|  |  |  |
| --- | --- | --- |
| itu_logo | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 19 February 2015 |
| Ref: | **TSB Collective letter 7/13** | - To Administrations of Member States of the Union; - To ITU‑T Sector Members;- To ITU‑T Associates participating in the work of Study Group 13; and - To ITU Academia |
| Tel: | +41 22 730 5126 |
| Fax:E-mail: | +41 22 730 5853tsbsg13@itu.int |
| Subject: | **Meeting of Study Group 13;** **Geneva, 20 April – 1 May 2015** |

Dear Sir/Madam,

It is my pleasure to invite you to attend the ITU-T Study Group 13 (*Future networks including cloud computing, mobile and next-generation networks*), which is to meet at ITU headquarters, Geneva, from 20 April to 1 May 2015 inclusive.

I should like to inform you that the meeting will open at 0930 hours on the first day. Participant registration will begin at 0830 hours at the Montbrillant entrance. Detailed information concerning the meeting rooms will be displayed on screens at the entrances to ITU headquarters and on the study group web page. Additional information about the meeting is set forth in **Annex A**.

The draft **Agenda** of the meeting as prepared in agreement with the Acting Chairman of the study group (Mr Leo Lehmann) is set out in **Annex B.** Your attention is drawn to the election of the new SG13 Chairman in accordance with the ITU Convention, article 20, clause 244, which will take place at the Opening plenary of SG13 meeting on Monday, 20 April 2015.

The draft **timetable** of the meetingas prepared in agreement with the Acting Chairman of the study group (Mr Leo Lehmann) and its management team, is set out in **Annex C**. Further enhancements to the timeplan will be published on the SG13 home page.

Alongside its meeting, Study Group 13 will convene a Workshop on “Future Trust and Knowledge Infrastructure, Phase 1” that will take place on Friday, 24 April 2015. This activity is part of the ITU 150th Anniversary celebration programme.

I wish you a productive and enjoyable meeting.

Yours faithfully,

Chaesub Lee
Director of the Telecommunication
Standardization Bureau

**Annexes**: 3

**ANNEX A**

**MAKING CONTRIBUTIONS**

**DEADLINES FOR CONTRIBUTIONS:** The deadline for contributions is 12 (twelve) calendar days before the meeting. Such contributions will be published on the Study Group 13 website and must therefore be received by TSB **not later than 7 April 2015.** Contributions received at least **two** months before the start of the meeting may be translated, if requested.

**DIRECT POSTING/DOCUMENT SUBMISSION:** A direct posting system for contributions is available on-line.   The direct posting system allows ITU‑T members to reserve contribution numbers and to upload/revise contributions directly to the ITU‑T web server.  Further information and guidelines for the direct posting system are available at the following address: <http://itu.int/net/ITU-T/ddp/>.

**TEMPLATES:** Please use the provided set of templates to prepare your meeting documents.  The templates are accessible from each ITU‑T study group web page, under “Resources” (<http://itu.int/ITU-T/studygroups/templates>).  The name, fax and telephone numbers and e-mail address of the person to be contacted about the contribution should be indicated on the cover page of all documents.

**WORK METHODS AND FACILITIES**

**INTERPRETATION** will be available upon request for the opening and closing plenary of the meeting. For sessions that are scheduled to be held with interpretation, please note that interpretation only will be provided if a Member State so requests by checking the corresponding box on the registration form, or by sending a written request to TSB, **at least one month before the first day of the meeting**. It is imperative that this deadline be respected in order for TSB to make the necessary arrangements for interpretation.

**PAPERLESS MEETINGS:** The meeting will be run paperless.

**WIRELESS LAN** facilities are available for use by delegates in all ITU meeting rooms and in the CICG (Geneva International Conference Centre) building. Detailed information is available on the ITU‑T website (<http://itu.int/ITU-T/edh/faqs-support.html>).

**E-LOCKERS** are available on the ground floor of the Montbrillant building. Your ITU RFID badge opens and closes the e-locker. Your e-locker is available only for the period of the meeting you are attending, so please ensure that you empty the locker before 23:59 on the last day of the meeting.

**LOAN LAPTOPS:** The ITU Service Desk (servicedesk@itu.int) has available a limited number of laptops on a first-come, first-serve basis, for those who do not have one.

