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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 9 April 2025 |
| **Ref**: | **TSB Collective letter 1/SG13RG-EECATSG13/TK** | * To Administrations participating in SG13RG‑EECAT;
* To ITU-T Sector Members participating in SG13RG‑EECAT;
* To ITU-T Associates participating in SG13RG‑EECAT;
* To ITU Academia participating in SG13RG‑EECAT;
* To the ITU Regional Office for CIS;
* To RCC.
 |
| Tel: | +41 22 730 5126 |
| Fax: | +41 22 730 5853 |
| E-mail: | tsbsg13@itu.int |
| Web: | <https://itu.int/go/tsg13rgeecat> |
| **Subject:** | **Second meeting of ITU-T Study Group 13 Regional Group for Eastern Europe, Central Asia and Transcaucasia (SG13RG-EECAT), Saint Petersburg, Russian Federation, 9-11 June 2025** |

Dear Sir/Madam,

I am pleased to inform you that, at the kind invitation of the Regional Commonwealth in the Field of Communications (RCC), supported by Interparliamentary Assembly of Member Nations of the Commonwealth of Independent States and Saint Petersburg State University of Telecommunications,
**ITU-T Study Group 13 Regional Group for Eastern Europe, Central Asia and Transcaucasia (SG13RG-EECAT)** will meet in **Saint Petersburg, Russian Federation, from 9 to 11 June** at the Tauride Palace, located at Shpalernaya 47, St Petersburg.
This meeting is being co-located with the following ITU events, which will take place at the same venue:

– 9-11 June 2025: meeting of ITU-T SG11 Regional Group for Eastern Europe, Central Asia and Transcaucasia (SG11RG-EECAT). Details are available at <https://itu.int/go/tsg11rgeecat>.

– 9-11 June 2025: meeting of ITU-T SG20 Regional Group for Eastern Europe, Central Asia and Transcaucasia (SG20RG-EECAT). Details are available at <https://itu.int/go/tsg20rgeecat>.

– 9-11 June 2025: ITU Forum “Future Technologies: AI, Metaverse, HTC and other ICT, Applications and Services. Vision 2030”. Details are available at <https://www.itu.int/en/ITU-D/Regional-Presence/CIS/Pages/EVENTS/2025/FoCForum.aspx>.

These events are jointly organized with ITU Regional Office for CIS, RCC, Interparliamentary Assembly of Member Nations of the Commonwealth of Independent States and Saint Petersburg State University of Telecommunications.

The SG13RG-EECAT meeting will open at 1700 hours on 9 June 2025.

Additional information is set forth in **Annex A**, a draft agenda – prepared by the SG13RG-EECAT Chair,
Alexey Borodin (Russian Federation) – can be found in **Annex B** and draft time plan of all ITU events planned at this venue is given in **Annex C**. Practical information relating to the meeting is posted on the SG13RG-EECAT webpage at <https://itu.int/go/tsg13rgeecat>.

Representatives of Member States, Sector Members and Academia from the region, as well as Associates that belong to the parent study group and the region concerned, may participate in the SG13RG-EECAT meeting, in addition to participants invited by the regional group, as defined in [WTSA Resolution 54 (Rev. New Delhi, 2024)](https://www.itu.int/pub/T-RES-T.54-2024) (Resolves 4-6). Please note that continuity of representation would be helpful to the group's work.

**Key deadlines**:

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| 30 April 2025 | - Submit requests for visa support letters (see details in Annex A) |
| 5 May 2025 | - Submit fellowship requests (via the online forms on the [regional group homepage](https://itu.int/go/tsg13rgeecat);  see details in Annex A) |
| 9 May 2025 | - Pre-registration (online via the [regional group homepage](https://itu.int/go/tsg13rgeecat)) |
| 27 May 2025 | - Submit ITU-T Member contributions (by e-mail to tsbsg13@itu.int) |

I wish you a productive and enjoyable meeting.

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| Yours faithfully,A black text on a white background  AI-generated content may be incorrect.Seizo OnoeDirector of the TelecommunicationStandardization Bureau | ITU-T SG13RG-EECAT |
| Latest meeting information |

**Annexes:** 3

ANNEX A
Additional information

**WORKING METHODS AND FACILITIES**

**DOCUMENT SUBMISSION AND ACCESS**: The meeting will be run paperless. Member Contributions and draft TDs should be submitted by e-mail to tsbsg13@itu.int using the [appropriate template](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx). Access to meeting documents is provided from the study group homepage, and is restricted to ITU-T Members with an [ITU account](https://www.itu.int/en/ties-services) that has TIES access.

**WORKING LANGUAGE**: In agreement with the Chair of the Group, the working language of the meeting will be Russian only.

