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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau**  |  |
|  | Geneva, 19 June 2025 |
| **Ref**: | **TSB Collective letter 1/SG3RG-LACSG3/MA** | - To Administrations participating in SG3RG-LAC; - To ITU-T Sector Members participating in SG3RG-LAC;- To ITU-T Associates participating in SG3RG-LAC;- To ITU Academia participating in SG3RG-LAC; - To the ITU Regional Office in Brasilia, Brazil- To the ITU Area Offices in Tegucigalpa, Honduras, in Santiago, Chile, and in Bridgetown, Barbados |
| Tel: | +41 22 730 6828 |
| Fax: | +41 22 730 5853 |
| E-mail: | tsbsg3@itu.int |
| Web: | <https://itu.int/go/tsg03><https://www.itu.int/en/ITU-T/regionalgroups/sg03-lac> |
| **Subject:** | **Meeting of ITU-T Study Group 3 Regional Group for** **Latin America and the Caribbean (SG3RG-LAC), Montevideo, Uruguay, 8-9 October 2025** |

Dear Sir/Madam,

I am pleased to inform you that at the kind invitation of the Dirección Nacional de Telecomunicaciones (Dinatel) of Uruguay, **ITU-T Study Group 3 Regional Group for Latin America and the Caribbean** **(SG3RG-LAC)** will meet in **Montevideo, Uruguay, from 8 to 9 October 2025**. This meeting is being organized jointly with the ITU Policy and Economics Colloquium for the Americas (IPEC‑25), which will include:

– 6 to 7 October (morning): ITU-D Regional Economic Dialogue (including a session on ITU-D Study Group 1 Question 4/1: Economic aspects of national telecommunications/ICT);

– 8 October (morning): BDT Workshop on emerging technologies for innovative connectivity solutions: policy, economic and technical aspects; and

– 10 October: ITU-T Study Group 2 Regional Group for the Americas (SG2RG-AMR)

The SG3RG-LAC meeting will open at 1400 hours local time on 8 October 2025. Additional information is set forth in **Annex A**, and a draft agenda - prepared by the SG3RG-LAC Chair, Mr Tito LOPEZ (Paraguay) - can be found in **Annex B**. Practical information relating to the meeting will be posted on the SG3RG-LAC web page at: <https://www.itu.int/en/ITU-T/regionalgroups/sg03-lac>.

Representatives of Member States, Sector Members and Academia from the region, as well as Associates that belong to the parent study group and the region concerned, may participate in the SG3RG-LAC meeting, in addition to participants invited by the regional group, as defined in [WTSA Resolution 54 (Rev. New Delhi, 2024)](https://www.itu.int/pub/T-RES-T.54-2024) (Resolves 4-6). Please note that continuity of representation would be helpful to the group's work.

**Key deadlines**:

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| 8 August 2025 | - Submit ITU-T Member contributions for which translation is requested |
| 25 August 2025 | - Submit fellowship requests (via the forms on the [regional group homepage](https://www.itu.int/en/ITU-T/regionalgroups/sg03-lac); see details in Annex A) |
| 8 September 2025 | - Pre-registration (via the online registration form on the [regional group homepage](https://www.itu.int/en/ITU-T/regionalgroups/sg03-lac))- Submit requests for visa support letters (see details in Annex A) |
| 25 September 2025 | - Submit ITU-T Member contributions (by e-mail to tsbsg3@itu.int) |

I wish you a productive and enjoyable meeting.

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| Yours faithfully,A black text on a white background  AI-generated content may be incorrect.Seizo OnoeDirector of the TelecommunicationStandardization Bureau**Annexes**: 2 | ITU-T SG3RG-LAC |
| Latest meeting information |

ANNEX A
Practical meeting information

**WORKING METHODS AND FACILITIES**

**DOCUMENT SUBMISSION AND ACCESS**:The meeting will be run paperless. Member Contributions and draft TDs should be submitted by e-mail to tsbsg3@itu.int using the [appropriate template](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx). Access to meeting documents is provided from the study group homepage and is restricted to ITU-T Members with an [ITU account](https://www.itu.int/en/ties-services) that has TIES access.

