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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 19 December 2018 |
| **Ref:** | **TSB Circular 137** | **To:**- Administrations of Member States of the Union;- ITU-T Sector Members;- ITU-T Associates;- ITU Academia |
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| **E-mail:** | tsbfgml5g@itu.int  | **Copy to:**- The Chairmen and Vice-Chairmen of Study Groups;- The Director of the Telecommunication Development Bureau;- The Director of the Radiocommunication Bureau |
| **Subject:** | **5th Focus Group Meeting ML5G (5, 7-8 March 2019) and Workshop on "Towards a New Era - AI in 5G" (6 March 2019), Shenzhen, China** |

Dear Sir/Madam,

1 I would like to inform you that at the kind invitation of ZTE Corporation, the 5th meeting of the [Focus Group on Machine Learning for Future Networks including 5G (FG-ML5G)](https://www.itu.int/en/ITU-T/focusgroups/ml5g/Pages/default.aspx) will be held on 5, 7-8 March at St. Helen Hotel, No 2002, East Qiancheng Road, Nanshan Science and Technology Park, Shenzhen, China, preceded by a workshop **“**Towards a New Era - AI in 5G**”** on 6 March 2019 at the same venue. The workshop will be hosted by ZTE and the Artificial Intelligence Industry Alliance (AIIA), with co-host China Unicom, and organized by the China Academy of Information and Communications Technology (CAICT) in collaboration with ITU.

2 The FG meeting will open at 0930 hours on 5 March 2019. The workshop will open at 0930 hours on 6 March 2019. The meeting and workshop will be held in English only.

3 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country that is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. No fellowships will be granted.

4 Information relating to the workshop, including the draft programme, will be available on the event website: <https://www.itu.int/en/ITU-T/Workshops-and-Seminars/201903/Pages/default.aspx>. Participants are requested to check periodically for new updates.

5 Wireless LAN facilities are available for use by delegates.

6 Practical information including accommodation, transport and visa will be available on the [focus group](https://www.itu.int/en/ITU-T/focusgroups/ml5g/Pages/default.aspx) and event webpage (<https://www.itu.int/en/ITU-T/focusgroups/ml5g>).

7 To enable TSB to make the necessary arrangements concerning the organization of the focus group meeting and the workshop, I should be grateful if you would register via the online form <https://www.itu.int/net4/CRM/xreg/web/Registration.aspx?Event=C-00005651> as soon as possible, but **no later than 25 February 2019.** **Please note that pre-registration of participants is carried out exclusively *online*.**

8 When preparing input documents to the meeting, participants are invited to take into consideration the agreed FG ML5G structure and proposed deliverables: see <https://extranet.itu.int/sites/itu-t/focusgroups/ML5G/SitePages/Home.aspx>.

Participants shall submit input documents to ITU (tsbfgml5g@itu.int) in electronic format using the basic document template. In order to permit participants to prepare for the meeting, the proposed deadline for document submission for this meeting is **24 February 2019.** Please note that this is a paperless meeting.

9 Citizens of some countries are required to obtain a visa in order to enter and spend any time in China. Please follow the instructions on the focus group webpage and submit your visa request no later than **25 January 2019**. **The visa needs to be** obtained from the office (embassy or consulate) representing the People’s Republic of China in your country or, if there is no such office in your country, from the one that is closest to the country of departure.

Yours faithfully,

Chaesub Lee
Director of the Telecommunication
Standardization Bureau