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| ITU logo | INTERNATIONAL TELECOMMUNICATION UNION  **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2017-2020 | | | **TSAG-TD650R2** |
| **TSAG** |
| **Original: English** |
| **Question(s):** | | | N/A | Geneva, 10-14 February 2020 |
| **TD** | | | | |
| **Source:** | | | Rapporteur, TSAG RG-StdsStrat | |
| **Title:** | | | Draft agenda TSAG RG-StdsStrat meeting, 12 February 2020, 09:30-10:45 hours CET, and 13 February 2020, 11:15-12:30 hours CET | |
| **Purpose:** | | | Information, Discussion | |
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| **Keywords:** | TSAG RG-StdsStrat agenda; |
| **Abstract:** | This TD provides the draft agenda for TSAG RG-StdsStrat meeting 12 February 2020, 09:30-10:45 hours CET, and 13 February 2020, 11:15-12:30 hours CET. |

**Action**: TSAG RG-StdsStrat is invited to adopt this agenda.

| **Timing** | **#** | **Agenda Item** | **Docs** | **Summary and Proposal** |
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| **Wednesday**  **12 February 2020, 09:30 CET** |  | **TSAG Rapporteur Group on Standardization Strategy (RG-StdsStrat)** |  | (ref. WTSA-16 Res. 22) |
| **09:30** | **1** | **Opening and welcome** |  |  |
|  | **2** | **Rapporteur, TSAG Rapporteur Group on Standardization Strategy: draft agenda** | [TD650](https://www.itu.int/md/T17-TSAG-200210-TD-GEN-0650)-R2 | This TD provides the draft agenda for RG-StdsStrat meeting.  TSAG RG-StdsStrat is invited to adopt this agenda. |
|  | **3** | **Rapporteur: RG-StdsStrat progress report from interim e-meetings** | [TD675](https://www.itu.int/md/T17-TSAG-200210-TD-GEN-0675) | This TD provides the draft progress report of the TSAG RG-StdsStrat interim e-meetings since October 2019.  TSAG is invited to take note of this report. |
|  | **4** | **Standardization Strategy** |  |  |
|  | **4.1** | **CxO Consultation meeting** |  |  |
|  | 4.1.1 | TSB: Communiqué of the TSB Director CxO consultation meeting, 11 December 2019, Dubai, United Arab Emirates | [TD661](https://www.itu.int/md/T17-TSAG-200210-TD-GEN-0661) | This TD provides the communiqué of the TSB Director CxO consultation meeting, 11 December 2019, Dubai, United Arab Emirates.  TSAG RG-StdsStrat is invited to consider this document. |
|  | **4.2** | **Hot topics** |  |  |
|  | 4.2.1 | Rapporteur, TSAG RG-StdsStrat: Update of the hot topics list | [TD734](https://www.itu.int/md/T17-TSAG-200210-TD-GEN-0734) | This TD provides an update of the list of Hot topics taking into account the outcomes of the 11th TSB Director CTO Consultation Meeting (8 September 2019, Budapest, Hungary) and the last TSB Director CxO Consultation Meeting (11 December 2019, Dubai, United Arab Emirates).  TSAG RG-StdsStrat is invited to review this update. |
|  | 4.2.2 | Broadcom Corporation (United States): Hot Topics: Critical questions and proposal for a new format on both TSAG Hot Topics TD and LS out | [C132](https://www.itu.int/md/T17-TSAG-C-0132) | This contribution asks critical questions to be addressed on Hot Topics and proposes to change both the format of the main TD and the LS out. The goal is to increase clarity, draw lessons learnt and improve overall efficiency of all participants in this work.  Broadcom Inc. is asking   * TSAG members to contribute to the answers to the questions on table 1 in RG-SS meetings by contributions as lessons learnt exercise to finish this study period * TSAG to approve the content of [TD606R1](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0606/en) * TSAG to approve the new format of the Hot Topics as per the attached Draft * TSAG to approve a new LS out to study groups asking them to confirm their list of Hot Topics and simply assess if their Hot Topics and sub topics need a last update, are still relevant, if sub hot topics can be consolidated and definitions can be shortened and made more crisp, and what is their assessment on their real “temperature”: Hot, Medium, Cold, Dormant or “should be purged” to help RG-SS and TSAG to prioritise Hot Topics for the final report in the next TSAG meeting. |
|  | **4.3** | **Strategic standardization functions/entities** |  |  |
|  | 4.3.1 | Broadcom Corporation (United States): Proposal to launch a feasibility study for an Architectural Advisory Board (AAB) approach through selected study groups pilots | [C130](https://www.itu.int/md/T17-TSAG-C-0130) | This contribution regroups all the key justification questions and narrative for an Architectural Advisory Board at study group level and proposes to start one or more pilots within ITU-T.  It proposes a feasibility study with potentially one or more pilots to be conducted by specific study groups and asks TSAG to discuss and possibly agree to launch such pilots.  Broadcom proposes to TSAG to create an AAB Correspondence Group at TSAG level which will require a ToR and a report from its CG and any meeting minutes associated.  