**PRINTERS:** Printers are available in the cyber café on the second basement level of the Tower building, on the ground floor of the Montbrillant building and near the major meeting rooms, for delegates who wish to print documents.

**E-PRINTING:** In addition to the "traditional" print method using printer queues that need to be installed on the user's computer or device, printing documents via e-mail ("e-print") is now possible. The procedure is simply to attach the documents to be printed to an email, that is sent to the desired printer email address (in the form printername@eprint.itu.int). No driver installation is required. For more details, please see <http://itu.int/ITU-T/go/e-print>.

**REGISTRATION, NEW DELEGATES and FELLOWSHIPS**

**REGISTRATION:** To enable TSB to make the necessary arrangements, please send by letter, fax (+41 22 730 5853) or e-mail (tsbreg@itu.int) **not later than 20 March 2015**, the list of people who will be representing your Administration, Sector Member, Associate, Academic Institution, regional and/or international organization or other entity. Administrations are requested also to indicate the name of their head of delegation (and deputy head, if applicable).

**Please note that pre-registration of participants to ITU-T meetings is carried out *online* at the ITU-T website** (<http://itu.int/ITU-T/studygroups/com13>).

**NEW DELEGATES** are invited to attend a **MENTORING PROGRAMME**, including a welcome briefing upon registration, guided visit of ITU headquarters and orientation session on ITU‑T. If you would like to participate, please contact: mailto:ITU-Tmembership@itu.intI.

**FELLOWSHIPS:** We are pleased to inform you that two partial fellowships per administration will be awarded, subject to available funding, to facilitate participation from Least Developed or Low Income Developing Countries (<http://itu.int/en/ITU-T/info/Pages/resources.aspx>). Please further note that when two (2) partial fellowships are requested, at least one must be an economy class air ticket. An application for a fellowship must be authorized by the relevant Administration of the ITU Member State. Fellowship requests (please use enclosed **Form 1**), must be returned to ITU not later than **9 March 2015.**Please note that the decision criteria to grant a fellowship include: the available TSB budget; contributions by the applicant to the meeting; equitable distribution among countries and regions, and gender balance.

**KEY DEADLINES (before meeting)**

*20 February 2015*: - submit contributions for which translation is requested

*9 March 2015:* - fellowship requests

*23 March 2015: -* requests for visas

*20 March 2015*: - requests for interpretation at opening and/or closing plenary

 - pre-registration

*7 April 2015:* -final deadline for contributions

**VISITING GENEVA: HOTELS AND VISAS**

Please note that a new visitor information website is now available at:
<http://itu.int/en/delegates-corner>.

**HOTELS:** For your convenience, a hotel reservation form is enclosed (**Form 2**). A list of hotels can be found at <http://itu.int/travel/>.

**VISAS:** Please remember that citizens of some countries are required to obtain a visa in order to enter and spend time in Switzerland. **The visa must be requested at least four (4) weeks before the date of beginning of the meeting** and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or entity you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa but only within the period mentioned of **four** weeks. Any such request must specify the name and functions, date of birth, number, dates of issue and expiry of passport of the individual(s) for whom the visa(s) is/are requested[[1]](#footnote-1) and be accompanied by a copy of the notification of confirmation of registration approved for the ITU-T meeting in question, and must be sent to TSB by fax (+41 22 730 5853) or e-mail (tsbreg@itu.int) bearing the words **“visa request”**.

**FORM 1 - FELLOWSHIP REQUEST**

(to TSB Collective letter 7/13)

