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| The International Teleocmmunication Union - Connecting the World. | **国 际 电 信 联 盟**  **电信标准化局** |  |

2023年12月6日，日内瓦

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| 文号： | **电信标准化局第7/13号集体函**  SG13/TK | 致：   * 国际电联各成员国主管部门； * ITU-T部门成员； * 第13研究组的ITU‑T部门准成员； * 国际电联学术成员 |
| 电话： | +41 22 730 5126 |
| 传真： | +41 22 730 5853 |
| 电子邮件： | [tsbsg13@itu.int](mailto:tsbsg13@itu.int) |
| 网页： | <https://itu.int/go/tsg13> |
| **事由：** | **第13研究组会议；2024年3月4-15日，日内瓦** | |
| 尊敬的先生/女士：  我很高兴邀请您出席计划于2024年3月4日至15日（含）在日内瓦国际电联总部举行的第13研究组（未来网络和新兴网络技术）的下一次会议。  ITU-T第13研究组负责与未来融合网络的要求、架构、功能能力和应用程序接口以及软件化和协调方面有关的研究。它还负责与未来计算有关的研究，包括云计算和电信网络中的数据处理。它为量子密钥分发网络（QKDN）和相关技术制定标准，并进一步研究实现可信ICT的概念和机制。第13研究组是未来网络（如IMT-2020网络及之后的网络（非无线电相关部分））、固定与移动融合、云计算和机器学习方面的牵头研究组。  第13研究组第一天的会议将于上午9时30分开始，与会者注册将自上午8时30分在[Montbrillant办公楼入口处](https://www.itu.int/en/about/Documents/itu-plan.pdf)开始。有关会议厅每日安排的具体信息将在国际电联总部各处的屏幕上显示，并在[此处](http://handle.itu.int/11.1002/apps/meeting-rooms)在线提供。  文件、远程参会详情和其他相关信息可在[研究组](https://www.itu.int/en/ITU-T/studygroups/2022-2024/13/Pages/default.aspx)主页上查阅。会议仅以英文召开，不提供口译。将为所有会议提供远程参会或网播。  2024年3月6日上午计划为来自发展中国家的代表举办缩小标准化工作差距（BSG）实践培训课程。如有兴趣，请发送电子邮件至[tsbbsg@itu.int](mailto:tsbbsg@itu.int)。此次培训可按需提供远程参会服务。  此外，[JCA-IMT2020](https://www.itu.int/en/ITU-T/jca/imt2020/Pages/default.aspx)的第18次会议将于2024年3月5日与第13研究组会议同期召开。所有信息均将在[JCA-IMT2020主页](https://www.itu.int/en/ITU-T/jca/imt2020/Pages/default.aspx)上提供。该会议与第13研究组会议分开注册。  实用会议信息见**附件A**。由第13研究组主席Kazunori Tanikawa先生（日本）拟定的会议**议程**草案以及由第13研究组管理班子拟定的**时间计划草案**见**附件B**。时间计划进一步完善后将作为[TD198/PLEN](https://www.itu.int/md/T22-SG13-240304-TD-PLEN-0198/en)的修订版在第13研究组的[网站](https://www.itu.int/en/ITU-T/studygroups/2022-2024/13/Pages/default.aspx)上公布。 | | |
| **重要截止日期：**   |  |  | | --- | --- | | 2024年1月4日 | – 提交需要翻译的[ITU-T成员文稿](https://itu.int/net/ITU-T/ddp/) | | 2024年1月22日 | – 提交（远程）与会补贴申请（通过[研究组主页](https://www.itu.int/en/ITU-T/studygroups/2022-2024/13/Pages/default.aspx)上的表格；详见附件A） | | 2024年2月4日 | – 预注册（通过[研究组主页](https://www.itu.int/en/ITU-T/studygroups/2022-2024/13/Pages/default.aspx)上的在线注册表进行）  – 提交签证协办函申请（通过在线注册表；详见附件A） | | 2024年2月20日 | – [提交ITU-T成员文稿（通过文件直传）](https://www.itu.int/net/ITU-T/ddp/) | | | |
| |  |  | | --- | --- | | 祝您与会顺利且富有成效。 | | | 顺致敬意！  （原件已签）  电信标准化局主任 尾上诚藏 | This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg13ITU-T SG13 | | 最新会议信息 | | **附件：**2件 | | | | |

附件A  
实用会议信息

工作方法与设施

**提交和获取文件：**会议将为无纸化会议。成员文稿应通过[文件直传](http://itu.int/net/ITU-T/ddp/)提交；临时文件草案应使用[相应模板](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx)通过电子邮件提交给研究组秘书处。会议文件可在研究组主页上获取，仅限于拥有含TIES权限的[国际电联用户账户](https://www.itu.int/TIES/)的ITU-T成员。

