|  |  |  |
| --- | --- | --- |
| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 18 July 2025 |
| **Ref**: | **TSB Collective letter 1/SG11RG-AFR****SG11/DA** | * To Administrations participating in SG11RG‑AFR;
* To ITU-T Sector Members participating in SG11RG-AFR;
* To ITU-T Associates participating in

SG11RG-AFR;* To ITU Academia participating inSG11RG-AFR;
* To the ITU Regional Office for Africa Region;
* To the African Telecommunications Union
 |
| Tel: | +41 22 730 5780 |
| Fax: | +41 22 730 5853 |
| E-mail: | tsbsg11@itu.int |
| Web: | <https://itu.int/go/tsg11rgafr> |
| **Subject:** | **Meeting of ITU-T Study Group 11 Regional Group for Africa (SG11RG-AFR)Tunis, Tunisia, 1-3 October 2025** |

Dear Sir/Madam,

I am pleased to inform you that, at the kind invitation of the Research and Studies Telecommunications Center (CERT-Tunisia) and Tunisia Telecom, ITU-T Study Group 11 Regional Group for Africa (SG11RG-AFR) will meet in Hotel Verdi Tunis Beach Resort (former name: Hotel Ramada Plaza, <https://verdihotels.com>), Tunis, Tunisia from 1 to 3 October 2025.

This meeting is collocated with the fourth ITU Regional Workshop for Africa “Strengthening ICT Integrity: Combating Counterfeits, Testing Challenges, and Fraudulent Communications in Africa Region” (1 October 2025). More details are available on SG11RG-AFR webpage at: <https://itu.int/go/tsg11rgafr>.

The SG11RG-AFR meeting will open at 1600 hours local time on 1 October 2025.

Additional information is set forth in **Annex A**, and a draft agenda – prepared by the SG11RG-AFR Chair, Kofi Ntim Yeboah-Kordieh (Ghana) – can be found in **Annex B**. Practical information relating to the meeting will be posted on the SG11RG-AFR web page at <https://itu.int/go/tsg11rgafr>.

Representatives of Member States, Sector Members and Academia from the region, as well as Associates that belong to the parent study group and the region concerned, may participate in the SG11RG-AFR meeting, in addition to participants invited by the regional group, as defined in [WTSA Resolution 54 (Rev. New Delhi, 2024)](https://www.itu.int/pub/T-RES-T.54-2024) (Resolves 4-6). Please note that continuity of representation would be helpful to the group's work.

**Key deadlines**:

|  |  |
| --- | --- |
| 1 August 2025 | Submit ITU-T Member contributions for which translation is requested |
| 25 August 2025 | Submit fellowship requests (via the online forms on the [regional group homepage](https://itu.int/go/tsg11rgafr); see details in Annex A) |
| 1 September 2025 | Pre-registration (online via the [regional group homepage](https://itu.int/go/tsg11rgafr)) |
| 18 September 2025 | Submit ITU-T Member contributions (by e-mail to tsbsg11@itu.int) |

I wish you a productive and enjoyable meeting.

|  |  |
| --- | --- |
| A black text on a white background  AI-generated content may be incorrect.Yours faithfully,Seizo OnoeDirector of the TelecommunicationStandardization Bureau**Annexes:** 2 | This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg11rg-afrITU-T SG11RG-AFR |
| Latest meeting information |

ANNEX A
Additional information

**WORKING METHODS AND FACILITIES**

**DOCUMENT SUBMISSION AND ACCESS**: The meeting will be run paperless. Member Contributions and draft TDs should be submitted by e-mail to tsbsg11@itu.int using the appropriate template available on the [SG11RG-AFR homepage](http://www.itu.int/go/tsg11rgafr). Access to meeting documents is provided from the SG11RG-AFR webpage, and it is restricted to ITU-T Members with an [ITU account](https://www.itu.int/en/ties-services) that has TIES access.

**WORKING LANGUAGE**: In agreement with the Chair of the Group, the working language of the meeting will be English only.

**TRANSLATION**: Documents for this meeting may be translated in French/English, if required. We invite you to submit your contributions as early as possible to ensure there is sufficient time for translation.

**WIRELESS LAN** facilities and Internet access will be available at the venue of the event.

**REMOTE PARTICIPATION**: We regret to inform that no remote participation will be offered for the meeting.

**PRE-REGISTRATION, FELLOWSHIPS AND VISA SUPPORT**

**PRE-REGISTRATION**: Pre-registration is mandatory and is to be done online via the [SG11RG-AFR homepage](http://www.itu.int/go/tsg11rgafr) **at least one month before the start of the meeting**. As outlined in [TSB Circular 68](https://www.itu.int/md/T17-TSB-CIR-0068), the registration system requires focal-point approval for all registration requests. Member States are encouraged to consider gender balance and the inclusion of delegates with disabilities and with specific needs whenever possible.

**FELLOWSHIPS**: To facilitate participation from [eligible countries](https://itu.int/go/fellowships/list), up to two partial in-person fellowships per country may be awarded, subject to available funding. A partial fellowship will cover either a) the **air ticket** (one return economy class ticket by the most direct/economical route from the country of origin to the meeting venue), or b) an appropriate **daily subsistence allowance** (intended to cover accommodation, meals and incidental expenses). In case two partial fellowships are requested, *at least one* should be an *air ticket*. The applicant's organization is responsible to cover the remaining participation costs.

In line with Plenipotentiary Resolution 213 (Dubai, 2018), it is encouraged that fellowship nominations take into consideration gender balance and inclusion of persons with disabilities and with specific needs. The criteria to grant a fellowship include: available ITU budget; active participation, including the submission of relevant written contributions; equitable distribution among countries and regions; application by persons with disabilities and specific needs; and gender balance. Preference will be given to applicants attending all the ITU events in Tunis, Tunisia, 1-3 October 2025.

The request form is available from the [SG11RG-AFR homepage](http://www.itu.int/go/tsg11rgafr). **Fellowship requests must be received by 25 August 2025 at the latest.** They are to be sent by e-mail to fellowships@itu.int or by fax to +41 22 730 57 78. **Registration (approved by the focal point) is required before submitting a fellowship request**, and it is strongly recommended to register for the event and to start the request process at least seven weeks before the meeting.

**VISA SUPPORT**: As this meeting is organized outside Switzerland, visa support requests are to be addressed directly to the host of the meeting. Instructions can be found in the “Practical information” section on the regional group webpage at: <http://www.itu.int/go/tsg11rgafr>.

**ANNEX B****Draft Agenda**

**Meeting of ITU-T Study Group 11 Regional Group for Africa (SG11RG-AFR)
Tunis, Tunisia, 1-3 October 2025**

1. Opening of the meeting
2. Opening remarks
3. Adoption of the agenda
4. Appointment of leadership for SG11RG-AFR
5. SG11RG-AFR Member States
6. Review of the WTSA-24 results of interest for the Africa region
7. Overview of mandate and technical areas of study in Study Group 11
8. Overview of Outcomes of the last ITU-T SG11 meeting
9. Overview of SG11 related activities (C&I, combating fraudulent communications, federated testbeds, combating counterfeiting and stolen ICT devices)
10. Review of the working rules and procedures of the SG11RG-AFR
11. Presentation of contributions
12. SG11RG-AFR members’ contributions to ITU-T Study Group 11
13. Discussion of SG11RG-AFR standardization priorities
14. Preparation of the draft Report of the SG11RG-AFR
15. Venue and date of next SG11RG-AFR meeting
16. Plans for the workshop/forum
17. Any other business
18. Closure of the meeting

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_