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| The International Teleocmmunication Union - Connecting the World. | **国 际 电 信 联 盟****电信标准化局** |  |

 2020年5月13日，日内瓦

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| 文号： | **电信标准化局第11/13号集体函**SG13/TK | 致：– 国际电联各成员国主管部门；– ITU-T部门成员；– 参加第13研究组工作的ITU-T部门准成员；– 国际电联学术成员 |
| 电话： | +41 22 730 5126 |
| 传真： | +41 22 730 5853 |
| 电子邮件： | tsbsg13@itu.int |
| 网站： | <http://itu.int/go/tsg13> |
| 事由： | **ITU-T第13研究组虚拟会议，2020年7月20-31日** |

尊敬的先生/女士：

我高兴地邀请您出席计划于2020年7月20-31日（含）完全以虚拟方式召开的第13研究组（侧重于IMT-2020、云计算和可信赖的网络基础设施的未来网络）下次会议。

由于目前的COVID-19大流行，经与ITU-T第13研究组主席、管理团队和电信发展局（TSB）协调，此会议取代原订于在相同日期在日内瓦举办的会议。

请注意，将不发放与会补贴，整个会议将仅以英语进行，而且不提供口译服务。

开幕全体会议将于2020年7月20日（星期一）日内瓦时间10时开始开始，使用[我的会议远程参会工具](https://remote.itu.int/)。文件制作、远程参会细节及其他相关信息见[研究组主页](http://研究组主页)。

2020年7月21日14:00-15:30计划为来自发展中国家的代表举办为期半天的缩小标准化差距（BSG）实践培训课程。如有兴趣参加，请发邮件给tsbbsg@itu.int。

以下活动将与第13研究组会议并行举办：

- ITU-T第11研究组虚拟会议，2020年7月22-31日，更多信息见电信标准化局第10/11号集体函；

- ITU-T一致性评定指导委员会（ITU-T CASC）虚拟会议，2020年7月24日；更多信息见[CASC 网页](https://www.itu.int/en/ITU-T/studygroups/2017-2020/11/Pages/CASC.aspx)。

请注意，这些活动中的每一个都是与第13研究组分开注册的。

对于第13研究组虚拟会议而言，**注册是强制性的**。

**重要截止日期：**

|  |  |
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| **2020年5月20日** | – 提交需要翻译的[ITU-T成员文稿](http://itu.int/net/ITU-T/ddp/) |
| **2020年6月20日** | – 注册（通过研究组主页[study group homepage](https://www.itu.int/en/ITU-T/studygroups/2017-2020/13/Pages/default.aspx)提供的注册表进行：）） |
| **2020年7月7日** | – [提交ITU-T成员文稿](http://www.itu.int/net/ITU-T/ddp/)（通过[文件直传](http://www.itu.int/net/ITU-T/ddp/)系统提交） |

会议实用信息见**附件A**。由ITU-T第13研究组Leo Lehmann先生（瑞士）起草的会议**议程**草案和由第13研究组管理团队起草的**时间计划**草案见**附件B**。

祝您与会顺利且富有成效！

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| 顺致敬意！A picture containing table  Description automatically generated电信标准化局主任李在摄 | This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg13ITU-T SG13 |
| 最新会议信息 |

**附件：2件**

附件A
会议实用信息

**工作方法与设施**

**文件的提交和获取：**成员文稿应通过[文件直传](http://itu.int/net/ITU-T/ddp/)系统提交；临时文件草案应使用[适当模板](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx)通过电子邮件提交给研究组秘书处。通过研究组主页可获取会议文件，但仅限于可以通过TIES进入[国际电联用户账户](http://www.itu.int/TIES/)的ITU-T成员。

**工作语文：**整个会议将仅以英文进行。

**互动式远程参会：**[我的会议](https://remote.itu.int/)工具将用于为所有会议提供远程参会，其中包括工作组和研究组全体会议之类的决策性会议。代表们必须注册，而且在发言时需介绍自己和所属单位。远程参会将尽力提供。参会者应了解，会议不会因有代表无法连线、收听或发言不能被听到而推迟或中断，一切听从主席的酌情安排。如果认为远程参会者的语音质量不佳，主席可能会打断远程参会者，并且可能避免请参会者发言，直到有迹象表明问题已解决为止。

**注册**

**注册：**注册是强制性的，并且必须**至少在会议开始的一个月前**通过研究组主页（[www.itu.int/go/tsg11](http://www.itu.int/go/tsg11)）进行。未经注册，代表将无法获取远程参会工具。

如同[电信标准化局第68号通函](https://www.itu.int/md/T17-TSB-CIR-0068)所述，ITU-T注册系统要求联系人批准注册申请；[电信标准化局第118](https://www.itu.int/md/T17-TSB-CIR-0118)号通函介绍了如何设置自动批准这些请求。

请成员尽可能吸收女代表加入代表团。

ANNEX B
Draft agenda for the plenary meetings of Study Group 13

**(Virtual meeting, 20-31 July 2020)**

NOTE ‒ Updates to the agenda can be found in [TD271/PLEN](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-SG13-200720-TD-PLEN-0271).

