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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 27 October 2020 |
| **Ref:** | **TSB Circular 276** | **To:**- Administrations of Member States of the Union;- ITU-T Sector Members;- ITU-T Associates; - ITU Academia**Copy to:**- The Chairmen and Vice-Chairmen of Study Groups;- The Director of the Telecommunication Development Bureau;- The Director of the Radiocommunication Bureau |
| **Contact:** | **Charlyne Restivo**  |
| **Tel:** | +41 22 730 5861 |
| **Fax:****E-mail** | +41 22 730 5853tsbfgai4ee@itu.int  |
| **Subject:** **First Virtual Workshop on** **Environmental Efficiency for Artificial Intelligence and Second Meeting of ITU-T Focus Group on Environmental Efficiency for Artificial Intelligence and other Emerging Technologies (FG-AI4EE)** **(Fully virtual meetings, 9-10 December 2020)** |

Dear Sir/Madam,

1 It is my pleasure to invite you to attend the **first virtual workshop on** **Environmental Efficiency for Artificial Intelligence and other Emerging** **Technologies** which will take place on **9 December 2020 from 14h00 to 17h00 (CET)**. The workshop will be followed by the **second meeting of the** [**FG-AI4EE**](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Pages/default.aspx) **also taking place virtually on 10 December 2020 from 14h00 to 17h00 (CET)**.

2 The virtual workshop will highlight the environmental impacts of emerging technologies and the role that they can play in building sustainability and resilience against global challenges such as climate change and a future pandemic. The workshop will also explore the role of standardization in harnessing the full potential of emerging technologies and accelerating the global efforts to achieve the Sustainable Development Goals.

3 The second meeting of the Focus Group on Environmental Efficiency for Artificial Intelligence and other Emerging Technologies will aim to review the progress achieved on the Focus Group’s deliverables. The call for contributions on how to design and develop implementation guidelines to support the application of emerging technology and how to identify the metrics and assessment methods needed to measure and quantify their environmental impact, is now open. Written contributions for this second meeting should be submitted to ITU secretariat (tsbfgai4ee@itu.int) in electronic format using the [template](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Documents/FG-AI4EE-I-template-contributions.docx) available on the [FG-AI4EE homepage](https://itu.int/go/fgai4ee) by **27 November 2020** at the latest.

4 The workshop and Focus Group meeting will be held virtually on ITU remote participation platform [MyMeetings](https://remote.itu.int) and will be in English only. Participation in both the workshop and meeting is free of charge, and open to all ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country that is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations.

5 All relevant information pertaining to the workshop (speakers, registration link, remote connection details) and the focus group meeting (items for discussion) will be made available on the respective webpages:

1. **First virtual workshop on Environmental Efficiency for Artificial Intelligence:** <https://www.itu.int/en/ITU-T/climatechange/Pages/20201209.aspx>.
2. **Second meeting of FG-AI4EE**: [Focus Group homepage](https://itu.int/go/fgai4ee).

Please note that an ITU account is required to access the meeting documents on [Sharepoint.](https://extranet.itu.int/sites/itu-t/focusgroups/ai4ee/SitePages/Home.aspx) Accounts can be obtained [here](https://www.itu.int/en/ties-services/Pages/login.aspx) (non-members should select the ‘non-member or I don’t know’ option in the ITU membership status dialogue box).

6 These websites will be regularly updated as new or modified information becomes available. Participants are requested to check periodically for new updates. **Kindly note that registration for both workshop and Focus Group meeting is mandatory.** Without registration, participants will not be able to access the meetings. Participants are requested to register online via the [FG-AI4EE webpage](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Pages/default.aspx), as soon as possible, and no later than **27 November 2020**. Please note that an ITU account is required to register. Please see section 5 above for instructions.

**Key deadlines:**

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| 27 November 2020 | - Registration (online via the [FG-AI4EE homepage](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Pages/default.aspx))- Submit written contributions (by e-mail to tsbfgai4ee@itu.int) using the [template](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Documents/FG-AI4EE-I-template-contributions.docx). |

Yours faithfully,

Chaesub Lee
Director of the Telecommunication
Standardization Bureau