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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union**  **Telecommunication Standardization Bureau** | |  |
|  | | Geneva, 12 March 2024 | |
| Ref: | **TSB Collective letter 4/SG3RG-AO SG3/MA** | * To Administrations participating in SG3RG‑AO; * To ITU-T Sector Members participating in SG3RG-AO; * To ITU-T Associates participating in SG3RG-AO; * To ITU Academia participating in SG3RG-AO; * To the ITU Regional Office for Asia and the Pacific, Bangkok, Thailand; * To the ITU Area Office for South-East Asia, Indonesia, Jakarta * To the ITU Area Office and Innovation Center, New Delhi, India | |
| Tel: | +41 22 730 6828 |
| Fax: | +41 22 730 5853 |
| E-mail: | tsbsg3@itu.int |
| Web: | <http://itu.int/go/tsg03> <https://www.itu.int/en/ITU-T/regionalgroups/sg03-ao> |
| **Subject**: | **Meeting of ITU-T Study Group 3 Regional Group for Asia and Oceania (SG3RG-AO), Seoul, Korea (Rep. of), 4 to 6 June 2024** | | |

Dear Sir/Madam,

We are pleased to inform you that, at the kind invitation of Ministry of Science and ICT, Korea (Rep. of), **ITU**‑**T Study Group 3 Regional Group for Asia and Oceania (SG3RG-AO)** will meet in **Seoul, Korea (Rep. of), from 4 to 6 June 2024**.

The SG3RG-AO meeting will open at 0900 hours local time on 4 June 2024. Additional information is set forth in **Annex A**, and a draft agenda – prepared by the SG3RG-AO Chairman, Mr Shailendra Kumar Mishra (India) – can be found in **Annex B**. Practical information relating to the meeting will be posted on the SG3RG-AO web page at: <https://www.itu.int/en/ITU-T/regionalgroups/sg03-ao>.

Representatives of Member States, Sector Members and Academia from the region, as well as Associates that belong to the parent study group and the region concerned, may participate in the SG3RG-AO meeting, in addition to participants invited by the regional group, as defined in [WTSA Resolution 54 (Rev. Geneva, 2022)](https://www.itu.int/pub/T-RES-T.54-2022) (Resolves 4-6). Please note that continuity of representation would be helpful to the group's work.

**Key deadlines**:

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| 23 April 2024 | - Submit fellowship requests (via the form on the [regional group homepage](https://www.itu.int/en/ITU-T/regionalgroups/sg03-ao); see details in Annex A) |
| 4 May 2024 | - Pre-registration (online via the [regional group homepage](https://www.itu.int/en/ITU-T/regionalgroups/sg03-ao))  - Submit requests for visa support letters (see details in Annex A) |
| 22 May 2024 | - Submit ITU-T Member contributions (by e-mail to tsbsg3@itu.int) |

I wish you a productive and enjoyable meeting.

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| Yours faithfully,  Seizo Onoe Director of the Telecommunication Standardization Bureau | ITU-T SG3RG-AO |
| Latest meeting information |

**Annexes:** 2

ANNEX A  
Additional information

**WORKING METHODS AND FACILITIES**

**DOCUMENT SUBMISSION AND ACCESS**: The meeting will be run paperless. Member Contributions and draft TDs should be submitted by e-mail to tsbsg3@itu.int using the [appropriate template](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx). Access to meeting documents is provided from the study group homepage, and is restricted to ITU-T Members with an [ITU account](https://www.itu.int/en/ties-services) that has TIES access.

**WORKING LANGUAGE**: In agreement with the Chairman of the Group, the working language of the meeting will be English.

**TRANSLATION**: Documents for this meeting will be available in English. We invite you to submit your contributions as early as possible to ensure there is sufficient time for translation.

**WIRELESS LAN** facilities and Internet access will be available at the venue of the event.

**PRE-REGISTRATION, FELLOWSHIPS AND VISA SUPPORT**

**PRE-REGISTRATION**: Pre-registration is mandatory and is to be done online via the study group homepage **at least one month before the start of the meeting**. As outlined in [TSB Circular 68](https://www.itu.int/md/T17-TSB-CIR-0068), the registration system requires focal-point approval for all registration requests. Member States are encouraged to consider gender balance and the inclusion of delegates with disabilities and with specific needs whenever possible.

**FELLOWSHIPS**: To facilitate participation from [eligible countries](https://www.itu.int/en/fellowships/Documents/2023/ListEligibleCountries2023.pdf) within Asia and Oceania, up to two partial **in-person** fellowships per country may be offered for this meeting, subject to available funding.

A partial in-person fellowship will cover either a) the **air ticket** (one return economy class ticket by the most direct/economical route from the country of origin to the meeting venue), or b) an **appropriate daily subsistence allowance** (intended to cover accommodation, meals and incidental expenses). In case two partial in-person fellowships are requested, *at least one* should be an *air ticket*. The applicant's organization is responsible to cover the remaining participation costs.

In line with Plenipotentiary Resolution 213 (Dubai, 2018), it is encouraged that fellowship nominations take into consideration gender balance and inclusion of persons with disabilities and with specific needs. The criteria to grant a fellowship include: available ITU budget; active participation, including the submission of relevant written contributions; equitable distribution among countries and regions; application by persons with disabilities and specific needs; and gender balance.

Request forms for fellowships are available from the [regional group homepage](https://www.itu.int/en/ITU-T/regionalgroups/sg03-ao). **Fellowship requests must be received by 23 April 2024** at the latest. They are to be sent by e-mail to [fellowships@itu.int](mailto:fellowships@itu.int) or by fax to +41 22 730 57 78. **Registration (approved by the focal point) is required before submitting a fellowship request**, and it is strongly recommended to register for the event and to start the request process at least seven weeks before the meeting.

**VISA SUPPORT**: As this meeting is organized outside Switzerland, visa support requests are to be addressed directly to the host of the meeting. Instructions can be found in the “Practical information” section on the regional group webpage at: <https://www.itu.int/en/ITU-T/regionalgroups/sg03-ao>.

**ANNEX B  
Draft Agenda**

**Meeting of ITU-T Study Group 3 Regional Group for Asia and Oceania (SG3RG-AO)  
Seoul, Korea (Rep. of), 4 to 6 June 2024**

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|  | *Agenda item* |
| 1 | Opening of the meeting |
| 2 | Adoption of the agenda |
| 3 | Available documents (Contributions and TDs) |
| 4 | Overview of ITU-T Study Group 3 and working methods |
| 5 | Review of previous SG3 parent and Regional Group meetings |
| 6 | Status of SG3 work programme |
| 6.1 | Economic impact of OTTs, OTT bypass |
| 6.2 | Charging and accounting settlements Agreement of Trans-multi-country Terrestrial Telecommunication Cables |
| 6.3 | Mobile/Digital Financial Services, including interoperability for competition |
| 6.4 | International Roaming |
| 6.5 | Internet of Things (IoT): Roaming aspects of IoT and M2M including any related development and tariff principles, and Tariff and regulatory aspects of IoT |
| 6.6 | Big Data, including Data Protection, and Digital Identity |
| 6.7 | Digital Convergence |
| 6.8 | Distributed Ledger Technology |
| 6.9 | Policy for 5G/IMT-2020 and beyond |
| 6.10 | Universal Service Fund |
| 6.11 | Tariff regulation of Data Services |
| 7 | Future Work Programme and Action List for SG3RG-AO |
| 8 | SG3RG-AO and Member Contributions to SG3 Plenary meeting in July 2024 |
| 9 | Venue and date of next SG3RG-AO meeting |
| 10 | Any other business |
| 11 | Closure of the meeting |