Broadcom would like to propose a feasibility study with   * At minimum a pilot conducted by SG17 * Potentially, a parallel pilot conducted by SG13 * Potentially, a “best practices and lessons learnt” report from SG15 on their experience   Broadcom would welcome any feedback and discussions in this TSAG meeting and would like to request   1. The approval a feasibility study for an AAB based on this contribution 2. If approved, then to approve at minimum the creation of an outgoing liaison statement to SG17 to start a pilot 3. If the consensus is good, to consider to potentially approve further  * the creation of an outgoing liaison statement to SG13 to start a pilot * the request to SG15 to share their lessons learnt and best practices on the topic * the creation of a correspondence group at TSAG level to allow these 3 study groups to collaborate during this feasibility study.   Details on these potential draft liaison statements can be found in attachment.  Broadcom would welcome any feedback that could improve these drafts. |
| **13 February 2020, 11:15-12:30** | **4.4** | **Standardization metrics/statistics** |  |  |
|  | 4.4.1 | Ministry of Industry and Information Technology (MIIT), China: Proposal to add metrics for automated the metrics generation | [C104](https://www.itu.int/md/T17-TSAG-C-0104) | This contribution proposes to add some metrics of automated generation of statistics.   1. It is suggested that TSB could provide with a comprehensive picture for the leadership who act as Study Group chair & vice-chairs, WP chairs, Rapporteurs and Focus Group chair & vice-chairs for each Member State, Sector Member, Associate and Academia. In addition to providing position lists on each Study Group and Focus Group’s main webpages, it is very useful statistics service to provide the members with more statistical overview of their experts. 2. It is suggested to add the organization information (Country, Sector Member, Associate and Academia) of every editor when the Recommendations and FG deliverables published. It is not only very helpful for Administration to realize and collect their members’ achievement, but also a good way for members to show their participation and outcomes in ITU-T. |
|  | 4.4.2 | United Kingdom: Clarification of Key performance Indicators | [C122](https://www.itu.int/md/T17-TSAG-C-0122) | Information on Key Performance Indicators have been requested from study groups. Further detail of additional indicators is required to be able to obtain a more complete activity that occurs at the study group.  The UK believes that further detail is required in at least four areas to add greater utility to the data to be considered in discussions on restructuring. The four additional data sets required are:   * identification of those members that have supported the new work item proposals, and the extent to which the same members have submitted contributions to progress of the work. * the source of the contributions that have been made. The second set of data seeks to identify all contributors to the work of the study group, rather than just the proponents and supporters. * an overlap of activities and contributions. The intent of this third data set would be to identify where there is duplication of activity and perhaps a mismatch between the activities of the study group and the work as defined in Resolution 2 (WTSA2016). * participation (as opposed to registered participants) in study group meetings by country (for members, sector members associate members and academia) and regional and international groups.   The UK proposes to have the TSB provide the additional data sets at a date to be agreed but in advance of any interim meetings of the appropriate TSAG Rapporteur Group to allow such data to be assessed in the discussions on restructuring. |
|  | 4.4.3 | TSB: Statistics regarding ITU-T study group work (position of 2020-01-22) | [TD660](https://www.itu.int/md/T17-TSAG-200210-TD-GEN-0660) | This TD includes reports of statistics for the various SGs previously provided to TSAG for information and includes data on the following: (a) download of ITU-T Recommendations; (b) outcomes of SG meetings (since 1 December 2016 to 22 January 2020); (c) rapporteur group meetings; and (d) "stale work items" (cut-off date: 28 March 2018).  TSAG RG-StdsStrat is invited to take note of this TD. |
|  | 4.4.4 | TSB: ITU-T study group Question level statistics (2017-2020) | [TD729](https://www.itu.int/md/T17-TSAG-200210-TD-GEN-0729) | This TD provides statistics on the ITU-T study group activities on a Question level.  TSAG is invited to take into account the findings. |
|  | 4.4.5 | TSB: Updated analysis from TSB investigations on the feasibility of automated generation of statistics | [TD723](https://www.itu.int/md/T17-TSAG-200210-TD-GEN-0723)-R2 | This TD provides an updated analysis from TSB investigations on the feasibility of automated generation of statistics.  TSAG RG-StdsStrat is invited to take note of the findings. |
|  | 4.4.6 | TSB: ITU-T study group participation statistics (2017-2020) | [TD755](https://www.itu.int/md/T17-TSAG-200210-TD-GEN-0755) | This TD provides statistics on the participation in ITU-T study groups.  TSAG is invited to take into account the findings. |
