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|  | INTERNATIONAL TELECOMMUNICATION UNION  **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2022-2024 | | TSAG-TD318R1 |
| TSAG |
| Original: English |
| **Question(s):** | | RG-WTSA | Geneva, 22 - 26 January 2024 |
| **TD** | | | |
| **Source:** | | Rapporteur, RG-WTSA | |
| **Title:** | | Draft Agenda of RG-WTSA on 23 and 24 January 2024 | |
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| **Abstract:** | The document contains draft agenda and document allocation for the two sessions of the TSAG Rapporteur Group on WTSA Preparations during this TSAG meeting (Geneva, 22 - 26 January 2024). |

**First session: Tuesday, 23 January 2024 (11:15-12:30 Geneva time)**

Timer will be set for 3min for each speaker.

| **Timing** | **#** | **Agenda item** | **Document** | **Summary** | **Proposed Action** |
| --- | --- | --- | --- | --- | --- |
| 11:15-11:20 |  | Opening and approval of the agenda | [TD318](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0318) | This document (latest revision) | To note |
|  |  | List of documents | [TD318](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0318) [Annex A](#AnnexA) |  |  |
|  |  | Review of RG-WTSA interim progress | [TD327](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0327): RG-WTSA Rapporteurs  Title: Progress report from interim TSAG RG-WTSA meetings (July 2023 to January 2024) | No progress made since last TSAG | To note |
| 11:20-11:35 |  | Keep track of the implementation of WTSA Resolutions and Opinion | | | |
|  | 4.1 |  | [TD410](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0410): Director, TSB  Title: Action plan related to the Resolutions and Opinion of WTSA  [TD463](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0463): Proposed mapping of WTSA Resolutions to current TSAG Rapporteur groups | activity report on implementation of WTSA Resolutions | To note, esp. reports on Resolutions assigned to RG-WTSA |
|  | 4.2 |  | [TD366](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0366) ITU-T SG11: LS/r on draft analysis of operational parts (resolves, instructs etc) of WTSA/PP/WTDC | SG11 has no additional inputs. | To note |
|  | 4.3 |  | [TD399](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0399) ITU-T SG13: LS/r on draft analysis of operational parts (resolves, instructs etc) of WTSA/PP/WTDC | SG13 raised concerns on WTSA Action Plan (TSAG-TD191R3) :   * Appendix I – Obsolete action items from WTSA-16 Action Plan, and * Appendix II – Obsolete action items from WTSA-12 Action Plan   about SDN relevant Res 77. | To note |
|  | 4.4 |  | [TD425](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0425) ITU-T SG9: LS/r on draft analysis of operational parts (resolves, instructs etc) of WTSA/PP/WTDC | SG9 identified 13 Resolutions as associated with SG9 and suggested considering updating Resolution 80 (Rev. Hammamet, 2016) *Acknowledging the active involvement of the membership in the development of ITU Telecommunication Standardization Sector deliverables* or merging this concept and intention in other appropriate Resolutions. | To note |
|  | 4.5 |  | [TD428](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0428) Attachment 1 ITU-T SG15: LS/r on draft analysis of operational parts (resolves, instructs etc) of WTSA/PP/WTDC | SG15 identified 3 Resolutions (90, 92 and 93) that are already part of its mandate thus can be considered as obsoleted. | To note |
| 11:35-12:15 | 5 | Streamlining WTSA and PP Resolutions | [TD261](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0261): RG-WTSA Rapporteurs  Title: First baseline text for draft A.SupWTSAGL “WTSA preparation guideline on Resolutions” | Latest baseline text | To be progressed by this discussion |
|  | 5.1 |  | [C60](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0060) (Rev.1) Algeria, Bahrain, Egypt, Iraq, Jordan, Kuwait, Morocco, Saudi Arabia, Somalia, Sudan, Tunisia, United Arab Emirates, Yemen Title: WTSA preparation guideline on Resolutions | proposes further amendments to draft A.SupWTSAGL “WTSA preparation guideline on Resolutions”, esp. ‘shortened’ and ‘restructured’ as streamlining actions, and ‘coherence and consistency’ and ‘necessity’ as guiding principles. | To discuss |
|  | 5.2 |  | [C53](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0053) Russian Federation Title: Draft revision of WTSA Resolution 18 | preliminary proposals to revise WTSA Resolution 18 of WTSA (Rev. Geneva, 2022) *Principles and procedures for the allocation of work to, and strengthening coordination and cooperation among, the ITU-R, ITU-T and ITU-D* based on PP-22 Resolution 191 | To discuss |
|  | 5.3 |  | [C70](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0070) Russian Federation Title: Draft revision of WTSA Resolution 75 | preliminary proposals to revise WTSA Resolution 75 (Rev. Geneva, 2022) *ITU-T’s contribution in implementing WSIS outcomes*, *taking into account the 2030 Agenda for Sustainable Development* to reflect of and streamline with the results of revision of PP-22 Resolution 140 |  |
| 12:15-12:30 | 6 | Development of a briefing note for WTSA Sub-committee/Ad Hoc Group chairpersons | [TD262](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0262)R1: RG-WTSA Rapporteurs  Title: First baseline text for draft A.BN "Briefing note on how to chair WTSA Sub-committee/Ad Hoc Group meetings" | Latest baseline text | To be progressed by this discussion |
|  | 6.1 |  | [C59](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0059) (Rev.1) Algeria, Bahrain, Egypt, Iraq, Jordan, Kuwait, Morocco, Saudi Arabia, Somalia, Sudan, Tunisia, United Arab Emirates, Yemen Title: WTSA guideline for chairing | proposes further amendments to the draft for A.BN “Briefing note on how to chair WTSA Sub-committee/Ad Hoc Group meeting”, esp. the ‘no consensus, no change’ principle | To discuss |

