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| --- | --- | --- | --- |
| itu_logo | **Union internationale des télécommunications**  **Bureau de la Normalisation des Télécommunications** | |  |
|  | |  | |

Genève, le 18 décembre 2015

|  |  |  |  |
| --- | --- | --- | --- |
| Réf.:  Tél.: Fax: Courriel: | **Circulaire TSB 186**  COM 5/CB  +41 22 730 6301 +41 22 730 5853 [tsbsg5@itu.int](mailto:tsbsg5@itu.int) | – Aux administrations des Etats Membres de l'Union | |
|  |  | **Copie**:  – Aux Membres du Secteur UIT-T;  – Aux Associés de l'UIT-T;  – Aux établissements universitaires participant  aux travaux de l'UIT;  – Aux Président et Vice-Présidents de la Commission d'études 5;  – Au Directeur du Bureau de développement  des télécommunications;  – Au Directeur du Bureau des radiocommunications | |
| Objet: | **Questionnaire sur le thème "Panorama des normes TIC vertes"** | |

Madame, Monsieur,

Lors de la dernière réunion de la Commission d'études 5, qui s'est tenue à Genève du 12 au 23 octobre 2015, il a été décidé, dans le cadre des études menées au titre de la Question 17/5 (*Efficacité énergétique dans le secteur des TIC et harmonisation des normes environnementales*), d'élaborer un:

**Questionnaire sur le thème "Panorama des normes TIC vertes"**

La Commission d'études 5 de l'UIT‑T élabore actuellement un nouveau Supplément sur le "Panorama des normes TIC vertes", qui vise à donner une image complète et à jour des activités de normalisation en cours dans le monde relatives à l'efficacité énergétique et à la durabilité environnementale des dispositifs et infrastructures employant les TIC.

Le questionnaire est divisé en deux parties:

1) Informations générales sur l'organisation interrogée: la première partie a pour objet de recueillir des informations générales sur l'organisation participant à une ou plusieurs activités de normalisation (il est demandé de fournir le nom, le type, le rayon d'action, l'adresse URL de référence de l'organisation ainsi que les coordonnées des personnes à contacter).

2) Description des activités de normalisation: la seconde partie a pour objet de recueillir des informations spécifiques sur les activités de normalisation achevées, planifiées et prévues par l'organisation interrogée. Nous vous invitons à remplir un formulaire pour chaque activité de normalisation que vous souhaitez décrire. Ce questionnaire concerne les projets de recherche portant sur l'efficacité énergétique et la durabilité environnementale dans le secteur des TIC.

Les résultats du questionnaire seront rassemblés et analysés dans un Supplément qui sera accessible au public sur le site web de l'UIT à l'adresse: [http://www.itu.int/ITU‑T/climatechange/](http://www.itu.int/en/ITU-T/climatechange/Pages/default.aspx).

Je vous serais très reconnaissant de bien vouloir remplir le questionnaire ci-joint et de le renvoyer au plus tard le 12 avril 2016.

Pour toute question, n'hésitez pas à contacter Mme Cristina Bueti ([tsbsg5@itu.int](mailto:tsbsg5@itu.int)).

Le succès de ce questionnaire dépend des réponses reçues des Etats Membres, Membres de Secteur, Associés et établissements universitaires participant aux travaux de l'UIT-T. Vous voudrez bien prendre le temps de répondre de façon détaillée et nous faire parvenir vos réponses avant la date limite indiquée plus haut.

En vous remerciant par avance de votre coopération, je vous prie d'agréer, Madame, Monsieur, l'assurance de ma considération distinguée.

Chaesub Lee  
Directeur du Bureau de la normalisation   
des télécommunications

**Annexe**: **1**

ANNEX 1  
(t*o* TSB Circular 186)

**Questionnaire on "Green ICT standards landscape"**

## Glossary:

* *Respondent organization: any standards developing organizations (SDOs), industrial forum and research projects invited to complete this questionnaire.*
* *Standardization action: each specific activity (e.g. Recommendation, standard or report) proposed/realized by the respondent organization.*

General information about the respondent organization

### Name

Insert the name of the organization

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Type

Select the type of organization (select only one item)

* Standardization body ☐
* Industrial forum ☐
* Research project ☐
* Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Scope

Select the scope of the organization (select only one item)

* International ☐
* Regional (specify the region): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* National (specify the country): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Activity areas and objectives

Summarize the organization’s activity areas and objectives (500 characters max)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Reference URL

Insert the URL with additional information about the organization

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Organization’s involvement in standardization

Describe to what extent the organization is involved in standardization activities (select only one item).