|  | **5** | **Proposed new WTSA Resolution on the importance of industry engagement** |  |  |
|  | 5.1 | Canada, Ericsson Canada, Ciena Canada, BlackBerry: Proposed new WTSA Resolution on the importance of industry engagement | [C111](https://www.itu.int/md/T17-TSAG-C-0111) | A proposal for a new Resolution, which recognizes the importance of engaging more fully industry in the work of ITU-T.  It is proposed that the proposed draft Resolution be considered by the meeting for adoption and that the current proposed text be used as baseline text. |
|  | **6** | **Sustainable Development Goals (SGDs)** |  |  |
|  | 6.1 | Japan: Proposal of Additional Procedure to specify relevant SDGs for newly proposed work item | [C123](https://www.itu.int/md/T17-TSAG-C-0123) | This contribution proposes an additional procedure for utilizing the Questionnaire in order to help the proposer of the future work item specify some of the relevant SDGs (or SDG Targets) in correspondence with the work item. The proposed procedure might be an additional procedure of current working method defined in A.1 Recommendation in the future as well as will be useful to specify the relevant SDGs for each work in the Study Groups in terms of standardization strategy.  Japan believes that future standardization activities in ITU-T should be re-evaluated along with the SDGs, and that they will contribute to creating innovative ways for building a sustainable and human-centred society which are the goals of the SDGs. In conclusion, Japan suggests the proposed actions shown below and expects further discussion in the TSAG for future action plans.  **Proposed Action 1**: Initiation of SDGs expert group for review of the draft Questionnaire TSAG should initiate the group for discussion of the criteria classified list of SDG Targets and the draft questionnaire. Afterwards, the SDGs Expert group should lead discussions to finalize the questionnaire which contains mapping criteria for SDGs and its procedure for newly proposed work item discussion in Study Groups. Preferred deadline of this action is the end of May 2020 in order to report which contained the reviewed and finalized Questionnaire to next TSAG meeting which will be held in July 2020.  **Proposed Action 2**: Encourage Explicit commitment to SDGs in Study Group activities  In order to accelerate contribution to (prioritized) SDGs in developing new Recommendations in Study Groups, TSAG should take the its initiatives to request each Study Group (including Working Party and Question) declare commitment to the usage of the Questionnaire and the discussion of selected SDG Targets during newly proposed work item discussion. For example, during the initiation process of a new work item, proposal of the work item should include how it will contribute to the selected SDG Targets through the questionnaire. This action might be performed in parallel to proposed action 2.  **Proposed Action 3**: Consideration of additional procedure to A.1 Recommendation For the future development of Recommendations, TSAG (RG-WM) should start discussions for the procedures of the declaration of contribution to the SDGs; e.g. additional textbox of “relevant SDGs” to “Template to describe a proposed new Recommendation in the work programme” defined in A.1 recommendation Annex A (See Annex 3). |
|  | 6.2 | Broadcom Corporation (United States): Support to Japan’s SDG proposition and link with the AAB proposition | [C131](https://www.itu.int/md/T17-TSAG-C-0131) | This document regroups the most recent considerations on how to support the SDG contributions from Japan and its link with the AAB.  Therefore, Broadcom proposes to keep the very good collaboration between Broadcom and Japanese industry players but keep the two concepts separated for the time being until we can join them when they are more exposed to the reality tests. |
|  | **7** | **Mapping of WTSA Resolutions and ITU-T A-Series Recommendations to TSAG Rapporteur groups** |  |  |
|  | 7.1 | TSB: Draft updated mapping of WTSA Resolutions and ITU-T A-Series Recommendations to TSAG Rapporteur groups | [TD733](https://www.itu.int/md/T17-TSAG-200210-TD-GEN-0733) | This document updates TSAG-TD069-R2 and lists all WTSA-16 Resolutions, one Opinion – sorted thematically – and ITU-T A-Series Recommendations and Supplements to the ITU-T A-Series, and provides a mapping to all the TSAG Rapporteur Groups now in place.  TSAG is invited to review this document and to utilize it for its further business (e.g. in the Rapporteur groups and for preparation of WTSA-20). |
|  | **8** | **Outgoing liaison statements** |  |  |
|  | **9** | **Selection of next RG-StdsStrat Chairman** |  |  |
|  | **10** | **Future meetings, interim RG-StdsStrat e-meetings** |  | * 6th TSAG meeting in 2020 |
|  | **11** | **AOB** |  |  |
| **12:30** | **12** | **Closure of the meeting** |  |  |

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