**Second session: Wednesday, 24 January 2024 (14:30-15:45 Geneva time)**

Timer will be set for 3min for each speaker.

| **Timing** | **#** | **Agenda item** | **Document** | **Summary** | **Proposed Action** |
| --- | --- | --- | --- | --- | --- |
| 14:30-14:35 | 7 | Opening of 2nd session (and approve of revised agenda) | [TD318](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0318)R1 |  | This document |
| 14.35-14:40 | 4.6 | Keep track of the implementation of WTSA Resolutions and Opinion | [TD459](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0459) LS/r on Collaboration between the International Telecommunication Union (ITU) and the Universal Postal Union (UPU) in the study of services concerning both the postal and telecommunication sectors (reply to TSAG-LS17) [from UPU] | Letter from UPU identified possible areas for collaboration between UPU and ITU-T, environment and circular economy, digital financial service, cybersecurity, etc,, and proposed amendments to WTSA Res. 11 | To note |
| 14:40-15:00 | 8 | Review updated draft of A.SupWTSAGL and A.BN after AHG session at 0830-0930 on 24 January 2024 |  |  |  |
|  | 8.1 | Review updated draft A.SupWTSAGL “WTSA preparation guideline on Resolutions” | [TD472R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0472) : RG-WTSA Rapporteurs  Title: updated text for draft A.SupWTSAGL “WTSA preparation guideline on Resolutions” | Latest draft based on related contributions and meeting discussion agreement | To be progressed by this discussion |
|  | 8.2 | Review updated draft A.BN "Briefing note on how to chair WTSA Sub-committee/Ad Hoc Group meetings" | [TD473R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0473) : RG-WTSA Rapporteurs  Title: updated text for draft A.BN "Briefing note on how to chair WTSA Sub-committee/Ad Hoc Group meetings" | Latest draft based on related contributions and meeting discussion agreement | To be progressed by this discussion |
| 15:00-15:10 | 9 | Review the RG-WTSA work plan | [TD188](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0188): RG-WTSA Rapporteurs  Title: Report of of the meeting of RG-WTSA "WTSA Preparations" (Geneva, 30 May-2 June 2023) | Future actions:   1. 2nd phase analysis - complete [TD260](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0260) Draft analysis of operational parts (resolves, instructs etc) of WTSA/PP/WTDC/Council/ITU-R Resolutions 2. Monitor regional WTSA-24 prep:    1. Summary of inter-regional briefing on proposals of WTSA Resolutions    2. Mapping of regional proposals of WTSA Resolutions to TSAG RGs/WTSA-24 Committees    3. List of regional focal points and ‘coordinator’ for proposals of WTSA Resolutions |  |
| 15:10-15:20 | 10 | Interim RG-WTSA virtual meeting(s) | Three planed interim virtual meetings (13:00-15:00 Geneva time, on 3rd Thursday of each month):  1. 18 April 2024  2. 20 June 2024 | Contributions invited on:   1. A.SupWTSAGL "WTSA preparation guideline on Resolutions" 2. A.BN "Briefing note on how to chair WTSA Sub-committee/Ad Hoc Group meetings" 3. candidate Resolutions for streamlining |  |
| 15:20-15:45 | 11 | AOB |  |  |  |
|  | 12 | Report of this TSAG RG-WTSA meeting | [TD319](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0319) | 1. Progress of A.SupWTSAGL for agreement in this meeting? 2. Progress of A.BN for agreement in next TSAG meeting? |  |
|  | 13 | Closing |  |  |  |