1. Standard development[[1]](#footnote-1) ☐
2. Contribution to standard development[[2]](#footnote-2) ☐
3. Potential contribution to standard development[[3]](#footnote-3) ☐
4. No contribution to standard development ☐
5. Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Your contact information

Insert your contact information.

|  |  |
| --- | --- |
| Name |  |
| Phone |  |
| Email |  |
| Organization Unit |  |

### Organization reference person information

Insert contact information about the organization reference person, if different from you. The reference person is the responsible for the data entered in the questionnaire. Please be sure to have his/her approval before submission.

|  |  |
| --- | --- |
| Name |  |
| Phone |  |
| Email |  |
| Organization Unit |  |

Description of the standardization activities

This part should be accessed only if one of the following options in section “Organization’s involvement in standardization” was selected:

1. *Standard development*
2. *Contribution to standard development*
3. *Possible contribution to standard development*
4. *Other*

This part of the questionnaire collects information about the standardization action/s completed, planned or foreseen by the organization.

*Each organization may create and fill in one or more forms: please fill in one form for each standardization action you wish to describe.*

Please fill a form for each standardization action completed, planned or foreseenthat you wish to describe.

**Title**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Summary *(1000 characters max including spaces)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Keywords (*100 characters max)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Reference URL

Insert the URL with additional information about the standardization action

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Standardization areas

Select one or more of the following areas:

* Energy efficiency in ICT equipment ☐  
  Design rules and technical solutions to optimize energy consumption in ICT devices.
* Energy efficiency in ICT Infrastructure ☐  
  Design rules and technical solutions to optimize energy consumption in ICT infrastructure  
  (i.e. a cluster of ICT devices and the related ancillary parts as, e.g., air conditioners, power converters, networks, data centres, etc.).
* Sustainability of ICT equipment, infrastructure and services ☐

Methodologies to assess the environmental impact of ICT equipment, infrastructure and services, and guidelines to produce, use and dispose ICTs in an eco-friendly way (e.g. environmentally friendly equipment manufacturing, end of life management, recycling, labelling, procurement practices, eco-rating schemes for mobile phones, etc.)

* Responsible handling of raw materials ☐  
  Guidelines to foster due diligence practices for a responsible supply chain of raw materials used in ICT products (e.g. green supply chain).
* Other (specify) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### ICT technology areas

Select the technology area(s) that are impacted by the standard (multiple selections are allowed) and indicate the preeminent one, if any:

Influenced Preeminent

* User terminal
  + Wired ☐ ☐
  + Wireless/mobile ☐ ☐
* Home/small office networking
  + Wired ☐ ☐
  + Wireless ☐ ☐
* Customer premises
  + Wired access network ☐ ☐
  + Wireless/mobile access network ☐ ☐
* Access network
  + Fixed ☐ ☐
  + Wireless/mobile ☐ ☐
* Core/aggregation and transport network
  + Transport ☐ ☐
  + Switching/routing ☐ ☐
* Wireless/mobile core/edge network
  + Transport ☐ ☐
  + Switching/routing ☐ ☐
* Cooling technologies for networking equipment
  + Equipment ☐ ☐
  + Cabinet ☐ ☐
  + Site ☐ ☐
* Power supply for networking
  + Equipment ☐ ☐
  + Cabinet ☐ ☐
  + Site ☐ ☐
* Data centres
  + Networking equipment ☐ ☐
  + IT equipment ☐ ☐
  + Power supply ☐ ☐
  + Cooling technologies ☐ ☐
* ICT services
  + Commercial services ☐ ☐
  + Educational services ☐ ☐
  + Machine to machine (M2M) ☐ ☐
  + Others ☐ ☐

(specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Others (specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Scope

Provide the scope description including the typical use-cases where the standard can be applied to obtain the objectives defined above (1000 characters maximum).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Output description

Specify the SDO, industrial forum or other organizations involved in the standardization action, the deliverable type, the status of the deliverable as well as the tentative start and end dates of the activity.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Organization involved* | *Document type[[4]](#footnote-4)* | Status[[5]](#footnote-5) | SDO status[[6]](#footnote-6) | Start date | End date[[7]](#footnote-7) | Additional information[[8]](#footnote-8) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**Additional information**

