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| The International Teleocmmunication Union - Connecting the World. | | **International telecommunication union**  **Telecommunication Standardization Bureau** | |  |
|  | | | Geneva, 6 September 2021 | |
| **Ref:** | **TSB Circular 339** | | - To Administrations of Member States of the Union;  **Copy:**  - To ITU-T Sector Members;  - To ITU-T Associates;  - To ITU-T Academia;  - To the Chairmen and Vice-Chairmen of Study Groups;  - To the Director of the Telecommunication Development Bureau;  - To the Director of the Radiocommunication Bureau | |
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| **Subject:** | **ITU webinar and fourth meeting of ITU-T Focus Group on Environmental Efficiency for Artificial Intelligence and other Emerging Technologies (FG-AI4EE) (Virtual, 20‑21 October 2021)** | | | |

Dear Sir/Madam,

1 It is my pleasure to invite you to the **International Telecommunication Union (ITU) webinar on AI for environmental sustainability** which will take place on **20 October 2021 from 14h00 to 15h30 (CEST)**. The webinar will be followed by the **fourth meeting of the** [**FG-AI4EE**](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Pages/default.aspx) **also taking place virtually on 21 October 2021 from 14h00 to 17h00 (CEST)**.

2 The webinar will be held as part of the [AI for Good Global Summit](https://aiforgood.itu.int/) and will explore how AI can enhance environmental sustainability. It will provide unique insights into the relationship between emerging technologies and environmental efficiency, AI innovations, applications to achieve a low carbon future, and best practices paving the way for new ITU-T standards.

3 The fourth meeting of the [Focus Group on Environmental Efficiency for Artificial Intelligence and other Emerging Technologies](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Pages/default.aspx) will aim to approve the second round of Focus Group’s deliverables that are completed, provide updates on the status of other deliverables in progress, and discuss the Focus Group’s workplan. Contributions to advance on the FG-AI4EE draft deliverables will be welcomed and discussed. Written contributions for this fourth meeting should be submitted to ITU secretariat ([tsbfgai4ee@itu.int](mailto:tsbfgai4ee@itu.int)) in electronic format using the [template](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Documents/FG-AI4EE-I-template-contributions.docx) available on the [FG-AI4EE homepage](https://itu.int/go/fgai4ee) by **08 October 2021**, at the latest.

4 The webinar will be hosted on Zoom and the Focus Group meeting on ITU remote participation platform [MyMeetings](https://remote.itu.int). Both events will be fully virtual and in English only. Participation in the webinar and meeting is free of charge, and open to all ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country that is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations.

5 All relevant information pertaining to the webinar (speakers, registration link) and the Focus Group meeting (items for discussion) will be made available on the respective webpages:

1. **Webinar on AI for environmental sustainability:** <https://aiforgood.itu.int/event/ai-for-environmental-sustainability/>
2. **Fourth meeting of FG-AI4EE**: [Focus Group homepage](https://itu.int/go/fgai4ee).

Please note that an ITU account is required to access the Focus Group meeting documents on [SharePoint.](https://extranet.itu.int/sites/itu-t/focusgroups/ai4ee/SitePages/Home.aspx) Accounts can be obtained [here](https://www.itu.int/en/ties-services/Pages/login.aspx) (non-members should select the ‘non-member or I don’t know’ option in the ITU membership status dialogue box). Anyone interested in receiving the updates and announcements related to this group is invited to subscribe to the FG-AI4EE mailing list. Details on how to subscribe to the mailing list can be found on the [FG-AI4EE homepage](https://itu.int/go/fgai4ee).

6 These websites will be regularly updated as new or modified information becomes available. Participants are requested to check periodically for new updates. **Kindly note that registration for both webinar and Focus Group meeting is mandatory.** Without registration, participants will not be able to access the e-meetings. Participants are requested to register online via the [FG-AI4EE webpage](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Pages/default.aspx), as soon as possible, and no later than **08 October 2021.**

**Key deadlines:**

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| 08 October 2021 | - Registration online via the [FG-AI4EE homepage](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Pages/default.aspx)  - Submit written contributions (by e-mail to [tsbfgai4ee@itu.int](mailto:tsbfgai4ee@itu.int)) using the [template](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Documents/FG-AI4EE-I-template-contributions.docx). |

Yours faithfully,

Chaesub Lee  
Director of the Telecommunication  
Standardization Bureau