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|  | INTERNATIONAL TELECOMMUNICATION UNION**TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 2025-2028 | TSAG-TD96 |
| TSAG |
| Original: English |
|  |  | Geneva, 26-30 May 2025 |
| **TD** |
| **Source:** | Chair, WP1/TSAG |
| **Title:** | Closing WP1 agenda (Geneva, 26-30 May 2025) |
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| **Abstract:** | This TD contains the agenda for the closing session of the WP1/TSAG "Working methods, collaboration, engagement and strategic planning" at this meeting. |

1. Approval of the agenda
2. Documentation ([Annex A](#AnnexA))
3. Review the outcomes of Rapporteur Group on Industry Engagement and Strategic and Operational Planning (RG-IES)
4. Review the outcomes of Rapporteur Group on Working methods (RG-WM)
5. Updates to the ToR of WP1, RG-IES, RG-WM
6. Report of Working Party 1
7. Future meetings
8. AOB
9. Closing

(see next pages for detailed sequence and documentation)

**NOTE – R0 denotes TDs *without* a revision (as of the preparation of this document)**

| **No.** | **Topic** | **Reference** | **Comment** |
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| **1** | **Opening and approval of the agenda** |  |  |
| **2** | **Documentation** |  |  |
| **3** | **Review outcomes of rapporteur group on Industry Engagement and Strategic and Operational Planning (RG-IES)** |  |  |
| **3.1** | Report of RG-IES | [TSAG-TD104-R0](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0104) | For agreement by WP1. |
|  | **Actions to be taken by WP1** |  |  |
| **3.2** | [RG-IES-1] WP1 to request TSAG Plenary to approve RG-IES Terms of reference as proposed in [TSAG-TD7-R1](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0007/en)/D.3 |  | For agreement by WP1, and then by TSAG. |
| **3.3** | [RG-IES-2] WP1 to request TSAG Plenary to issue a liaison statement to all ITU-T Study Groups to request input and support from all Study Groups to identify potential metrics and a suitable framework for the development of ITU-T standards success stories ([TSAG-TD140-R1](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0140)). |  |  |
| **3.4** | [RG-IES-3] WP1 to request TSAG Plenary to appoint Mr Scott Mansfield as TSAG Representative to ISCG to support the coordination on the topic of industry engagement  |  |  |
| **3.5** | [RG-IES-5] WP1 to provide time for [TSAG-C14](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0014) (Russian Federation) to be introduced and assign agenda time during an upcoming Interim meeting of the RG-IES. |  |  |
| **4** | **Review outcomes of rapporteur group on working methods (RG-WM)** |  |  |
| **4.1** | Report of RG-WM | [TSAG-TD102-R2](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0102) | For agreement by WP1. |
|  | **Actions to be taken by WP1** |  |  |
| **4.2** | [RG-WM-1] WP1 to request TSAG Plenary to approve RG-WM Terms of reference as proposed in [TSAG-TD7-R1](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0007/en) §D.4.Also, WP1 is asked to check if WTSA‑24 Action 4 is properly allocated in Table 1. | [TSAG-TD7-R1](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0007/en) | For agreement by WP1, and then by TSAG. |
| **4.3** | [RG-WM-3] WP1 to request TSAG Plenary to appoint Mr Phil Rushton (UK) as TSAG Representative to ISCG especially to support the coordination of the remote participation guidelines. |  |  |
| **4.5** | [RG-WM-4] WP1 to request TSAG to agree the new appendix in ITU-T A.18 to guide SGs and TSAG on the JCA review process found in [TSAG-TD141](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0141/en). | [TSAG-TD141](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0141/en) |  |
| **4.6** | [RG-WM-6] WP1 to add a new work item in the work programme to initiate revision of WTSA Res.1. |  |  |
| **4.9** | [RG-WM-7] WP1 to approve the updated RG-WM work programme as found in [TSAG-TD125-R2](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0125/en). | [TSAG-TD125R1](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0125/en) |  |
| **4.7** | WP1 to request TSAG Plenary to issue the following liaison statements |  |  |
|  | 1. [RG-WM-2] LS/o to SG2, 11, 17 and 21 to request comments on the draft A.RA for possible determination at next TSAG meeting ([TSAG-TD136](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0136/en)).
 | [TSAG-TD136](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0136/en) |  |
|  | 1. [RG-WM-5] LS/o to all SGs and JCAs to inform on the new appendix in ITU-T A.18 ([TSAG-TD149-R1](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0149/en)).
 | [TSAG-TD149-R1](https://www.itu.int/md/T25-TSAG-250526-TD-GEN-0149/en) |  |
| **5** | **Updates to the ToR of WP1, RG-IES, RG-WM** | [TSAG-TD7-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0007) | For agreement by WP1, and then by TSAG. |
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| **6** | **Report of Working Party 1** |  |  |
|  | Draft report of WP1 | [TSAG-TD97-R0](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0097) | For agreement by WP1, and then by TSAG. |
| **7** | **Future meetings** |  | **All RGMs:** [TSAG-TD133](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0133) |
| **7.1** | **Proposed future meetings of RG-IES(ref:** [**TSAG-TD104-R0**](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0104) **§4)** |  |
|  | 1. **2025-09-16, 14:00-16:00 (CEST), online:**ToR: Discuss all activities with a focus on industry engagement. Deadline: 8 Sep 2025
2. **2025-10-14, 14:00-16:00 (CEST), online:**ToR: Discuss all activities with a focus on the strategic and operational plan matters. Deadline: 6 Oct 2025.
 | For agreement by WP1, and then by TSAG. |
| **7.2** | **Proposed future meetings of RG-WM (from** [**TSAG-TD102-R2**](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0102) **§17)** |  |
|  | 1. **2025-09-23, 13:00-15:00 (CEST), online:**ToR: Progress on revised A.1 (based on [TSAG-TD135-R4](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0135))Contribution deadline: 16 Sep
2. **2025-11-06, 13:00-15:00 (CET), online:**ToR: Progress on A.13 pros and cons on agreement of informative texts at WP meetings, and on the remote participation guidelines, including review of [TSAG-C9](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-C-0009) (Rep. of Korea) analysis, development of a liaison to ISCG and possible alignment of A Supplement 4 with the CWG-FHR Guidelines for remote participation.Contribution deadline: 30 Oct
3. **2025-12-11, 13:00-15:00 (CET), online:**ToR: Progress on *A.RA* (based on [TSAG-TD122](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0122) and the reply LSs from SG2, 11, 17 and 21); and on *A.1-rev* (based on [TSAG-TD135-R4](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0135) and results from 23 Sept RG-WM e-meeting)Contribution deadline: 4 Dec
 | For agreement by WP1, and then by TSAG. |
| **8** | **AOB** |  |  |
| **9** | **Closure of meeting** |  |  |