|  |  |  |
| --- | --- | --- |
|  | **ITU-T Study Group 13 meeting****Geneva, Switzerland, 20 April – 1 May 2015** |  |
| **Please return to:** | **ITU** **Geneva (Switzerland)** | **E-mail: bdtfellowships@itu.int****Tel: +41 22 730 5227****Fax: +41 22 730 5778** |
| **Request for one partial fellowship to be submitted before 9 March 2015** |
|  | Participation of women is encouraged |  |
| Registration Confirmation I.D. No: ……………………………………………………………………………(Note: It is imperative for fellowship holders to pre-register via the online registration form at: <http://www.itu.int/en/ITU-T/studygroups/2013-2016/13/Pages/default.aspx>)Country**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Name of the Administration or Organization**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Mr / Ms  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**(family name) **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**(given name)Title: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Tel**.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Fax**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** E-Mail: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**PASSPORT INFORMATION**:**Date of birth**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Nationality**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Passport number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date of issue**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_** In (place)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Valid until (date): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Please select your preference(which ITU will do its best to accommodate) |
|  **□ Economy class air ticket (duty station / Geneva / duty station)** **□ Daily subsistence allowance intended to cover accommodation, meals & misc. expenses** |
|  |
| **Signature of fellowship candidate:** | **Date:** |
| TO VALIDATE FELLOWSHIP REQUEST, NAME, TITLE AND SIGNATURE OF CERTIFYING OFFICIAL DESIGNATING PARTICIPANT MUST BE COMPLETED BELOW WITH OFFICIAL STAMP.N.B. IT IS IMPERATIVE THAT FELLOWS BE PRESENT FROM THE FIRST DAY TO THE END OF THE MEETING. |
| **Signature:** | **Date:** |

**FORM 2 - HOTELS**

(to TSB Collective letter 7/13)

|  |
| --- |
| *This confirmation form* ***should be sent directly*** *to the hotel**of your choice* |

|  |  |  |
| --- | --- | --- |
|  | **INTERNATIONAL TELECOMMUNICATION UNION** |  |

**TELECOMMUNICATION STANDARDIZATION SECTOR**

SG/WP meeting *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* from \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_ in Geneva

Confirmation of the reservation made on (date) \_\_\_\_\_\_\_\_\_\_\_

with (hotel) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**at the ITU preferential tariff**

\_\_\_\_\_\_\_\_\_\_\_\_ single/double room(s)

arriving on (date) \_\_\_\_\_\_\_\_\_\_\_ at (time) \_\_\_\_\_\_\_\_\_\_\_ departing on (date) \_\_\_\_\_\_\_\_\_\_\_

**GENEVA TRANSPORT CARD:** Hotels and residences in the canton of Geneva now provide a free "Geneva Transport Card" valid for the duration of the stay. This card will give you free access to Geneva public transport, including buses, trams, boats and trains as far as Versoix and the airport.

Family name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Credit card to guarantee this reservation: AX/VISA/DINERS/EC (or other) \_\_\_\_\_\_\_\_\_\_\_\_\_\_

No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ valid until: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ANNEX B**

**Draft Agenda for the plenary meetings of Study Group 13
(Geneva, 20 April – 1 May 2015)**

1 Opening of the meeting

2 Welcome address by the Director of TSB

3 Election of the new SG13 Chairman

4 Welcome remarks by SG13 Chairman

5 Chairman’s comments and key objectives for this meeting

6 Approval of the agenda

7 Brief reports on activities since the July 2014 Study Group 13 meeting

 7.1 ITU Plenipotentiary Conference 2014 (20 October - 7 November 2014)

 7.2 Review Committee meeting (19-21 January 2015)

 7.3 SG13 Working Party 1/13 and 3/13 meetings (21 November 2014)

 7.4 IoT-GSI event (12-18 November 2014)

 7.5 IPTV-GSI events (6-10 October 2014 and 9-13 February 2015)

 7.6 JCA-Cloud meetings (23 September, 19 November 2014 and 24 March 2015) and
 JCA-SDN meeting (11 July 2014 and 13 November 2014)

 7.7 Rapporteur activities

 7.8 SG13RG-AFR meeting (24-25 February 2015) and Bridging Standardization Gap activities

 7.9 Workshops

- [ITU Workshop on "Cloud Computing Standards - Today and the Future"](http://www.itu.int/en/ITU-T/Workshops-and-Seminars/cc/Pages/default.aspx)
(14 November 2014)

- 3rd SG13 Regional Workshop for Africa on [“ITU-T Standardization Challenges for Developing Countries Working for a Connected Africa”](http://www.itu.int/en/ITU-T/Workshops-and-Seminars/standardization/022015/Pages/default.aspx) (23-24 February 2015)

- ITU Workshop on [“Future Trust and Knowledge Infrastructure, Phase 1”](http://www.itu.int/en/ITU-T/Workshops-and-Seminars/24042015/Pages/default.aspx)
(24 April 2015)