**工作语文：**会议将仅以英文进行，不提供口译服务。

**实时字幕：**将在力所能及的范围内为研究组所有全体会议提供实时字幕。

**无线局域网：**国际电联的所有会议厅均提供无线局域网设施，供代表使用。可在现场和ITU-T网站（<https://www.itu.int/en/general-secretariat/ICT-Services/Pages/default.aspx>）上查阅详细信息。

**电子储物箱：**会议期间代表可使用ITU-T RFID胸卡开关电子储物箱。电子储物箱设在国际电联塔楼入口层和地下一层，以及Montbrillant办公楼零层。

**打印机：**在代表休息处以及靠近所有[主要会议厅](https://www.itu.int/en/about/Documents/itu-plan.pdf)处均有打印机可供使用。为避免需在代表计算机上安装驱动程序，文件可通过电子邮件发送到所用的打印机进行打印。  
详情见：<https://itu.int/go/e-print>。

**借用手提电脑：**国际电联计算机使用服务台（Service Desk（[servicedesk@itu.int](mailto:servicedesk@itu.int)））准备了几部手提电脑，按照先到先得的原则，供代表借用。

**远程参会：**如果未进行网播，将在力所能及的范围内为所有会议提供**交互式远程参会**，但需至少提前72小时收到申请。代表们只有在注册了相应的会议后，才能远程参加这些会议。参会者应该了解，按照惯例，会议不会因为远程与会者无法连线、听不到或无法被听到而推迟或中断，一切听从主席的酌情安排。如果认为远程与会者的语音质量不佳，主席可以打断远程与会者的发言，并且在有迹象表明问题得到解决之前，可以不让该与会者发言。鼓励与会者使用会议聊天工具，以促进会议期间的有效时间管理，由主席酌情决定。

预注册、新代表、与会补贴和签证协办

**预注册：**与会者必须进行预注册，请**至少在会议开始的一个月前**通过研究组主页完成在线预注册。根据[电信标准化局第68号通函](https://www.itu.int/md/T17-TSB-CIR-0068)，ITU-T注册系统要求注册申请需经过联系人批准；[电信标准化局第118号通函](https://www.itu.int/md/T17-TSB-CIR-0118)介绍了如何设置对这些请求的自动批准。注册表中的一些备选项仅适用于成员国，包括职务和与会补贴申请。请成员尽可能吸收女性代表加入代表团。

**新代表：**将邀请新代表参加入门介绍（mentoring programme），包括抵达时的迎新简介、引导参观国际电联总部以及有关ITU-T工作的情况介绍会。如欲参加，请联系：[ITU-Tmembership@itu.int](mailto:ITU-Tmembership@itu.int)。新代表快速入门指南可在[此处](https://www.itu.int/en/ITU-T/info/Documents/ITU-T-Newcomer-Guide.pdf)获取。

**与会补贴：**为促进[符合条件的国家](https://www.itu.int/en/fellowships/Documents/2023/ListEligibleCountries2023.pdf)的代表与会，本次会议提供**两种**与会补贴：

• 传统的**现场参会与会补贴**；和

• **远程与会补贴**。

远程与会补贴可用于报销会议期间的网络连接费用。对于现场参会与会补贴，视可用资金情况，可向每个国家提供不超过两份非全额与会补贴。一份非全额现场参会与会补贴将包括a) **机票**（一张从所属国到会议地点的最直接/最经济路线的往返经济舱机票）或b) 适当的**每日生活津贴**（用于支付住宿、膳食和杂费）。如果申请两份非全额现场参会与会补贴，其中至少一份补贴应为机票。申请者所属组织负责支付剩余的参会费用。

根据全权代表大会第213号决议（2018年，迪拜），鼓励与会补贴提名考虑到性别平衡以及残疾人和有具体需求人士的参与。发放与会补贴的标准包括：国际电联的可用预算、积极参会情况（包括提交相关书面文稿）、不同国家和区域间的公平分配、残疾人和有具体需求人士的申请以及性别平衡。

两种与会补贴的申请表均可在[研究组主页](https://www.itu.int/en/ITU-T/studygroups/2022-2024/13/Pages/default.aspx)上获取。**与会补贴申请最迟必须在1月22日之前收到**。申请表通过电子邮件发送至[fellowships@itu.int](mailto:fellowships@itu.int)或传真至+41 22 730 57 78。**在提交与会补贴申请之前，需要先进行注册（由联系人批准）**，因此强烈建议至少在会议开始的七周前进行活动注册并启动申请程序。

