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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 25 March 2024 |
| Ref: | **TSB Collective letter 2/SG5RG-ARB SG5/RU** | * To Administrations participating in SG5RG‑ARB;
* To ITU-T Sector Members participating in SG5RG‑ARB;
* To ITU-T Associates participating in SG5RG‑ARB;
* To ITU Academia participating in SG5RG‑ARB;
* To the ITU Regional Office for Arab States;
* To the ITU Area Office for Arab States.
 |
| Tel: | +41 22 730 5356 |
| Fax: | +41 22 730 5853 |
| E-mail: | tsbsg5@itu.int |
| Web: | <http://itu.int/go/sg5rgarb> |
| **Subject**: | **Meeting of ITU-T Study Group 5 Regional Group for Arab region (SG5RG-ARB);****Muscat, Oman, 13–16 May 2024** |

Dear Sir or Madam,

We are pleased to inform you that, at the kind invitation of the Telecommunications Regulatory Authority of the Sultanate of Oman, **ITU-T Study Group 5 Regional Group for** **Arab region** (SG5RG-ARB) will hold a meeting in Muscat, Oman, from 13 to 16 May 2024. The venue of the meeting is the Grand Millennium Muscat located in Al Kuwair, Muscat, Oman.

The meeting of ITU-T SG5RG-ARB will be held together with a Regional Workshop on Human exposure to electromagnetic fields (EMFs) for Arab States.

Registration will begin at 0800 hours on 13 May 2024, at the venue. Additional information is set forth in **Annex A**, and a draft agenda – prepared by the SG5RG-ARB Chair, Eiman Farouk Mahmoud Osman, Sudan – can be found in **Annex B**. Practical information relating to the meeting will be posted on the [SG5RG‑ARB](http://itu.int/go/sg5rgarb) websites.

Representatives of Member States, Sector Members and Academia from the Region, as well as Associates that belong to the parent study group and the Region concerned, may participate in the SG5RG-ARB meeting. Participants invited by the regional group, as defined in [WTSA Resolution 54](https://www.itu.int/pub/T-RES-T.54-2022) (Rev. Geneva (Resolves 4–6) are also invited. Please note that continuity of representation would be helpful to the group's work.

Additionally, please note that participation in the workshop is free of charge, and open to any participants who share an interest in topics related to human exposure to electromagnetic fields.

**Key deadlines**:

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| 4 April 2024 | – Submit fellowship requests (via the online registration form on the [SG5RG-ARB](http://itu.int/go/sg5rgarb) webpages)– Pre-registration (online via the [SG5RG-ARB](http://itu.int/go/sg5rgarb) webpages) |
| 15 April 2024 | – Submit requests for visa support letters (Practical information will be made available on the [SG5RG-ARB](http://itu.int/go/sg5rgarb) webpages) |
| 30 April 2024 | – Submit ITU-T Member contributions (by e-mail to tsbsg5@itu.int)  |

I wish you a productive and enjoyable meeting.

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| Yours faithfully,Seizo OnoeDirector of the TelecommunicationStandardization Bureau**Annexes:** 2 | This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg5rg-arbITU-T SG5RG-ARB |
| Latest meeting information |

ANNEX A
Additional information

**WORKING METHODS AND FACILITIES**

**DOCUMENT SUBMISSION AND ACCESS**: The meeting will be run paperless. Member Contributions and draft TDs should be submitted by e-mail to tsbsg5@itu.int using the [appropriate template](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx). Access to meeting documents is provided from the study group homepage, and is restricted to ITU-T Members with an [ITU account](https://www.itu.int/en/ties-services/Pages/default.aspx) that has TIES access.

**WORKING LANGUAGES**: In agreement with the Chair of the Group, the working languages of the meeting will be Arabic and English.

**WIRELESS LAN** facilities and Internet access will be available at the venue of the event.

**PRE-REGISTRATION, FELLOWSHIPS AND VISA SUPPORT**

**PRE-REGISTRATION**: Pre-registration is mandatory and is to be done online via the [SG5RG-ARB](http://itu.int/go/sg5rgarb) webpage **at least one month before the start of the meeting**. As outlined in [TSB Circular 68](https://www.itu.int/md/T17-TSB-CIR-0068), the new registration system requires focal-point approval for all registration requests. Member States are encouraged to consider gender balance and the inclusion of delegates with disabilities and with specific needs whenever possible.

**FELLOWSHIPS**: Up to two partial fellowships per country may be awarded, **within the Arab Region**, subject to available funding, in order to facilitate participation from [eligible countries](https://www.itu.int/en/fellowships/Documents/2024/ListEligibleCountries2024.pdf). A partial fellowship will cover either a) the **air ticket** (one return economy class ticket by the most direct/economical route from the country of origin to the meeting venue), or b) an appropriate **daily subsistence allowance** (intended to cover accommodation, meals and incidental expenses). The applicant's organization is responsible for covering the remaining participation costs.

Please note that the decision criteria to grant a fellowship include: available ITU budget; active participation, including the submission of written Contributions; equitable distribution among countries and regions; and gender balance. Member States are encouraged to consider gender balance and the inclusion of delegates with disabilities and with specific needs when proposing candidates for fellowships.

Request forms for fellowships are available from the [SG5RG-ARB](http://itu.int/go/sg5rgarb) webpage. **Fellowship requests must be received by 4 April 2024 at the latest**, sent by e-mail to fellowships@itu.int or by fax to +41 22 730 57 78. **Registration (approved by the focal point) is required before submitting a fellowship request**, and it is strongly recommended to register for the event and to start the request process at least seven weeks before the meeting.

**VISA SUPPORT**: As this meeting is held outside Switzerland, visa support requests are to be addressed directly to the host of the meeting. Instructions can be found in the “Practical information” section on the [SG5RG-ARB](http://itu.int/go/sg5rgarb) webpage.

**ANNEX B
Draft Agenda
Meeting of ITU-T Study Group 5 Regional Group for the Arab region (SG5RG-ARB)
Muscat, Oman, 13–16 May 2024**

| **No** | **Description** | **Document** |
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| **1** | Opening of the meeting |  |
| **2** | Remote participation  |  |
| **3** | Adoption of the agenda |  |
| **4** | Allocation of documents (Contributions and TDs) |  |
| **5** | Report of last ITU-T SG5RG-ARB meeting (Virtual, 29 September 2021) | [Report 3](https://www.itu.int/md/T17-SG05RG.ARB-R-0003/en) |
| **6** | Overview of ITU-T Study Group 5 (structure and working methods), ITU-T SG5RG-ARB and ITU-T Activities on Environment, Climate Change and Circular Economy |  |
| **6.1** | ITU-T Study Group 5  |  |
| **6.2** | ITU-T SG5RG-ARB  |  |
| **6.3** | ITU-T working methods  |  |
| **6.4** | ITU-T Activities on Environment, EMF and Circular Economy  |  |
| **7** | Overview of Outcomes of previous ITU-T SG5 meetings:Sophia Antipolis, 13–23 June 2023; Geneva, 13–22 November 2023 |  |
| **8** | Discussion on received Contributions and possible new work items |  |
| **9** | Discussion on ITU-T SG5RG-ARB priorities |  |
| **10** | Discussion on preparation of WTSA-24 |  |
| **11** | SG5RG-ARB members’ Contributions to ITU-T Study Group 5 |  |
| **12** | Preparation of the SG5RG-ARB meeting draft Report  |  |
| **13** | Venue and date of next SG5RG-ARB meeting |  |
| **14** | Any other business |  |
| **15** | Closure of the meeting |  |

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