 7.10 Recommendation approvals

 7.11 Others as identified

8 Initiation of approval procedures for draft Recommendations

9 Organization of the work

 9.1 Objectives and guidelines for the meetings of working parties

 9.2 Conduct and facilities available for the meeting

 9.3 Approval of the work plan for the meeting

 - evaluation of the *Tracks* concept experience

 9.4 Document allocation

10 Documents addressed to the Plenary

11 Rapporteur appointments

12 Approval of Working Party reports

13 Consider approval of Recommendations in accordance with Recommendation ITU-T A.8,
 if any

14 Initiation of approval procedures for draft Recommendations

15 Approval of other texts (Appendices, Supplements, Technical Papers...) if any

16 Liaison and interaction with other groups

17 Updating of the Study Group 13 work programme

18 Planning for the participation of Study Group 13 in workshops and seminars

19 Future activities

20 Review of SG13 meeting report

21 Miscellaneous

22 Closing of the meeting

**ANNEX C**

**Study Group 13 draft timetable**

(includes related activities on the spot)***Geneva, Switzerland, 20 April – 1 May 2015***

|  |  | Mon | 20 April | Tue | 21 April | Wed | 22 April | Thu | 23 April | Fri | 24 April | Sat | Sun | Mon | 27 April | Tue | 28 April | Wed | 29 April | Thu | 30 April | Fri | 1 May |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Tracks | AM | PM | AM | PM | AM | PM | AM | PM | AM | PM | 25 April | 26 April | AM | PM | AM | PM | AM | PM | AM | PM | AM | PM |
| **SG 13 PLEN** |  | -- | -- |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | -- | -- | -- | -- |
| WP1/13 |  |  |  | -- |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | -- |  |  |  |  |  |  |
| WP2/13 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | -- |  |  |  |  |  |
| WP3/13 |  |  |  | -- |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | -- |  |  |  |  |  |  |  |
| Q2/13🡪 | 1 |  |  |  | -- | **IoT** | **IoT** | **IoT** | **IoT** |  |  | **IoT** | **IoT** | **IoT** | **IoT** | **IoT** | **IoT** | **--****2)** | **IoT** |  | **IoT** |  |  |  |  | **IoT** | **IoT** |  | **IoT** | -- | -- | -- | -- | -- | -- | -- | -- | -- |  |  |  |  |  |  |  |
| Q3/13🡪 | 1 |  |  |  |  |  |  |  |  | **IoT** | **IoT** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | -- |  | -- | -- | -- | -- | -- | -- |  |  |  |  |  |  |  |  |  |  |
| Q1/13🡪 | 2 |  |  |  |  | -- | -- |  |  | -- | -- | -- | -- | -- | -- |  |  |  |  |  |  |  |  |  |  | -- |  |  | -- | -- | -- | -- | -- | -- | -- | -- | -- | -- |  |  |  |  |  |  |  |
| Q4/13🡪 | 2 |  |  |  |  |  |  | -- | -- |  |  |  |  |  |  | -- |  |  |  |  |  |  |  |  |  |  |  | -- |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q5/13🡪 | 2 |  |  |  | -- |  |  |  |  |  |  |  |  |  |  |  | -- |  |  |  |  |  |  |  |  |  | -- |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q6/13🡪 | 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | -- | -- | --**5)** | -- | -- | -- |  | -- |  |  |  |  |  |  |  |  |  |  |  |  |
| Q7/13🡪 | 3 |  |  |  | -- | -- |  |  |  |  |  | -- | -- | -- | -- |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q8/13🡪(TBC)  | 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q9/13🡪 | 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | -- | -- |  | -- | -- |  |  | -- |  |  |  |  |  |  |  |  |  |  |
| Q10/13🡪 | 4 |  |  |  | --\* | -- | -- |  |  | -- | -- |  |  |  |  | -- | -- |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | --\* |  |  |  |  |  |  |  |  |
| Q12/13🡪 | 5 |  |  |  |  |  | -- | -- | -- |  |  | -- | -- |  |  | -- | -- |  |  |  |  |  |  |  |  |  |  |  |  | -- |  |  |  | -- |  |  |  |  |  |  |  |  |  |  |  |
| Q13/13🡪 | 6 |  |  |  | -- |  |  |  |  |  |  |  |  | -- | -- |  |  |  |  |  |  |  |  |  |  | -- | -- |  |  |  |  |  | -- |  |  |  |  |  |  |  |  |  |  |  |  |
| Q14/13🡪 | 7 |  |  |  | -- | -- | -- | -- | -- | -- | -- | -- |  | -- | -- | -- | -- | --**2)** |  |  |  |  |  |  |  |  |  |  |  | -- | -- | -- | -- |  |  | -- | -- |  |  |  |  |  |  |  |  |
| Q15/13🡪 | 7 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | -- | -- | -- | -- |  |  |  |  | -- | -- |  |  |  |  |  |  |  |  |  |  |
| Q16/13🡪 | 7 |  |  |  |  |  |  |  |  |  |  | --**1)** | --**1)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | --**1)** | --**1)** | --**1)** | --**1)** | --**1)** | --**1)** | --**1)** | --**1)** |  |  |  |  |  |  |  |  |
| Q11/13🡪 | 7 |  |  |  |  | **IoT** | **IoT** | **IoT** | **IoT** | **IoT** | **IoT** | --**1)** | --**1)** | **IoT** | **IoT** | **IoT** | **IoT** |  |  |  |  |  |  |  |  | **IoT** | **IoT** | **IoT** | **IoT** | --**1)** | --**1)** | --**1)** | --**1)** | --**1)** | --**1)** | --**1)** | --**1)** |  |  |  |  |  |  |  |  |
| Q17/13🡪 | 8 |  |  |  |  | -- | -- |  |  |  |  | -- | -- |  |  | -- | -- |  |  |  |  |  |  |  |  |  |  |  |  |  | -- | -- | -- |  | -- |  |  |  | -- |  |  |  |  |  |  |
| Q18/13🡪 | 8 |  |  |  | -- |  |  | -- | -- | -- | -- |  |  | -- | -- |  |  |  |  |  |  |  |  |  |  |  |  |  | -- |  |  |  |  |  |  | -- | -- |  |  |  |  |  |  |  |  |
| Q19/13🡪 | 8 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | -- | -- | -- |  | CCM\* |  |  |  | CCM\* |  |  |  | -- |  |  |  |  |  |  |  |
| JRG-CCM |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | CCM\* |  |  |  | CCM\* |  |  |  |  |  |  |  |  |  |  |  |
| Newcomers info session |  |  |  |  |  |  | **🡪****4)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Ad-hoc on review of current SG13 activities |  |  | **🡪****6)**\* |  |  |  |  |  |  |  |  |  |  |  | **🡪****6)**\* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Ad-hoc on Resolution 38 |  |  |  |  |  |  |  |  |  |  | **🡪****3)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| JCA-SDN |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | --\* | --\* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Trusted environment workshop |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | --\* | --\* | --\* | --\* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Session 1: 09h30 - 10h45; Session 2: 11h15 - 12h30; Session 3: 14h30 – 15h45; Session 4: 16h15 - 17h30; Session 5: 18h00 - 19h30