1 Opening of the meeting

2 Welcome remarks by the Director of TSB

3 Approval of the agenda

4 Rapporteur appointments, other nominations, if required

5 Approval of the work plan for the meeting and document allocation

6 Brief reports on activities since the 13 March 2020 Study Group 13 meeting

 6.1 FG ML5G (17 – 18 March and 2 – 3 June 2020, e-meetings)

 6.2 FG NET2030 (15 – 19 June 2020, virtual meeting)

 6.3 JCA-IMT2020 (13 July 2020, e-meeting)

 6.4 Rapporteur activities

 6.5 Bridging Standardization Gap

 6.6 Recommendation approvals, if any

 6.7 Others as identified

7 Organization of the work

8 Documents addressed to the plenary

9 Preparations for WTSA-20 and next study period:

 9.1 NSP ad-hoc report

 9.2 Approval of SG13 updates to WTSA Resolution 2

 9.3 Approval of a proposed set of Questions for study in the next study period

10 Initiation of approval procedures for draft Recommendations

11 Approval of texts (Appendices, Supplements,...), if any

12 Approval of Working Party reports including interim activities

13 Updating of the Study Group 13 work programme and agreement on the new work

14 Liaison and interaction with other groups

15 Miscellaneous

16 Closing of the meeting

NOTE - Updates to the timeplan can be found in [TD272/PLEN](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-SG13-200720-TD-PLEN-0272).

**Study Group 13 meeting draft time plan
Virtual meeting, 20-31 July 2020 (first week)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday 20 July**  | **Tuesday 21 July** | **Wednesday 22 July** | **Thursday 23 July** | **Friday 24 July** |
| 0 | 1 | 2 | 3 | 4 | 5 | 6 | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 0 | 1 | 2 | 3 | 4 | 5 | 6 |
| **PLEN/13** |  | **A1** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| WP3/13 |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q1/13**  |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |
| **Q2/13** |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |
| **Q5/13** |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  |
| **Q16/13** |  |  |  |  | R |  |  | R | R | R |  | R |  |  |  | R | R | R | R |  |  |  | R | R | R |  |  |  | R | R | R | R |  |  |  |
| WP2/13  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q7/13** |  |  |  |  |  |  |  | R | R |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  | R | R |  |  |  |  |  |
| **Q17/13** |  |  |  |  | R |  |  | R | R |  |  | R |  |  | R | R |  | R | R |  |  | R | R |  | R |  |  |  | R | R |  | R | R |  |  |
| **Q18/13** |  |  |  |  |  |  |  | R | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  | R |  |  |  |  |  |  | R |  |  |  |  |
| **Q19/13** |  |  |  |  | R |  |  |  |  |  |  | R |  |  |  |  |  | R | R |  |  |  |  | R |  |  |  |  |  |  |  | R | R |  |  |
| WP1/13  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q6/13** |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q20/13** |  |  |  |  |  |  |  |  | R | R |  |  |  |  | R | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |
| **Q21/13** |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |
| **Q22/13** |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |
| **Q23/13** |  |  |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |
| **Other activities** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **NSP Ad-hoc** |  |  |  |  |  |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  |
| **BSG training** |  |  |  |  |  |  |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Session timing:** 0 - 0800-0925; 1 - 0930-1055; 2 - 1100-1225; 3 - 1230-1355; 4 - 1400-1525; 5 – 1530-1655; 6 – 17:00-18:30 |
| **Key**: **A** – virtual session is recorded and archived; **R** – Remote participation (all sessions at this virtual SG meeting) |

**Study Group 13 virtual meeting draft time plan
20-31 July 2020 (second week)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday 27 July** | **Tuesday 28 July** | **Wednesday 29 July** | **Thursday 30 July** | **Friday 31 July** |
| 0 | 1 | 2 | 3 | 4 | 5 | 6 | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 0 | 1 | 2 | 3 | 4 | 5 | 6 |
| **PLEN/13** |  | **A1** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **A1** | **A** | **A** | **A**  |  |  |
| WP3/13 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R**2** | R |  |  |  |  |  |  |  |  |
| **Q1/13**  | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q2/13** | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q5/13** |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q16/13** |  | R | R |  |  |  |  | R | R | R |  |  |  |  |  | R | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| WP2/13  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R**2** | R |  |  |  |  |  |  |  |  |  |  |
| **Q7/13** | R | R | R |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q17/13** | R | R |  |  | R |  |  | R | R |  | R |  |  |  | R | R |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q18/13** |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q19/13**  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| WP1/13  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q6/13** | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q20/13** | R | R | R |  |  |  |  |  | R | R | R |  |  |  | R | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q21/13** | R | R | R |  |  |  |  |  | R | R |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q22/13** | R | R | R |  |  |  |  | R | R |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q23/13** | R | R |  |  |  |  |  | R | R |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Other activities** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **NSP Ad-hoc** |  |  |  | R |  |  |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Session timing:** 0 - 0800-0925; 1 - 0930-1055; 2 - 1100-1225; 3 - 1230-1355; 4 - 1400-1525; 5 – 1530-1655; 6 – 17:00-18:30 |
| **Key**: **A** – virtual session is recorded and archived; **R** – Remote participation (all sessions at this virtual SG meeting) |

**Notes**

All times in CEST (Geneva) (UTC +2)

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| **1** | Starts from 10:00  |
| **2** | Starts after the previous WP meeting is over |

**Key**

|  |  |
| --- | --- |
| **NSP** | Ad-hoc on preparation for the Next Study Period |
| **BSG** | Bridging Standardization Gap |
| A: | Virtual session is recorded and archived |
| R:  | Session is supported by remote participation tool, details [here](https://www.itu.int/myworkspace) (all sessions at this virtual SG meeting) |

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