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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau**  |  |
|  | Geneva, 15 September 2020 |
| Ref: | **TSB Collective letter 13/13**SG13/TK | - To Administrations of Member States of the Union; - To ITU‑T Sector Members;- To ITU‑T Associates of Study Group 13; - To ITU Academia |
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| Web: | <http://itu.int/go/tsg13> |
| **Subject**: | **Virtual meeting of ITU-T Study Group 13; 17 December 2020** |

Dear Sir/Madam,

After consulting with Study Group 13 Chairman (Mr Leo Lehmann), it is my pleasure to invite you to attend the meeting of the Study Group 13 (*Future networks, with focus on IMT-2020, cloud computing and trusted network infrastructures*) which is planned to be run fully virtual on 17 December 2020 (one-day meeting).

Note that no fellowships will be awarded, and the entire meeting will run in English only with no interpretation.

The meeting will be convened on Thursday morning, 17 December, starting from 1000 hours, Geneva time, using [MyMeetings remote participation tool](https://remote.itu.int/). Documentation, remote participation details and other related information can be found on the home page of [the study group](https://www.itu.int/en/ITU-T/studygroups/2017-2020/13/Pages/default.aspx).

**Registration is mandatory** for the virtual SG13 meeting. Link may be found on the SG13 homepage.

The main objectives of this Study Group 13 meeting are as follows:

* to decide on the proposed Question F “*Requirements, capabilities and architecture for Future Vertical Communication Networks including support of high precision and deterministic networking*” and Question G ”*Framework and Technologies for ManyNets in Future Vertical Communication Networks*” for the next study period,
* to review the status of “*Gap Analysis of Network 2030 New Services, Capabilities and Use Cases*” and take the corresponding follow up steps (consider approval),
* to consider for consent the following draft Recommendations:
* Y.IMT2020-qos-lg, Requirements for latency guarantee in IMT-2020 network, Q6/13
* Y.ML-IMT2020-RAFR, Architecture framework for AI-based network automation of resource adaptation and failure recovery for future networks including IMT-2020, Q20/13
* Y.IMT2020-NSC IMT-2020, IMT-2020 network slice configuration, Q21/13
* Y.FMC-EC, Unified edge computing for supporting fixed mobile convergence in IMT-2020 networks, Q23/13
* Y.FMC-SS, Service scheduling for supporting FMC in IMT-2020 network, Q23/13
* Y.SBN-TR, Service brokering network framework for Trusted Reality, Q23/13
* Y.NGN-PLA-reqts, Scenarios and Capability Requirements of Programmable Log Analysis in Next Generation Networks, Q2/13
* Y.OBF\_trust, Open Bootstrap Framework enabling trusted devices, applications and services for distributed diverse ecosystems, Q16/13

Consideration of the new work items, the outgoing liaison statements and future plans are also part of the agenda of the SG13 meeting.

**Key deadlines**:

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| 17 October 2020 | - [Submit ITU-T Member contributions](http://itu.int/net/ITU-T/ddp/) for which translation is requested |
| 17 November 2020 | - Registration (via the online registration form on the study group homepage [www.itu.int/go/tsg13](http://www.itu.int/go/tsg13)) |
| 24 November 2020 | - [Submit ITU-T Member contributions (via Direct Document Posting)](http://www.itu.int/net/ITU-T/ddp/) |

Practical meeting information is set out in **Annex A**. The draft **Agenda** of the meeting, as prepared by the Chairman of the Study Group 13, Mr Leo Lehmann (Switzerland), is set out in in **Annex B**.

I wish you a productive and enjoyable meeting.

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| Yours faithfully,Chaesub LeeDirector of the TelecommunicationStandardization Bureau | This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg13 ITU-T SG13 |
| Latest meeting information |

**Annexes**: 2

ANNEX A

(to TSB Collective letter 13/13)
Practical meeting information

**WORKING METHODS AND FACILITIES**

**DOCUMENT SUBMISSION AND ACCESS**:Member contributions should be submitted using [Direct Document Posting](http://itu.int/net/ITU-T/ddp/); draft TDs should be submitted by e-mail to the study group secretariat using the [appropriate template](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx). Access to meeting documents is provided from the study group homepage, and is restricted to ITU-T Members who have an [ITU user account](http://www.itu.int/TIES/) with TIES access.