### Technologies

*Identify the technologies defined in the standardization action (e.g. interfaces, protocols, transmission techniques, architectures ….), if any.*

|  |  |  |
| --- | --- | --- |
|  | *Name* | *Description* |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| … |  |  |

### Metrics, key performance indicators (KPIs) and benchmarks

Identify the metrics/KPIs/benchmarks defined in the standardization action, if any.

|  |  |  |
| --- | --- | --- |
|  | *Name* | *Description* |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| … |  |  |

### Test methods and methodologies

*Identify the test methods and methodologies defined in the standardization action, if any.*

|  |  |  |
| --- | --- | --- |
|  | *Name* | *Description* |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

### Best practices

*Identify the best practices relevant to the standardization action, if any.*

|  |  |  |
| --- | --- | --- |
|  | *Name* | *Description* |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

### Reference to other related standards/documents

*List the main standards, technical documents or papers related to the standardization action, if any.*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Organization name* | *Document type* | *Title* | *Relevance*[[9]](#footnote-9) | *Additional information[[10]](#footnote-10)* | *Relation[[11]](#footnote-11)* | |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| ... |  |  |  |  |  |  |

### Liaisons

Specify the established, planned or foreseen liaisons/cooperation with other SDOs/industrial forums/projects for the standardization action development, if appropriate.

|  |  |  |  |
| --- | --- | --- | --- |
|  | *Organization name[[12]](#footnote-12)* | *Standard reference[[13]](#footnote-13)* | *Additional information[[14]](#footnote-14)* |
| 1 |  |  |  | |
| 2 |  |  |  | |
| 3 |  |  |  | |
| ... |  |  |  | |

### Open issues

Identify and describe open issues that were not described before, if any.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Future actions

Describe any planned or foreseen future development for the standardization action, if any.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Your contact information

Insert your contact information.

|  |  |
| --- | --- |
| Name |  |
| Phone |  |
| Email |  |
| Organization Unit |  |

### Organization reference person information

Insert contact information about the organization reference person, if different from you. The reference person is the responsible for the data entered in the questionnaire. Please be sure to have his/her approval before submission.

|  |  |
| --- | --- |
| Name |  |
| Phone |  |
| Email |  |
| Organization Unit |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The organization develops its own standards. [↑](#footnote-ref-1)
2. The organization has either contributed or is contributing or is planning to contribute to standard development by supporting the work of either SDOs or industrial forums. [↑](#footnote-ref-2)
3. The organization has neither contributed nor is contributing nor is planning to contribute to standard development by addressing either SDOs or industrial forums; nonetheless the activity it is conducting can potentially support standard development activities in the future. [↑](#footnote-ref-3)
4. E.g., ETSI Standard (ES), ETSI Guide (EG), IETF RFC Standard (STD), IETF RFC Best Current Practice (BCP), ITU-T Recommendation G-Series, ITU-R Publication, ZigBee Alliance Specification, ZigBee Alliance Standard, Broadband Forum, etc. [↑](#footnote-ref-4)
5. One among: a) early draft, b) stable draft, c) final draft, d) approved, e) published, f) voting phase (select the definition that is closest to SDO specific one). [↑](#footnote-ref-5)
6. Organization specific status code if any. [↑](#footnote-ref-6)
7. Expected if the document is being edited. [↑](#footnote-ref-7)
8. Include any additional relevant information and a link (URL) to the document, if available. [↑](#footnote-ref-8)
9. Choose: a) Informative, b) Normative. [↑](#footnote-ref-9)
10. Include a brief description of the content and a link (URL) to the document. [↑](#footnote-ref-10)
11. Specify what relation the listed document has with the “standardization action output”; select one among a) Technology; b) Metric/KPI;  
    c) Benchmark/Test Method, d) Best practices. For example, selecting (a), it means that the listed document is a Technology, which the “Standardization Activity Output” is based on; selecting (c), it means that the listed document defines Benchmarks or Test Methods the “Standardization Action Output” refers to. [↑](#footnote-ref-11)
12. Name of the organization invited to cooperate. [↑](#footnote-ref-12)
13. Specify the addressed organization’s standard document(s), if any, affected by the liaison (one row per each document). [↑](#footnote-ref-13)
14. Include a brief description of the liaison operability and targets. [↑](#footnote-ref-14)