) | Proposal to discuss amendment to ITU Rec. A.1 to document the review process undertaken by the TSB’s editorial team to ensure clarity of the activity.  For **discussion**. |
|  | 5.3 | Russian Federation:  Proposal to agree on a compromise text for Rec. A.1 | [C15](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0015) | Proposal to finalize Rec. A.1 and agree with compromise text in 1.7.1, to align compromise 3.3.3 with 3.2.5. Keep proposal for 2 Members support in 1.4.7.1 and II.6.  For **discussion**. |
|  | 5.4 | Editor: Draft revised Recommendation ITU-T A.1 "Working methods for study groups of the ITU Telecommunication Standardization Sector" | [TD600 Rev.3](https://www.itu.int/dms_pub/itu-t/md/22/tsag/td/240729/GEN/T22-TSAG-240729-TD-GEN-0600!R3!MSW-E.docx) (2022-2024) | This is the latest draft of ITU-T A.1-rev "Working methods for study groups of the ITU Telecommunication Standardization Sector", resulting from discussions at RG-WM rapporteur group meetings since the last TSAG meeting (January-July 2024).  For **information** |
| **Wednesday, 28 May 2025**  09:30-10:45 Geneva time | | **6** | **Agenda** | | |
| 9:30 | | 6.1 | Rapporteur, TSAG RG-WM: Draft agenda | [TD101](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0101/en) (this document) | RG-WM is invited to **adopt** the revised agenda (if any). |
|  | | 6.2 | Rapporteur, TSAG RG-WM: Draft report of the meeting of RG-WM | [TD102](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0102/en) (pre-assigned) | The latest revision of the draft report reflects the results of the first session.  For **information**. |
| 9:35 | | **7** | **Result of ad hoc groups and informal discussions** | | |
|  | | 7.1 | TBD |  | (if any) |
|  | | 7.2 |  |  |  |
| 9:45 | **8** | [**ITU-T A-series Supplement 4**](https://www.itu.int/ITU-T/recommendations/rec.aspx?rec=15253) **"Guidelines for remote participation"** | | |
|  | 8.1 | ISCG:  The ISCG has noted the output of the CG of the CWG-FHR task on guidelines for remote participation and brings it to the attention of the sector advisory groups | [TD065](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0065) | LS/i on Draft guidelines on the management of fully virtual and physical meetings with remote participation The ISCG kindly requests the RAG, TDAG, and TSAG to provide their views on the alignment of their existing guidelines with the CWG-FHR guidelines and to identify any discrepancies, if present.  For **action** |
|  | 8.2 | United Kingdom:  Proposal on next steps in order to respond to the liaison from ISCG on remote participation guidelines | [C17](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0017) | Proposal to discuss next steps on remote participation and to establish an ad-hoc session to begin the comparison of the content of Supppl.4 and CWG-FHR guidelines, and if not completed during this meeting, to establish an activity to occur prior to the next TSAG meeting in order to provide a response to the ISCG.  For **discussion** |
|  | 8.3 | Korea (Rep. of):  Proposal to align A Suppl. 4 with the CWG-FHR guidelines or deleting A-series Suppl. 4. | [C09](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0009) | Proposal to align A Suppl. 4 with the CWG-FHR Guidelines for remote participation or deleting A-series Suppl. 4 and provide a reply liaison to ISCG  For **discussion** |
| 10:00 | **9** | **Electronic working methods (EWM)** | | |
|  | 9.1 | Director, TSB:  Electronic working methods services and database applications report | [TD011](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0011) | This TD describes actions taken since the last TSAG July-August 2024 meeting to improve electronic working methods and tools for the membership.  For **information**. |
| 10:05 | **10** | **AAP Comment Resolution (Ref. ITU-T A.8)** | | |
|  | 10.1 | ITU-T SG2 | [TD060](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0060) | LS/i/r on the resolution of AAP comments (reply to TSAG-LS44)  SG2 thinks that ITU-T Recommendation A.8 is sufficient for resolving the comments submitted during the AAP  For **information** |
|  | 10.2 | ITU-T SG9 | [TD038](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0038) | LS/i/r on the resolution of AAP comments (reply to TSAG-LS44)  SG9 thinks that ITU-T Recommendation A.8 is sufficient for resolving the comments submitted during the AAP  For **information** |
|  | 10.3 | ITU-T SG11 | [TD068](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0068) | LS/i/r on the resolution of AAP comments (reply to TSAG-LS44)  SG11 thinks that ITU-T Recommendation A.8 is sufficient for resolving the comments submitted during the AAP.  For **information** |
|  | 10.4 | ITU-T SG13 | [TD073](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0073) | LS/i/r on the resolution of AAP comments (reply to TSAG-LS44)  SG13 thinks that ITU-T Recommendation A.8 is sufficient for resolving the comments submitted during the AAP and provided considerations on setting deadlines in case a review process is initiated.  For **information** |
|  | 10.5 | ITU-T SG15 | [TD079](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0079) | LS/i/r on the resolution of AAP comments (reply to TSAG-LS44)  SG15 thinks that ITU-T Recommendation A.8 is sufficient for resolving the comments submitted during the AAP.  For **information** |
|  | 10.6 | ITU-T SG20 | [TD052](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0052) | LS/i/r to TSAG on the resolution of AAP comments (reply to TSAG-LS44)  SG20 thinks that ITU-T Recommendation A.8 is sufficient for resolving the comments submitted during the AAP.  For **information** |
| **Thursday, 29 May 2025**  11:15-12:30 Geneva time | **11** | **Agenda** | | |
| 14:30 | 11.1 | Rapporteur, TSAG RG-WM: Draft agenda | [TD101](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0101/en) (this document) | RG-WM is invited to **adopt** the revised agenda (if any). |
|  | 11.2 | Rapporteur, TSAG RG-WM: Draft report of the meeting of RG-WM | [TD102](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0102/en) (pre-assigned) | The latest revision of the draft report reflects the results of the first session.  For **information**. |
|  | | **12** | **Result of ad hoc groups and informal discussions** | | |
|  | | 12.1 | TBD |  | TBD |
|  | | 12.2 |  |  |  |
|  | **13** | **Rec. A.13: Non-normative ITU-T publications, including Supplements to ITU-T Recommendations** | | |
|  | 13.1 | Korea (Rep. of):  Proposal to review Recommendation ITU-T A.13 | [**C6**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0006) | allow other non-normative documents, such as Technical Reports and Technical Papers, to be agreed at the Working Party level with or without prior authorization from the Study Group.  For **discussion**. |
|  | **14** | **Initiating a Review of A.18** | | |
|  | **15** | **Outgoing liaison statements (if any)** | | |
|  | 15.1 | TBD | 9.1 | TBD |
|  | 15.2 |  | 9.2 |  |
|  | **16** | **RG-WM work programme** | | |
|  | 16.1 | Rapporteur, TSAG RG-WM: Updates to the RG-WM work programme | [TD125](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0125/en) | RG-WM is asked to **confirm** the updates to the RG-WM work programme. |
|  | **17** | **Future interim RG-WM meetings (RGM)** | | |
|  | 17.1 | Suggested rapporteur group meetings |  | * 23 Sept 2025, 1300 (Geneva time): ToR: TBD Contribution deadline: 16 Sept * 4 Nov 2025, 1300 (Geneva time):   ToR: TBD Contribution deadline: 28 Oct   * 11 Dec 2025, 1300 (Geneva time):   ToR: TBD Contribution deadline: 4 Dec |
|  | **18** | **AOB** | | |
|  | 18.1 |  |  |  |
|  | **19** | **Closure of the meeting** | | Meeting report to be found in [TD102](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0102/en) |

