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|  | INTERNATIONAL TELECOMMUNICATION UNION**TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 2022-2024 | TSAG-TD445 |
| TSAG |
| Original: English |
| **Question(s):** | N/A | Virtual, 18 January 2024 |
| **TD** |
| **Source:** | IRM Chair |
| **Title:** | IRM: Draft agenda for the Inter-regional Meeting for preparation of WTSA-24 (virtual, 18 January 2024, 13:00-16:00 hours Geneva time)  |
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| **Keywords:** | Inter-regional meeting (IRM); Draft agenda; |
| **Abstract:** | This TD holds the draft agenda for the first inter-regional meeting for preparation of WTSA-24 (virtual, 18 January 2024, 13:00-16:00 hours Geneva time). |

**Action**: The meeting is invited to review and approve this draft agenda.

This document is subject to further changes.

All contributions and documents of the inter-regional meeting for preparation of WTSA-24 are available on the WTSA-24 IRM website at:<https://www.itu.int/wtsa/2024/irm/>.

The draft agenda, list of contributions and list of TDs can be found from page 2 onwards.

# Draft agenda for the inter-regional meeting for preparation of WTSA-24(virtual, 18 January 2024, 13:00-16:00 hours Geneva time)

| **#** | **Agenda Item** | **Documents** | **Summary and Proposal** |
| --- | --- | --- | --- |
| 1 | Opening of the meeting | [TD 308](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0308/en) [TD 387](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0387/en) | Note to be read at the start of the meeting (TSB Avatar) **IRM and TSAG Interactive Remote Participation Guidelines – Zoom (TSB Avatar)** |
| 2 | Welcoming remarks by TSB DirectorOpening remarks by India - WTSA-24 Host CountryOpening remarks by IRM Chair | [TD 460](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0460/en) | Designated chairs for WTSA-24 and GSS-24 |
| 3 | Approval of the agenda | [TD 445](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0445/en) | This TD holds the draft agenda for the First IRM for WTSA-24.The meeting is invited to approve this agenda. |
| 4 | 4.1 Information by TSB on Preparations for WTSA-244.2 Appointment of chairs at WTSA-24 | [TD 404](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0404/en)[**TD 438**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0438) | TSB to present.The meeting is invited to note these documents |
| 5 | Regional Telecommunications Organizations updates |  |  |
| 5.1 | Asia-Pacific Telecommunity (APT) | [**C 69**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0069) | Preparation of APT for WTSA-24  |
| 5.2 | African Telecommunications Union (ATU) | [**C 89**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0089)   | ATU presentation to IRM  |
| 5.3 | European Conference of Postal and Telecommunications Administrations (CEPT) | [**C 83**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0083)   | CEPT presentation for 1st IRM |
| 5.4 | Inter-American Telecommunication Commission  | [**C 88**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0088) | Status update on WTSA-24 Preparations |
| 5.5 | League of Arab States/ASTeam | [**C 61**](https://www.itu.int/md/T22-TSAG-C-0061/en) | LAS/ASTeam presentation to the first IRM for WTSA-24 |
| 5.6 | Regional Commonwealth in the Field of Communications | [**C 90**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0090)   | Preparation of RCC for WTSA-24  |
| 6 | Regional Preparatory meetings for WTSA-24  | [**TD 389R1**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0389)[**TD 388**](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0388/en) | WTSA-24 update for regional preparatory meetingsWTSA-24 Inter-regional coordination    Both documents are for information.         |
| 7 | Proposed date for the next interregional meeting |  | The second interregional meeting for preparation of WTSA-24 is proposed to be scheduled:25 July 2024 (tbc), virtual. |
| 8 | Conclusions |  |  |
| 9 | Any other business |  |  |
| 10 | Closure of the meeting. |  |  |

# Table 1 – List of Contributions

| **Contribution #, Source****Title** |
| --- |
| [**C 69**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0069)   Asia-Pacific Telecommunity IRM: Preparation of APT for WTSA-24  |
| [**C 83**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0083)   European Conference of Postal and Telecommunications Administrations IRM: CEPT presentation for 1st IRM   |
| [**C 90**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0090)   Regional Commonwealth in the Field of CommunicationsIRM: Preparation of RCC for WTSA-24  |
| [**C 61**](https://www.itu.int/md/T22-TSAG-C-0061/en) League of Arab States/Arab Standardization Team (ASTeam)IRM: LAS/ASTeam status of preparation for WTSA-24 |
| [**C 88**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0088)Inter-American Telecommunication Commission (CITEL)IRM: Status Update on WTSA-24 Preparations |
| [**C 89**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0089)   African Telecommunications Union (ATU)IRM: ATU presentation to IRM   |

# Table 2 – List of TDs

| **TD#, Source****Title** |
| --- |
| [TD 387](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0387/en) TSBIRM and TSAG Remote Participation User Guide  |
| [TD 308](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0308/en) - IRM ChairIRM: Note to be read by the IRM Chair at the start of the meeting |
| [TD 445](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0445/en) - IRM ChairIRM: Draft agenda for the interregional meeting for preparation of WTSA-24 (virtual, 18 January 2024, 13:00-16:00 hours Geneva time) |
| TD [404](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0404/en) - TSBInformation by TSB on Preparations for WTSA-24 |
| [**TD 389R1**](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0389) - Director of TSBIRM: WTSA-24 update for regional preparatory meetings    |
| [TD 388](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0388)  - Director of TSBIRM: WTSA-24 Inter-regional coordination  |
| [TD 438](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0438)  - Director of TSB Appointment of chairs at WTSA-24 |
| [TD 447](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0447/en) - TSBIRM: Final list of participants |
| [TD 446](https://www.itu.int/md/T22-TSAG-240122-TD-GEN-0446/en) - IRM ChairIRM Draft meeting report of the inter-regional meeting for preparation of WTSA-24(virtual, 18 January 2024, 13:00-16:00 hours Geneva time) |

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