Annex A
Documentation

Documents addressed to WP1/TSAG *closing* plenary
NOTE – R0 denotes TDs without a revision (as of the preparation of this document)

| Doc # | Source | Title | Destination |
| --- | --- | --- | --- |
| [TSAG-TD96](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0096) | Chair, WP1 | Agenda, WP1/TSAG closing plenary (Geneva, 26-30 May 2025) | Plen |
| [TSAG-TD97-R0](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0097) | Chair, WP1 | Report of the meeting of WP1/TSAG (Geneva, 26-30 May 2025) | WP1 |
| [TSAG-TD102-R2](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0102) | Rapporteur, RG-WM | Draft report, RG-WM (Geneva, 26-30 May 2025) | WP1 |
| [TSAG-TD104-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0104) | Rapporteur, RG-IES | Draft report, RG-IES (Geneva, 26-30 May 2025) | WP1 |
| [TSAG-TD7-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0007) | TSAG management team | ToRs for the TSAG WPs and RGs | WP1 |
| [TSAG-TD114](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0114) | Rapporteur, RG-IEM | Industry Engagement Proposed Actions sorted by target entities - Update | RG-IEM |
| [TSAG-TD122-R0](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0122) | Interregnum Rapporteur, RG-WM | Draft new Recommendation ITU-T A.RA "Appointment and operations of registration authorities" | RG-WM |
| [TSAG-TD125-R0](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0125) | Rapporteur, RG-WM | Update of the RG-WM work programme | RG-WM |
| [TSAG-TD127](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0127) | TSB | WTSA-24 Action Plan - Activities for follow-up or monitoring by WP1 | WP1 |
| [TSAG-TD129-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0129) | Interregnum Rapporteur, RG-WM | RG-WM living list | RG-WM |
| [TSAG-TD130-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0130) | Interregnum Rapporteur, RG-WM | RG-WM - Resolution 1 status after WTSA-24 | RG-WM |
| [TSAG-TD133](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0133) | TSB | Interim Rapporteur Group Meeting (RGM) schedule | WP1 |
| [TSAG-TD135-R4](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0135) | Editor, ITU-T A.1-rev | Draft revised Recommendation ITU-T A.1 "Working methods for study groups of the ITU Telecommunication Standardization Sector" | RG-WM |
| [TSAG-TD136](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0136) | TSAG | LS/o on Comments sought on A.RA [to ITU-T SG2, SG11, SG17, SG21] | RG-WM |
| [TSAG-TD137](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0137) | Director, TSB  | ITU-T draft operational plan for 2026-2029 and 2024 performance report | RG-IES |
| [TSAG-TD140-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0140) | TSAG | LS/o on the development of ITU-T Standards Success Stories [to all ITU-T SGs] | RG-IES |
| [TSAG-TD141](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0141) | Rapporteur, RG-WM | Streamlining JCA operations | RG-WM |
| [TSAG-TD143](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0143) | TSAG | LS/o on the Third Submission of TSAG to the Council Working Group for strategic and financial plans 2028-2031 [to CWG-SFP, ISCG; ITU-R RAG; ITU-D TDAG; All ITU-T Study Groups] | RG-IES |
| [TSAG-TD149-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0149) | TSAG | LS/o on streamlining JCA operations [to all ITU-T Study Groups, all JCAs] |  |
| [TSAG-TD150-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T25-TSAG-250526-TD-GEN-0150) | TSAG | LS/o on the Terms of reference ITU-T SGs at the New work item opening [to all ITU-T Study Groups] |  |
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Last update: TD152

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