**签证协办：**如有需要，必须在到达瑞士之前向驻贵国的瑞士代表机构（使馆或领事馆）申请签证。如果贵国没有此类机构，则请向离出发国最近的此类机构申请。由于截止日期各不相同，因此建议直接向相关代表机构咨询并尽早申请。

如果遇到问题，国际电联可根据您所代表的主管部门或实体提出的正式请求，与有权能的瑞士当局接触，以便为发放签证提供方便。在贵组织的注册联系人批准了您的注册之后，通常需要15天才能发出签证申请函。因此，申请应在**不晚于会议开始的一个月前**通过勾选注册表上的相应方框提出。如有问题，请发送电子邮件至国际电联差旅科（[travel@itu.int](mailto:travel@itu.int)），并请注明“**签证协办（visa support）**”。

到访日内瓦：酒店、公共交通

**到访日内瓦：**为在日内瓦参加国际电联会议的代表准备的实用信息可在以下网址查询：<https://itu.int/en/delegates-corner>。

**酒店折扣：**一些日内瓦酒店为出席国际电联会议的代表提供优惠价格，并提供一张免费使用日内瓦公共交通系统的交通卡。欲了解参与优惠活动的酒店名单以及如何取得折扣的指南，请访问以下网址：<https://itu.int/travel/>。

**ANNEX B**

**Draft agenda for the plenary meetings of Study Group 13  
Geneva, 4-15 March 2024**

NOTE ‒ Updates to the agenda can be found in [TD197/PLEN](https://www.itu.int/md/T22-SG13-240304-TD-PLEN-0197/en)

1 Opening of the meeting

2 Welcome address by the Director of TSB

3 Chair’s welcome remarks and key objectives for this meeting

4 Approval of the agenda

5 Brief reports on activities since the October – November 2023 Study Group 13 meeting

5.1 TSAG (Geneva, 22 – 26 January 2024)

5.2 FG-AN (18 January 2024, virtual)

5.2.1 Review of the FG-AN operation report and distribution of the FG-AN Deliverables to Questions

5.2.2 Closure of the FG-AN

5.3 JCA-IMT2020 (Geneva, 31 October 2023)

5.4 JCA-ML (Geneva, 23 February 2024)

5.5 Rapporteur, correspondence group and ad-hoc activities

5.6 Recommendation approvals

5.7 Others as identified

6 Organization of the work

6.1 Objectives and guidelines for the meetings of working parties and ad-hoc groups

6.2 Conduct and facilities available for the meeting

6.3 Bridging the Standardization Gap

6.4 Approval of the work plan for the meeting

6.5 Document allocation

7 Appointment of Rapporteurs, Liaison Rapporteurs and other Representatives

8 Documents addressed to the plenary

9 Issues left from previous SG13 meeting

9.1 Consideration for establishment of the new FG-AI6G

9.2 Consideration for qualification of O-RAN Alliance per criterions of Recommendation ITU-T A.5

10 Approval of working party reports

11 Consideration for approval of Recommendations in accordance with Recommendation ITU-T A.8, if any

12 Initiation of approval procedures for draft Recommendations

13 Approval of other texts (Appendices, Supplements, …), if any

14 Updating of the Study Group 13 work programme and agreement on the new work

15 Preparations for WTSA-24 and next study period:

15.1 Review and approval of SG13 updates to WTSA Resolution 2, if any

15.2 Review and approval of SG13 Questions, if ready

15.3 Any other updates, if necessary, for next study period preparations

16 Liaison and interaction with other groups

17 Planning for the participation of Study Group 13 at workshops, promotion activities

18 Future activities

19 Miscellaneous

20 Closing of the meeting

**Study Group 13 meeting draft time plan   
Geneva, 4 – 15 March 2024 (first week)**

NOTE ‒ Updates to the timetable can be found in [TD198/PLEN](https://www.itu.int/md/T22-SG13-240304-TD-PLEN-0198/en).