**TRANSLATION**: Documents for this meeting may be translated in Russian/English, if required. We invite you to submit your contributions as early as possible to ensure there is sufficient time for translation.

**WIRELESS LAN** facilities and Internet access will be available at the venue of the event.

**REMOTE PARTICIPATION**: We regret to inform that no remote participation will be offered for the meeting.

**PRE-REGISTRATION, FELLOWSHIPS AND VISA SUPPORT**

**PRE-REGISTRATION**: Pre-registration is mandatory and is to be done online via the [regional group homepage](https://itu.int/go/tsg13rgeecat) **at least one month before the start of the meeting**. As outlined in [TSB Circular 68](https://www.itu.int/md/T17-TSB-CIR-0068), the registration system requires focal-point approval for all registration requests. Member States are encouraged to consider gender balance and the inclusion of delegates with disabilities and with specific needs whenever possible.

**FELLOWSHIPS**: To facilitate participation from [eligible countries](https://itu.int/go/fellowships/list), up to two partial in-person fellowships per country may be awarded to the Member States of the Regional Group EECAT, subject to available funding.
A partial fellowship will cover either a) the **air ticket** (one return economy class ticket by the most direct/economical route from the country of origin to the meeting venue), or b) an appropriate **daily subsistence allowance** (intended to cover accommodation, meals and incidental expenses). In case two partial fellowships are requested, *at least one* should be an *air ticket*. The applicant's organization is responsible to cover the remaining participation costs.

In line with Plenipotentiary Resolution 213 (Dubai, 2018), it is encouraged that fellowship nominations take into consideration gender balance and inclusion of persons with disabilities and with specific needs. The criteria to grant a fellowship include: available ITU budget; active participation, including the submission of relevant written contributions; equitable distribution among countries and regions; application by persons with disabilities and specific needs; and gender balance. Preference will be given to applicants attending all the ITU events in Saint Petersburg, 9-11 June 2025.

The request form is available from the [regional group homepage](https://itu.int/go/tsg13rgeecat). **Fellowship requests must be received by 5 May 2025 at the latest.** They are to be sent by e-mail to fellowships@itu.int or by fax to +41 22 730 57 78. **Registration (approved by the focal point) is required before submitting a fellowship request**, and it is strongly recommended to register for the event and to start the request process at least seven weeks before the meeting.

**VISA SUPPORT**: As this meeting is organized outside Switzerland, visa support requests are to be addressed directly to the host of the meeting. Instructions, including the request for the individual invitation letter, can be found in the “Practical information” document, which will be made available on the regional group webpage at: <https://itu.int/go/tsg13rgeecat>.

**ANNEX B
Draft Agenda
Meeting of ITU-T Study Group 13 Regional Group for Eastern Europe, Central Asia and Transcaucasia (SG13RG-EECAT)
Saint Petersburg, Russian Federation, 9-11 June 2025**

1. Opening of the meeting
2. Opening remarks
3. Adoption of the agenda
4. Review of the WTSA-24 results of interest for the EECAT region
5. Overview of mandate and technical areas of study in Study Group 13
6. Overview of Outcomes of the last ITU-T SG13 meeting
7. Presentation of contributions
8. SG13RG-EECAT members’ contributions to ITU-T Study Group 13
9. Discussion of SG13RG-EECAT standardization priorities
10. Review of the working rules and procedures of the group
11. Appointment of leadership for SG13RG-EECAT
12. Preparation of the draft Report of the SG13RG-EECAT
13. Venue and date of next SG13RG-EECAT meeting, collocation with Regional Groups meeting of other SGs
14. Plans for the workshop/forum
15. Any other business
16. Closure of the meeting

**ANNEX C
Draft Time plan
ITU** **events
Saint Petersburg, Russian Federation, 9-11 June 2025**

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|  | **Monday9 June 2025** | **Tuesday10 June 2025** | **Wednesday11 June 2025** |
| 1 |  | 2 | 3 | 1 |  | 2 | 3 | 1 |  | 2 | 3 |
| **ITU Forum** | **X** |  | **X** |  | **X** |  | **X** |  | **X** |  | **X** |  |
| **SG11RG-EECAT** |  |  |  | **1** |  |  |  | **1** |  |  |  | **1** |
| **SG13RG-EECAT** |  |  |  | **2** |  |  |  | **2** |  |  |  | **2** |
| **SG20RG-EECAT** |  |  |  | **3** |  |  |  | **3** |  |  |  | **3** |
| **Sessions times:****1 – 1000-1300; Lunch  1300-1400; 2 – 1400-1600; 3 – 1600-1900** |
| **Keys:****1 – SG11RG-EECAT, 1600-1700 hours****2 – SG13RG-EECAT, 1700-1800 hours****3 – SG20RG-EECAT, 1800-1900 hours** |

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