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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau**  |  |
|  | Geneva, 9 November 2022 |
| Ref: | **TSB Collective letter 3/5**SG5/RU | - To Administrations of Member States of the Union;- To ITU‑T Sector Members;- To ITU‑T Associates of Study Group 5;- To ITU Academia. |
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| **Subject:** | **Virtual meeting of Study Group 5; 5 December 2022** |

Dear Sir/Madam,

With my agreement to the request of the Study Group 5 Chairman (Mr Dominique Würges) and as endorsed at the meeting of Study Group 5 (Rome (Italy), 17–27 October 2022), it is my pleasure to invite you to attend the meeting of Study Group 5 *(Electromagnetic fields (EMF), environment, climate action, sustainable digitalization, and circular economy)*, which is planned to be held fully virtual on 5 December 2022.

Please note that the following Work Item under AAP received comments during Additional Review and will be submitted for approval at the virtual meeting of Study Group 5 on 5 December 2022:

* **ITU-T L.1480**, *Enabling the Net Zero transition: Assessing how the use of ICT solutions impacts GHG emissions of other sectors*

No other substantive agenda items will be discussed.

Contributions are welcome on those issues for which the study group is to take a decision, or for which a decision by the study group is being sought. Since no working party or Question sessions will be held, any Contributions submitted for consideration by those groups will be deferred to the next full meeting of the study group.

Note that no fellowships/e-fellowship will be awarded, and the entire meeting will run in English only with no interpretation.

The meeting will open at 1300 hours, Geneva time, on 5 December 2022 using the [MyMeetings remote participation tool](https://remote.itu.int/).

More information will be available on the [Study Group 5 homepage](https://www.itu.int/en/ITU-T/studygroups/2022-2024/05/Pages/default.aspx).

**Key deadlines**:

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| 14 November 2022 | - Pre-registration (via the online registration form on the [Study Group 5 homepage](https://www.itu.int/en/ITU-T/studygroups/2022-2024/05/Pages/default.aspx) |
| 22 November 2022 | - Submit ITU-T Member Contributions (via Direct Document Posting) |

Practical information for the meeting is set out in **Annex A**. A draft meeting agenda, prepared by the Chairman of Study Group 5, Mr Dominique Würges (France), is set out in **Annex B**.

I wish you a productive and enjoyable meeting.

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| Yours faithfully,Chaesub LeeDirector of the TelecommunicationStandardization Bureau | This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg5 ITU-T SG5 |
| Latest meeting information |

**Annexes**: 2

ANNEX A
Practical meeting information

**WORKING METHODS AND FACILITIES**

**DOCUMENT SUBMISSION AND ACCESS**:The meeting will be run paperless. Member contributions should be submitted using Direct Document Posting; draft TDs should be submitted by e-mail to the study group secretariat using the appropriate template. Access to meeting documents is provided from the study group homepage and is restricted to ITU-T Members who have an ITU user account with TIES access.

**WORKING LANGUAGE:** The entire meeting will be held in English only.

**INTERACTIVE REMOTE PARTICIPATION**: The [MyMeetings](https://remote.itu.int/) tool will be used to provide remote participation for all sessions, including decision-making sessions such as working party and study group plenaries. Delegates must register for the meeting and identify themselves and their affiliation when taking the floor. Remote participation is provided on a best-effort basis. Participants should be aware that the meeting will not be delayed or interrupted because of a remote participant’s inability to connect, listen or be heard, as per the Chairman's discretion. If the voice quality of a remote participant is considered insufficient, the Chairman may interrupt the remote participant and may refrain from giving the participant the floor until there is an indication that the problem has been resolved. Use of the meeting chat facility is encouraged to facilitate efficient time management during the sessions, at the Chairman's discretion.

**REGISTRATION, NEW DELEGATES, FELLOWSHIPS AND VISA SUPPORT**

**REGISTRATION**: Registration is mandatory and is to be done online via the study group home page at least one month before the start of the meeting. As outlined in TSB Circular 68, the ITU-T registration system requires focal-point approval for registration requests; TSB Circular 118 describes how to set up automatic approval of these requests. Some options in the registration form apply only to Member States, including function, interpretation requests and e-fellowships requests. The membership is invited to include women in their delegations whenever possible.

**NEW DELEGATES, FELLOWSHIPS AND VISA SUPPORT**: For this virtual meeting, since there is no travel involved, no fellowships are provided and visa support is not applicable.

**E-FELLOWSHIPS**: For this virtual meeting no e-fellowships will be provided.

ANNEX B
Draft agenda for Study Group 5 Meeting
Virtual, 5 December 2022

| **No** | **Draft Agenda** | **Documents** |
| --- | --- | --- |
| 1 | Opening of the meeting |  |
| 2 | Adoption and approval of the agenda |  |
| 3 | IPR roll call | Does anyone have knowledge of intellectual property rights issues, including patents, copyright for software or text, marks, the use of which may be required to implement or publish the Recommendation being considered? |
| 4 | Draft new Recommendation ITU-T L.1480 “Enabling the Net Zero transition: Assessing how the use of ICT solutions impacts GHG emissions of other sectors” for approval |  |
| 5 | Any other business |  |
| 6 | Closure of the meeting |  |

NOTE ‒ Updates to the agenda can be found in the [SG5 homepage](https://www.itu.int/en/ITU-T/studygroups/2022-2024/05/Pages/default.aspx).

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