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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 06 April 2023 |
| **Ref:** | **TSB Circular 90****FG-MV/CB** | **To:**- Administrations of Member States of the Union- ITU-T Sector Members- ITU-T Associates- ITU Academia |
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| **E-mail:** | tsbfgmv@itu.int  | **Copy to:**- The Chairmen and Vice-Chairmen ofITU-T Study Groups;- The Director of the Telecommunication Development Bureau;- The Director of the Radiocommunication Bureau. |
| **Subject:** | **Meetings of Working Group 5 and Working Group 6 of the** **ITU-T Focus Group on metaverse (FG-MV), Geneva, Switzerland, 9-10 May 2023** |

Dear Sir/Madam,

It is my pleasure to invite you to attend the **meetings of Working Group 5 on “Interoperability” and Working Group 6 on “Security, Data & Personally Identifiable Information (PII) Protection” of the ITU-T Focus Group on metaverse (FG-MV)**, scheduled to take place in Geneva, Switzerland from 9 to 10 May 2023, respectively.

1 The [ITU-T Focus Group on metaverse](http://www.itu.int/go/fgmv) will analyse the technical requirements of the metaverse to identify fundamental enabling technologies in areas from multimedia and network optimization to digital currencies, Internet of Things, digital twins, and environmental sustainability.

Established by ITU-T Telecommunication Standardization Advisory Group (TSAG) at its meeting in Geneva from 12 to 16 December 2022, FG-MV is chaired by Mr Shin-Gak Kang (ETRI, Rep. of Korea), along with Mr Vincent Affleck (United Kingdom), Mr Leonidas Anthopoulos (University of Thessaly, Greece), Mr Manuel Barreiro (Aston Group, Mexico), Ms Natalia Bayona (World Tourism Organization (UNWTO)), Mr Per Fröjdh (Ericsson, Sweden), Ms Shane He (Nokia, Finland), Mr Hideo Imanaka (NICT, Japan), Ms Stella Kipsaita (Communications Authority, Kenya), Ms Cristina Martinez (European Commission), Mr Andrey Perez (Brazil) and Mr Yuntao Wang (China) serving as Vice-chairmen.

The FG-MV structure is as follows:

* Task Group - collaboration
* Working Group 1 - General
* Working Group 2 - Applications & Services
* Working Group 3 - Architecture & Infrastructure
* Working Group 4 - Virtual/Real World Integration
* Working Group 5 - Interoperability
* Working Group 6 - Security, Data & Personally Identifiable Information (PII) Protection
* Working Group 7- Economic, Regulatory & Competition Aspects
* Working Group 8 - Sustainability, Accessibility & Inclusion

2 The **meeting of Working Group 5** will take place from **9 to 10 May 2023** and **Working Group 6** will take place on **9 May 2023,** both meetings will be held at ITU headquarters, in Geneva, Switzerland. The working group draft agendas, meeting documents, and other practical information will be made available on the [FG-MV homepage](http://www.itu.int/go/fgmv), in advance of the meetings. The discussions will be held in English only. Information on remote participation will be made available on the Focus Group webpage ([www.itu.int/go/fgmv](http://www.itu.int/go/fgmv)).

The objective of the working group meetings is to advance the work within their scope.

Written contributions should be submitted to the TSB Secretariat (tsbfgmv@itu.int) in electronic format using the templates available from the [FG-MV homepage](http://www.itu.int/go/fgmv). **The contribution deadline for the working group meetings is 2 May 2023.**

3 Participation in FG-MV is free of charge and open to individual experts and organizations from all sectors and relevant disciplines. Anyone interested in following or participating in this work is invited to subscribe to a dedicated mailing-list; details on how to subscribe can be found at: <https://www.itu.int/en/ITU-T/focusgroups/mv/Pages/reg.aspx>.

4 To enable TSB to make the necessary arrangements, participants are invited to register online via the [FG-MV homepage](http://www.itu.int/go/fgmv) as soon as possible, and no later than **21 April 2023**. Registration is required for remote participation as well as on-site participation. Please note that pre-registration of participants for the meeting is carried out exclusively online.

5 I would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. **The visa must be requested at least four (4) weeks before the date of beginning of the meeting** and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure.

If problems are encountered by **ITU Member States, Sector Members, Associates or Academia members**, and at the official request made by them to TSB, the Union can approach the competent Swiss authorities in order to facilitate delivery of the visa, but only within the period mentioned of **four** weeks. Any such request should be made by checking the corresponding box on the registration form no later than four weeks before the event. Enquiries should be sent to the ITU Travel Section (travel@itu.int) bearing the words “visa support”.

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| 14 April 2023 | * Submit requests for visa support letters (via the online registration form)
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| 21 April 2023 | * Pre-registration (online via the [FG-MV homepage](http://www.itu.int/go/fgmv))
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| 2 May 2023 | * Submit written contributions (by e-mail to tsbfgmv@itu.int)
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I wish you a productive and enjoyable meeting.

Yours faithfully,

Seizo Onoe
Director of the Telecommunication
Standardization Bureau