**WORKING LANGUAGES**: In agreement with the Chair of the Group, the working languages of the meeting will be English and Spanish.

**TRANSLATION**: Documents for this meeting will be available in English and Spanish. We invite you to submit your contributions as early as possible to ensure there is sufficient time for translation.

**WIRELESS LAN** facilities and Internet access will be available at the venue of the event.

**PRE-REGISTRATION, NEW DELEGATES, FELLOWSHIPS AND VISA SUPPORT**

**PRE-REGISTRATION**: Pre-registration is mandatory and is to be done online via the study group home page **at least one month before the start of the meeting**. The ITU-T registration system requires focal-point approval for registration requests; however, this can be changed to allow automatic approval as outlined in [TSB Circular 1](https://www.itu.int/md/T25-TSB-CIR-0001). Some options in the registration form apply only to Member States, including function, interpretation requests and fellowships requests. The membership is invited to include women in their delegations whenever possible.

**FELLOWSHIPS**: To facilitate participation from [eligible countries](https://itu.int/go/fellowships/list) within the Latin America and the Caribbean region, up to two partial in-person fellowships per country may be awarded, subject to available funding. A partial fellowship will cover an appropriate **daily subsistence allowance** (intended to cover accommodation, meals and incidental expenses). The applicant's organization is responsible to cover the remaining participation costs.

In line with Plenipotentiary Resolution 213 (Dubai, 2018), it is encouraged that fellowship nominations take into consideration gender balance and inclusion of persons with disabilities and with specific needs. The criteria to grant a fellowship include: available ITU budget; active participation, including the submission of relevant written contributions; equitable distribution among countries and regions; application by persons with disabilities and specific needs; and gender balance. Preference will be given to applicants attending all the ITU events in Montevideo, Uruguay, 6-10 October 2025.

The request form is available from the [regional group homepage](https://www.itu.int/en/ITU-T/regionalgroups/sg03-lac). **Fellowship requests must be received by 25 August 2025 at the latest.** They are to be sent by e-mail to fellowships@itu.int or by fax to +41 22 730 57 78. **Registration (approved by the focal point) is required before submitting a fellowship request**, and it is strongly recommended to register for the event and to start the request process at least seven weeks before the meeting.

**VISA SUPPORT**: As this meeting is organized outside Switzerland, visa support requests are to be addressed directly to the host of the meeting. Instructions can be found in the “Practical information” section on the regional group webpage at: <https://www.itu.int/en/ITU-T/regionalgroups/sg03-lac>.

ANNEX B
Draft agenda

**Meeting of ITU-T Study Group 3 Regional Group for Latin America and the Caribbean (SG3RG-LAC)
Montevideo, Uruguay, 8 to 9 October 2025**

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|  | *Agenda item* |
| 1 | Opening of the meeting  |
| 2 | Adoption of the agenda  |
| 3 | Available documents (Contributions and TDs)  |
| 4 | Overview of ITU-T Study Group 3 and working methods  |
| 5 | Review of previous SG3 parent and Regional Group meetings  |
| 6 | Status of SG3 work programme  |
| 6.1 | Mechanisms for pricing of licenses for mobile/broadband/fixed  |
| 6.2 | International Internet Connectivity  |
| 6.3 | Roaming aspects of IoT and M2M including any related development and tariff principles |
| 6.4 | Direct Carrier Billing |
| 6.5 | Big Data and Digital Identity |
| 6.6 | Mobile Financial Services |
| 6.7 | Mobile Roaming |
| 6.8 | Economic impact of OTTs  |
| 7 | SG3RG-LAC and Member Contributions to SG3 meeting in 2025 |
| 8 | Venue and date of next SG3RG-LAC meeting  |
| 9 | Any other business |
| 10 | Closure of the meeting |

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