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|  | Legend:  |  |
| •••• | PLEN:WPx:IoT:CCM:  | SG13 Plenary sessionWorking Party xQuestion participates in IoT GSI event in this sessionQuestion participates in JRG-CCM meeting in this session |
| •• | --:- :  | Represents a meeting session45 minutes slot |
| • | 🡪: | Represents a lunch/evening session |
| • | 🡨: | Represents an early morning session |
| • | \*: | Session is supported by remote participation tools |
| •••••• | Note 1:Note 2:Note 3:Note 4:Note 5:Note 6: | Joint session of Qs 11/13 and 16/13Joint session of Q2/13, Q14/13, Q4/11 and Q6/11 on SDN (TBC)Session timing is 12:30 – 13:30Session timing is 13:30 – 14:30Joint session of Q4/11 and Q6/13 on relationship of Q.CSO and Y.VNCSession timing is 13:00 – 14:30 |
|  | Tracks: | 1 – NGN evolution - Qs 2/13 and 3/132 – IMT and scenarios - Qs 1/13, 4/13 and 5/13 3 – Security and QoS – Qs 6/13, 7/13 and 8/134 – Mobility – Qs 9/13 and 10/135 – DSN – Q12/136 – PTDN – Q13/137 – Networks of future and SDN – Qs 11/13, 14/13, 15/13 and 16/138 – Cloud Computing – Qs 17/13, 18/13 and 19/13 |

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1. A model for such a request is found at <http://itu.int/en/ITU-T/info/Documents/Visa-support-letter_MODEL.pdf> [↑](#footnote-ref-1)