|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| The International Teleocmmunication Union - Connecting the World. | | **International telecommunication union**  **Telecommunication Standardization Bureau** | |  |
|  | | | Geneva, 8 June 2020 | |
| Ref: | **TSB Collective letter 9/17**  SG17/XY | | - To Administrations of Member States of the Union;  - To ITU‑T Sector Members;  - To ITU‑T Associates of Study Group 17;  - To ITU Academia | |
| Tel: | +41 22 730 6206 | |
| Fax: | +41 22 730 5853 | |
| E-mail: | [tsbsg17@itu.int](mailto:Tsbsg17@itu.int) | |
| Web: | <http://itu.int/go/tsg17> | |
| **Subject**: | **Virtual meeting of Study Group 17, 24 August - 3 September 2020** | | | |

Dear Sir/Madam,

It is my pleasure to invite you to attend the next meeting of ITU-T Study Group 17 (Security), which will be held virtually from 24 August to 3 September 2020, inclusive.

Note that no fellowships will be awarded, and the entire meeting will run in English only with no interpretation.

The meeting will open at 1100 hours, Geneva time, on the first day using the [MyMeetings remote participation tool](https://remote.itu.int/). An open extended SG17 management team meeting will be held at 1100 hours, Geneva time, on Sunday 23 August.

**Key deadlines**:

|  |  |
| --- | --- |
| 24 June 2020 | - [Submit ITU-T Member contributions](https://www.itu.int/net/ITU-T/ddp/Default.aspx?groupid=T17-SG17) for which translation is requested |
| 24 July 2020 | - Registration (via the online registration form on the [study group homepage](https://www.itu.int/en/ITU-T/studygroups/2017-2020/17/Pages/default.aspx)) |
| 11 August 2020 | - [Submit ITU-T Member contributions (via Direct Document Posting)](http://www.itu.int/net/ITU-T/ddp/) |

Practical meeting information is set out in **Annex A**. A draft meeting **agenda**, prepared in agreement with the Chairman of the study group, Mr Heung-Youl Youm (Republic of Korea), is set out in **Annex B**.A draft time plan will be available from the [study group homepage](https://www.itu.int/en/ITU-T/studygroups/2017-2020/17/Pages/default.aspx) and frequently updated before and during the meeting.

I wish you a productive and enjoyable meeting.

|  |  |
| --- | --- |
| Yours faithfully,  Chaesub Lee Director of the Telecommunication Standardization Bureau  **Annexes:** 2 | cid:image001.png@01D2C590.81C3C8E0 |
| Latest meeting information |

ANNEX A  
Practical meeting information

**WORKING METHODS AND FACILITIES**

**DOCUMENT SUBMISSION AND ACCESS**:Member contributions should be submitted using [Direct Document Posting](http://itu.int/net/ITU-T/ddp/); draft TDs should be submitted by e-mail to the study group secretariat using the [appropriate template](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx). Access to meeting documents is provided from the study group homepage, and is restricted to ITU-T Members who have an [ITU user account](http://www.itu.int/TIES/) with TIES access.

**WORKING LANGUAGE**: The entire meeting will run in English only.

**INTERACTIVE REMOTE PARTICIPATION**: The [MyMeetings](https://remote.itu.int/) tool will be used to provide remote participation for all sessions, including decisions-making sessions such as working party and study group plenaries. Delegates must register for the meeting and identify themselves and their affiliation when taking the floor. Remote participation is provided on a best-effort basis. Participants should be aware that the meeting will not be delayed or interrupted because of a remote participant’s inability to connect, listen or be heard, as per the chairman's discretion. If the voice quality of a remote participant is considered insufficient, the Chairman may interrupt the remote participant and may refrain from giving the participant the floor until there is indication that the problem is resolved. The meeting chat facility is an integral part of the meeting and its use is encouraged to facilitate efficient time management during the sessions.

**REGISTRATION, NEW DELEGATES, FELLOWSHIPS AND VISA SUPPORT**

**REGISTRATION**:Registration is mandatory and is to be done online via the study group home page **at least one month before the start of the meeting**. As outlined in [TSB Circular 68](https://www.itu.int/md/T17-TSB-CIR-0068), the ITU-T registration system requires focal-point approval for registration requests; [TSB Circular 118](https://www.itu.int/md/T17-TSB-CIR-0118) describes how to set up automatic approval of these requests. Some options in the registration form apply only to Member States. The membership is invited to include women in their delegations whenever possible.