**Draft time plan for TSAG and related working party, and Rapporteur group meetings**(additional ad hoc groups may be scheduled; the allocation of time slots to TSAG Rapporteur Groups is preliminary and subject to modification)

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| **Session #** | **Sunday**  **25 May 2025** | **Monday**  **26 May 2025** | **Tuesday**  **27 May 2025** | **Wednesday**  **28 May 2025** | | **Thursday**  **29 May 2025** | **Friday**  **30 May 2025** |
| #0 |  | **0900-0930 hours**  Newcomer guided tour of ITU premises | **0800-0930 hours**  Breakfast meeting of “Network of Women (NoW)” |  | |  |  |
| #1; am |  | **0930 – 1045 hours**  TSAG Plenary (\*\*\*) | **0930 – 1045 hours**  RG-IES | **0930 – 1045 hours**  RG-WM | | **0930 – 1045 hours**  RG-WPR | **0900 – 1015 hours**  TSAG Plenary (\*\*\*) |
| *Coffee break* |  |  |  |  | |  |  |
| #2; am |  | **1115 – 1230 hours**  TSAG Plenary (\*\*\*) | **1115 – 1230 hours**  RG-WM | **1115 – 1230 hours**  RG-WPR | | **1115 – 1230 hours**  RG-WM | **1045 – 1200 hours**  TSAG Plenary (\*\*\*) |
| *Lunch* |  | **1315 – 1430 hours**  Study Group/TSAG/SCV Chairs’s meeting (\*\*) | **1330-1430 hours**  Newcomer's session | **1230-1430**  ISCG meeting (Room E) | **1330-1430**  Ad hoc for RG-WM on A.1 |  |  |
| #3; pm | **1600 – 1800**  TSAG Management Meeting (\*) | **1430 – 1545 hours**  WP1/WP2 opening plenary (\*\*\*) | **1430 – 1545 hours**  RG-WPR | **1430 – 1545 hours**  RG-DT | | **1430 – 1545 hours**  WP2 closing plenary | **1430 – 1545 hours**  TSAG Plenary (\*\*\*) |
| *Coffee break* |  |  |  |  | |  |  |
| #4; pm |  | **1615 – 1700 hours**  WP1/WP2 opening plenary  (\*\*\*) | **1615 – 1730 hours**  RG-DT | **1615 – 1800 hours**  RG-IES | | **1615 – 1730 hours**  WP1 closing plenary | **1615 – 1730 hours**  TSAG Plenary (\*\*\*) |
| **1700 – 1730 hours**  AI for Good information session (\*\*\*) |
| #5; pm |  | **1800-1930 hours**  TSAG Reception (Kingdom of Saudi Arabia) |  |  | |  |  |

**Notes**

(\*) only for TSAG Management Team, Working Party Chairs, and TSAG Rapporteurs

(\*\*) only for ITU-T Study Group Chairs and TSAG Chair

(\*\*\*) session with interpretation

Captioning will be provided for all the regular sessions.