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|  | **Monday 4 March** | | | | | | | **Tuesday 5 March** | | | | | | | **Wednesday 6 March** | | | | | | | **Thursday 7 March** | | | | | | | **Friday 8 March** | | | | | | | |
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| **PLEN/13,** 📹 |  | X | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **WP3/13 Plen** |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **Q1/13** |  |  |  |  |  | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  | |
| **Q2/13** |  |  |  |  |  | R |  |  |  |  |  | R | R |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  | |
| **Q5/13** |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  | |
| **Q16/13** |  |  |  |  |  | R |  |  | R | R |  | R | R |  |  | R | R |  | R | R |  |  | **J**/R | **J**/R |  | R | R |  |  | R | R |  | R | R |  | |
| **WP2/13 Plen** |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **Q7/13** |  |  |  |  |  | R |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  | R | R |  |  | R | R |  |  |  |  | |
| **Q17/13** |  |  |  |  |  | R |  |  | R | R |  | R | R |  |  | R | R |  | R | R |  |  | R | R |  | R | R |  |  | R | R |  | R | R |  | |
| **Q18/13** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  | |
| **Q19/13** |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  | R | R |  | |
| **WP1/13 Plen** |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **Q6/13** |  |  |  |  |  | R |  |  | R | R |  |  |  |  |  | R | R |  | R | R |  |  | **J**/R | **J**/R |  | R | R |  |  |  |  |  | R | R |  | |
| **Q20/13** |  |  |  |  |  | R |  |  | R | R |  | R | R |  |  | R | R |  | R | R |  |  | R | R |  | R | R |  |  | R | R |  | R | R |  | |
| **Q21/13** |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  | R | R |  | R | R |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  | |
| **Q22/13** |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  | |
| **Q23/13** |  |  |  |  |  | R |  |  | R | R |  | R | R |  |  |  |  |  | R | R |  |  | R | R |  |  |  |  |  | R | R |  | R | R |  | |
| **Other activities** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **Newcomer info session** |  |  |  | R**1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **New WIs coordination** |  |  |  |  |  |  |  | R |  |  |  |  |  |  | R |  |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **BSG** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R**2** | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **JCA-IMT2020** |  |  |  |  |  |  |  |  |  |  | R**1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **NSP Ad-hoc** |  |  |  |  |  |  |  |  |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  | R**1** |  |  |  |  |  |  |  |  |  |  | |
| **Web3-adhoc** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R**1** |  |  |  | |
| **Sessions times:** 0 - 0830-0930; 1 - 0930-1045; 2 - 1115-1230; Lunch (Icon  Description automatically generated) - 1230-1430; 3 - 1430-1545; 4 - 1615-1730; 5 - 1800-1930 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Key**: 📹 – Webcast and captioning; R – Remote participation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**Study Group 13 meeting draft time plan   
Geneva, 4 – 15 March 2024 (second week)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Monday 11 March** | | | | | | | **Tuesday 12 March** | | | | | | | **Wednesday 13 March** | | | | | | | **Thursday 14 March** | | | | | | | **Friday 15 March** | | | | | | |
| 0 | 1 | 2 | Icon  Description automatically generated | 3 | 4 | 5 | 0 | 1 | 2 | Icon  Description automatically generated | 3 | 4 | 5 | 0 | 1 | 2 | Icon  Description automatically generated | 3 | 4 | 5 | 0 | 1 | 2 | Icon  Description automatically generated | 3 | 4 | 5 | 0 | 1 | 2 | Icon  Description automatically generated | 3 | 4 | 5 |
| **PLEN/13,** 📹 |  | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | X | X |  | X |  |  |
| **WP3/13 Plen** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R**5** | R**5** | R**5** |  |  |  |  |  |  |  |  |
| **Q1/13** |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q2/13** |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q5/13** |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q16/13** |  |  | R |  | R | R |  |  | R | R |  | R | R |  |  | R | R |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **WP2/13 Plen** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R**4** | R**4** | R**4** |  |  |  |  |  |  |  |  |  |
| **Q7/13** |  |  | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q17/13** |  |  | R |  | R | R |  |  | R | R |  | R | R |  |  | R | R |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q18/13** |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q19/13** |  |  | R |  | R |  |  |  | R | R |  |  |  |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **WP1/13 Plen** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R**3** | R**3** | R**3** |  |  |  |  |  |  |  |  |  |  |  |
| **Q6/13** |  |  | R |  | R | R |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q20/13** |  |  | R |  | R | R |  |  | R | R |  | R | R |  |  | R | R |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q21/13** |  |  | R |  | R | R |  |  | R | R |  | R | R |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q22/13** |  |  | R |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q23/13** |  |  |  |  | R | R |  |  | R | R |  | R | R |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Other activities** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **NSP** Ad-hoc |  |  |  |  |  |  |  |  |  |  | R**1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Session times:** 0 - 0830-0930; 1 - 0930-1045; 2 - 1115-1230; Lunch (Icon  Description automatically generated) – 1230-1430; 3 - 1430-1545; 4 - 1615-1730; 5 – 1800-1930 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Key**: 📹 – Webcast and captioning; R - Remote participation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**Notes**

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| **1** | Session timing 13:00 – 14:30 |
| **2** | BSG training 10:00 – 12:30 |
| **3**  **4**  **5** | WP1/13 closing plenary timing 9:00 – 12:00  WP2/13 closing plenary timing 11:00 - 12:00 and 13:00 - 15:00  WP3/13 closing plenary timing 14:00 - 17:00 |

**Key**

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| --- | --- |
| **BSG:** | Bridging Standardization Gap |
| **JCA:** | Joint Coordination Activity |
| **J**: | Joint Questions session |
| **NSP:** | Next Study Period |
| R:  📹: | Session is supported by remote participation tool ([MyMeetings](https://www.itu.int/myworkspace))  Webcast and captioning |

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