Annex A  
List of documents

| # | Category | TD/C # | Source | Title |
| --- | --- | --- | --- | --- |
|  | report | [TD188](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0188) | RG-WTSA Rapporteurs | Report of of the meeting of RG-WTSA "WTSA Preparations" (Geneva, 30 May-2 June 2023) |
|  | Information document | [TD260](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0260) | RG-WTSA Rapporteurs | Draft analysis of operational parts (resolves, instructs etc) of WTSA/PP/WTDC/Council/ITU-R Resolutions |
|  | working draft | [TD261](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0261) | RG-WTSA Rapporteurs | First baseline text for draft A.SupWTSAGL "WTSA preparation guideline on Resolutions" |
|  | working draft | [TD262](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0262) | RG-WTSA Rapporteurs | First baseline text for draft A.BN "Briefing note on how to chair WTSA Sub-committee/Ad Hoc Group meetings" |
|  | Admin | [TD318](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0318) | Rapporteur RG-WTSA | WTSA Preparations (RG‑WTSA) Agenda (30 May-2 June 2023) |
|  | Report | [TD319](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0319) | RG-WTSA Rapporteurs | Report of the meeting of RG-WTSA "WTSA Preparations" (Geneva, 22 - 26 January 2024) |
|  | Progress report | [TD327](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0327) | RG-WTSA Rapporteurs | Progress report from interim TSAG RG-WTSA meetings (December 2022 to May 2023) |
|  | Liaison statement | [TD366](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0366) | ITU-T SG11 | LS/r on draft analysis of operational parts (resolves, instructs, etc) of WTSA/PP/WTDC Resolutions (reply to TSAG-LS15) [from ITU-T SG11] |
|  | Liaison statement | [TD399](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0399) | ITU-T SG13 | LS/r on draft analysis of operational parts (resolves, instructs etc) of WTSA/PP/WTDC Resolutions (TSAG-LS15) [from ITU-T SG13] |
|  | Action plan | [TD410](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0410) | Director, TSB | Action plan related to the Resolutions and Opinion of WTSA |
|  | Liaison statement | [TD425](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0425) | ITU-T SG9 | LS/r on draft analysis of operational parts (resolves, instructs etc) of WTSA/PP/WTDC Resolutions (TSAG-LS15) [from ITU-T SG9] |
|  | Liaison statement | [TD428](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240122-TD-GEN-0428) Attachment 1 | ITU-T SG15 | LS/r on draft analysis of operational parts (resolves, instructs etc) of WTSA/PP/WTDC Resolutions (reply to TSAG-LS15) [from ITU-T SG15] |
|  | Admin | [TD463](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0463) | TSB | Proposed mapping of WTSA Resolutions to current TSAG Rapporteur groups (RGs). |
|  | Liaison statement | [TD459](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0459) | UPU | LS/r on Collaboration between the International Telecommunication Union (ITU) and the Universal Postal Union (UPU) in the study of services concerning both the postal and telecommunication sectors (reply to TSAG-LS17) |
|  | Contribution | [C53](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0053) | Russian Federation | Draft revision of WTSA Resolution 18 |
|  | Contribution | [C59](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0059) (Rev.1) | Algeria, Bahrain, Egypt, Iraq, Jordan, Kuwait, Morocco, Saudi Arabia, Somalia, Sudan, Tunisia, United Arab Emirates, Yemen | WTSA guideline for chairing |
|  | Contribution | [C60](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0060) (Rev.1) | Algeria, Bahrain, Egypt, Iraq, Jordan, Kuwait, Morocco, Saudi Arabia, Somalia, Sudan, Tunisia, United Arab Emirates, Yemen | WTSA preparation guideline on Resolutions |
|  | Contribution | [C70](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0070) | Russian Federation | Draft revision of WTSA Resolution 75 |

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