**Working language**: The entire meeting will run in English only.

**INTERACTIVE REMOTE PARTICIPATION**: The [MyMeetings](https://remote.itu.int/) tool will be used to provide remote participation for this SG13 plenary meeting. Delegates must register for the meeting and identify themselves and their affiliation when taking the floor. Remote participation is provided on a best-effort basis. Participants should be aware that the meeting will not be delayed or interrupted because of a remote participant’s inability to connect, listen or be heard, as per the chairman's discretion. If the voice quality of a remote participant is considered insufficient, the Chairman may interrupt the remote participant and may refrain from giving the participant the floor until there is indication that the problem is resolved. The meeting chat facility is an integral part of the meeting and its use is encouraged to facilitate efficient time management during the sessions.

**REGISTRATION, FELLOWSHIPS AND VISA SUPPORT**

**REGISTRATION**:Registration is mandatory and is to be done online via the study group home page **at least one month before the start of the meeting**. Without registration, delegates will not be able to access the [MyMeetings remote participation tool](https://remote.itu.int/).

As outlined in [TSB Circular 68](https://www.itu.int/md/T17-TSB-CIR-0068), the ITU-T registration system requires focal-point approval for registration requests; [TSB Circular 118](https://www.itu.int/md/T17-TSB-CIR-0118) describes how to set up automatic approval of these requests. Some options in the registration form apply only to Member States. The membership is invited to include women in their delegations whenever possible.

**FELLOWSHIPS AND VISA SUPPORT**: For virtual meetings, since there is no travel involved, no fellowships are provided and visa support is not applicable.

**ANNEX B**

 (to TSB Collective letter 13/13)

**Draft Agenda for the virtual meeting of SG13,** **17 December 2020**

1. Opening remarks and welcome
2. Approval of the agenda
3. Next Study Period preparations: proposed Question F “*Requirements, capabilities and architecture for Future Vertical Communication Networks including support of high precision and deterministic networking*” and Question G ”*Framework and Technologies for ManyNets in Future Vertical Communication Networks*”
4. Summary of activities since the July 2020 Study Group 13 meeting

 4.1 TSAG (21 – 25 September 2020, virtual meeting)

 4.2 SG13 (7 December 2020, virtual meeting)

 4.3 Individual Rapporteur Group activities

 4.4 Co-located rapporteur groups activities (7 – 17 December 2020, virtual meetings)

 4.5 Correspondence/Drafting Group activities, if any

 4.6 Others as identified

1. Result of Recommendations consented for approval at the July SG13 meeting and consider any necessary follow up on those
2. Review the status of draft Recommendations:
* Y.IMT2020-qos-lg, Requirements for latency guarantee in IMT-2020 network, Q6/13
* Y.ML-IMT2020-RAFR, Architecture framework for AI-based network automation of resource adaptation and failure recovery for future networks including IMT-2020, Q20/13
* Y.IMT2020-NSC IMT-2020, IMT-2020 network slice configuration, Q21/13
* Y.FMC-EC, Unified edge computing for supporting fixed mobile convergence in IMT-2020 networks, Q23/13
* Y.FMC-SS, Service scheduling for supporting FMC in IMT-2020 network, Q23/13
* Y.SBN-TR, Service brokering network framework for Trusted Reality, Q23/13
* Y.NGN-PLA-reqts, Scenarios and Capability Requirements of Programmable Log Analysis in Next Generation Networks, Q2/13
* Y.OBF\_trust, Open Bootstrap Framework enabling trusted devices, applications and services for distributed diverse ecosystems, Q16/13

and any related liaison statements or contributions received. Proceed with the consent of above-mentioned Recommendations (per Recommendation A.8) as well as any other draft Recommendations that would be deemed mature as a result of progress made at the preceding co-located rapporteur groups activities (7 – 17 December 2020).

7. Review the status of *"Gap Analysis of Network 2030 New Services, Capabilities and Use Cases"*, Q2/13,
 and take corresponding follow up steps (consider approval)

8. Updating of the Study Group 13 work programme and agreement on new work items

9. Liaison and interaction with other groups

10. Agreement on future activities (including workshops)

11. Miscellaneous

12. Adjournment

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