|  |  |  |
| --- | --- | --- |
| ITU logo | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 28 March 2018 |
| Ref: | **TSB Circular 83**TSB Events/CB | **To:**- Administrations of Member States of the Union;- ITU-T Sector Members;- ITU-T Associates;- ITU Academia |
| Contact: | **Cristina BUETI** |
| Tel: | +41 22 730 6320 |
| Fax: | +41 22 730 5853 |
| E-mail: | cristina.bueti@itu.int  | **Copy to:**- The Chairmen and Vice-Chairmen of ITU-T Study Groups;- The Director of the Telecommunication Development Bureau;- The Director of the Radiocommunication Bureau |
| Subject: | **1st Forum on Artificial Intelligence and the Internet of Things in Smart Sustainable Cities in Latin America (Buenos Aires, Argentina, 29-30 May 2018)** |

Dear Sir/Madam,

1 Following the invitation of the Ministry of Modernization, Argentina, the International Telecommunication Union (ITU) together with UNESCO, ECLAC, UNIDO, CITEL, COMTELCA and Asiet are organizing the 1st Forum on **Artificial Intelligence and the Internet of Things in Smart Sustainable Cities in Latin America.**

2 The Forum will be kindly hosted by the Ministry of Modernization, Argentina and will take place from 29 to 30 May 2018, in Buenos Aires, Argentina.

3 The combination of high-speed, resilient, low-latency connectivity and technologies such as distributed computing, the Internet of Things (IoT), machine learning and artificial intelligence (AI), is enabling the transformation towards smarter and more sustainable cities. The Forum will provide a platform to discuss the role of AI and IoT in shaping smarter and more sustainable cities and addressing urban challenges, with the ultimate objective of improving the quality of life of people.

4 An **Information Session** on “Exploring the Role of Small Medium Enterprises (SMEs) in Linking AI and IoT in Smart Cities” and their participation in ITU-T Study Groups will be organized by ITU on 30 May from 09.30 to 11.30 a.m.

3 The Forum and the information session will be held in English and Spanish.

4 The Forum will bring together leading specialists in the field, from city planners to engineers, designers, policy-makers, government officials, regulators, academia, industry and standards experts.

5 Participation in **the Forum** and in **the Information Session** **with SMEs** is open to all participants free of charge; however, no fellowships will be granted.

6 Information relating to the Forum and the Information Session, including the draft programme and practical information, will be available on the event website at: <https://www.itu.int/en/ITU-T/Workshops-and-Seminars/20180530/Pages/default.aspx>. This website will be regularly updated as new or modified information becomes available. Participants are requested to check periodically for new updates.

7 Wireless LAN facilities will be available at the venue of the event.

8 Registration is mandatory for all participants planning to attend the Forum and the Information Session. You are invited to complete the online registration form available on the [event website](https://staging.itu.int/en/ITU-T/Workshops-and-Seminars/20180530/Pages/default.aspx) no later than **14 May 2018. Please note that pre-registration of participants for this meeting is mandatory and will be carried out exclusively *online*.**

9 We would remind you that citizens of some countries are required to obtain a visa to enter Argentina. **The visa must be requested at least four (4) weeks before the date of beginning of the meeting** and obtained from the office (embassy or consulate) representing Argentina in your country. If there is no such office in your country, kindly avail of the visa services from the embassy or consulate that is closest to the country of your departure. Please see the event’s webpage for additional information on visa requirements.

Yours faithfully,

*(signed)*

Chaesub Lee
Director of the Telecommunication
Standardization Bureau