Registration is mandatory via the online registration form on the [study group homepage](http://itu.int/go/tsg17). Without **confirmed registration**, delegates will not be able to access the [MyMeetings remote participation tool](https://remote.itu.int/).

**NEW DELEGATES, FELLOWSHIPS AND VISA SUPPORT**: For virtual meetings, since there is no travel involved, no fellowships are provided and visa support is not applicable. Orientation sessions for new delegates will be provided as considered appropriate by the study group chairman.

**ANNEX B**  
**Agenda for Plenary Meeting of ITU-T SG17  
Geneva, 24 Aug-3 Sep 2020**

NOTE - Updates to the agenda can be found in [TD3000](https://www.itu.int/md/T17-SG17-200824-TD-PLEN-3000/en)

1. Opening of the meeting and welcome
2. Results from the last SG17 meeting
   1. Reports of the 17-26 March 2020 SG17 meeting
   2. Report of the 29 May SG17 e-plenary
   3. Result of Recommendations consented under AAP
   4. Result of the Member States consultation for Recommendations determined under TAP
   5. Reports of the interim Rapporteur group meetings
   6. Reports from the Correspondence Groups

* CG-xss
* CG-wtsa20-prep
* CG-SECAD
  1. Workshops and seminars of interest to SG17

1. Coordination, collaboration and cooperation
   1. Joint coordination activities (JCAs) and Focus groups (FGs)
   2. Relations with other lead study groups
   3. Collaboration with ITU-D
   4. Collaboration with ITU-R
   5. Global Standards Collaboration (GSC)
   6. CTO meeting
   7. Memorandum of Understanding on e-business (IEC, ISO, ITU-T, UN/ECE)
   8. Collaboration with IEC, ISO and ISO/IEC JTC 1
   9. Collaboration with IETF
   10. Collaboration with ETSI
   11. Collaboration with the SDL Forum Society
   12. A.5 qualification of UPU
   13. Interaction with other industry consortia and forums
   14. Reports on other liaison and collaboration activities
2. Working arrangements for this meeting
   1. SG17 organization for this meeting
   2. Special Sessions
   3. Handling of input documents
   4. Texts proposed for action and proposed new work items
   5. SG17 Lead Study Group activities
   6. SG17 JCAs

* JCA-IdM
* JCA-CoP
  1. SG17 Regional Groups
* SG17RG-AFR
* SG17RG-ARB
  1. SG17 Projects
  2. Tutorials for this meeting

1. General matters
   1. TDs to facilitate our work
   2. IPR information
   3. Leadership positions
   4. SG17 activities in support of WTSA-16 Resolutions, PP-18 Resolutions and WTDC-17 Resolutions
   5. SG17 Webpages
   6. Kaleidoscope
   7. Future SG17 organized outreach events (workshops, summits, seminars)
2. Programme for this meeting (working party meetings and meetings on Questions)
   1. Meeting reports including action plans updated for the next and future SG17 meetings
   2. Recommendations and other texts for approval or agreement at this SG17 meeting
   3. Recommendations for consent or determination at this SG17 meeting
   4. A.5 justification for normative references other than ITU, ISO, IEC in Recommendations
   5. A.25 justification for incorporation of text in Recommendations
   6. New work items to be added and work items to be deleted from the work programme
   7. Recommendations planned for consent or determination or agreement at the next SG17 meeting
   8. Recommendations planned for consent or determination or agreement later in next study period
   9. Updated Question Work Programme including Editors, Summaries and other updates for Recommendations and other texts under development
   10. Manuals, roadmaps and wikis
   11. Liaison statements
   12. Requests to TSB to initiate A.4 (consortia/forums), A.5 (referenced organizations) or A.6 (SDOs) qualifications,
   13. Appointments/dismissals of SG17 positions
   14. Appointment of interregnum Rapporteurs and Associate Rapporteurs
   15. Planned Rapporteur group (e-)meetings (alone, joint or collocated), and other activities
   16. Establishment, continuation, or termination of correspondence groups
   17. Other items for SG17 agreement
   18. Highlights of achievements
3. Future meetings of SG17
4. Information from Vice-Chairmen and Working Party Chairmen
5. Any other business
6. Closing

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_