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| The International Teleocmmunication Union - Connecting the World. | | **International telecommunication union**  **Telecommunication Standardization Bureau** | |  |
|  | | | Geneva, 19 September 2019 | |
| Ref: | TSB Circular 197  TSB Events/AM | | **To:**  - Administrations of Member States of the Union;  - ITU-T Sector Members;  - ITU-T Associates;  - ITU Academia | |
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| E-mail: | tsbevents@itu.int | | **Copy to:**  - The Chairmen and Vice-Chairmen of ITU-T Study Groups;  - The Director of the Radiocommunication Bureau;  - The Director of the Telecommunication Development Bureau | |
| Subject: | **ITU Workshop on “The Future of Media” Geneva, Switzerland, 8 October 2019** | | | |

Dear Sir/Madam,

1 I would like to inform you that the International Telecommunication Union is organizing a workshop on **The Future of Media** which will take place on 8 October 2019 at ITU headquarters, in Geneva, Switzerland.

The workshop will be held in collocation with meetings of [ITU-T Study Group 16 (Multimedia)](https://www.itu.int/en/ITU-T/about/groups/Pages/sg16.aspx) (7‑17 October 2019), and the [ISO/IEC Moving Picture Experts Group](https://mpeg.chiariglione.org/), (7-11 October 2019), taking place at the same venue.

2 The workshop will be held in English only.

3 Participation in the workshop is open to ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country that is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. Participation in the workshop is free of charge.  
  
4 The workshop will share expert insight into the state of the art in multimedia as well as the new possibilities and associated challenges appearing on the horizon. Its main objective is to discuss the implications of the latest advances in multimedia for the international standardization work of IEC, ISO and ITU.

5 Information relating to the workshop, including the draft programme, will be available on the event’s website at the following address: <https://www.itu.int/en/ITU-T/Workshops-and-Seminars/20191008/Pages/default.aspx>. This website will be updated regularly as new or modified information becomes available. Participants are requested to check periodically for new updates.

6 Wireless LAN facilities are available for use by delegates in the main ITU conference room areas. Detailed information is available on the ITU-T website (<http://www.itu.int/ITU-T/edh/faqs-support.html>).

7 A number of Geneva hotels offer preferential rates for delegates attending ITU meetings, and provide a card giving free access to Geneva’s public transport system. A list of participating hotels, and guidance on how to claim discounts, can be found at: <http://itu.int/travel/>.

8 To enable TSB to make the necessary arrangements concerning the organization of the workshop, I should be grateful if you would register via the online form: <https://www.itu.int/net4/CRM/xreg/web/Registration.aspx?Event=C-00006978> as soon as possible, but **no later than 3 October 2019.** **Please note that pre-registration of participants for workshops is mandatory and carried out exclusively *online*.** This workshop is free of charge and open to all. Remote participation and webcast facilities will be made available during the workshop.

9 I would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. The visa must be requestedand obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure.

If problems are encountered by **ITU Member States, Sector Members, Associates or Academic Institutions**, and at the official request made by them to TSB, the Union can approach the competent Swiss authorities in order to facilitate delivery of the visa. Any such request should be made by checking the corresponding box on the registration form before the event. Enquiries should be sent to the ITU Travel Section ([travel@itu.int](mailto:travel@itu.int)), bearing the words “**visa support**”.

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| Yours faithfully,  *(signed)*  Chaesub Lee  Director of the Telecommunication Standardization Bureau | Latest meeting information |