|  |  |
| --- | --- |
| **Bureau de la normalisationdes télécommunications** | **logo_F_** |
|  |  |

 Genève, le 23 septembre 2011

|  |  |  |
| --- | --- | --- |
| Réf.:Tél.:Fax:E-mail:URL: | **Circulaire TSB 230**+41 22 730 5875+41 22 730 5853tsbmail@itu.int <http://www.itu.int/ITU-T> | - Aux administrations des Etats Membres de l'Union;- Aux Membres du Secteur UIT-T;- Aux Associés de l'UIT-T;- Aux Présidents et Vice-Présidents des commissions d'études de l'UIT-T |
|  |  | **Copie**:- Au Directeur du Bureau de développement des télécommunications;- Au Directeur du Bureau desradiocommunications |

|  |  |
| --- | --- |
| Objet: | **Calendrier des réunions de l'UIT-T pour 2011, 2012, 2013 et 2014** |

Madame, Monsieur,

1 Afin d'aider les Etats Membres de l'UIT, les Membres du Secteur UIT-T et les Associés de l'UIT-T à planifier leur participation aux activités de l'UIT-T, j'ai l'honneur de vous adresser en annexe le calendrier des réunions des commissions d'études de l'UIT-T pour 2011, 2012, 2013 et 2014.

2 Sur la base des décisions de l'Assemblée mondiale de normalisation des télécommunications tenue à Johannesburg en 2008 et qui a approuvé la structure des commissions d'études de l'UIT-T ainsi que de nouvelles méthodes de travail, et après consultation des présidents des commissions d'études, un calendrier des réunions de l'UIT-T a été établi pour 2011, 2012, 2013 et 2014 (voir les **Annexes 1 à 4**) en prenant comme base la tenue des réunions à Genève, à condition que le Directeur du TSB ne reçoive pas d'invitation d'un hôte proposant d'accueillir la réunion. Néanmoins, il est tout à fait possible qu'un pays désire inviter une réunion de l'UIT‑T et, dans ce cas, il doit prendre contact avec le Directeur du TSB.

Comme par le passé, une lettre collective indiquant les détails de l'organisation et l'ordre du jour de chaque réunion sera envoyée, conformément aux décisions prises par l'AMNT-08.

Toutes les informations concernant les manifestations relatives à l'UIT-T sont disponibles et tenues à jour sur le **site web de l'UIT-T** (<http://www.itu.int/ITU-T>).

Ce calendrier des réunions a pour objet de faciliter votre participation aux travaux du Secteur de la normalisation des télécommunications de l'UIT. A cette occasion, je tiens à vous rappeler que la participation à distance sera possible pour un grand nombre de ces réunions, et que des bourses pourront être octroyées conformément aux règles en vigueur.

Veuillez agréer, Madame, Monsieur, l'assurance de ma considération distinguée.

Malcolm Johnson
Directeur du Bureau de la
normalisation des télécommunications

**ANNEX 1**
(to TSB Circular 230)

Schedule of ITU-T meetings for 2011 (including CWG-WCIT)

|  |  |  |  |
| --- | --- | --- | --- |
| **SG/WP** | **Date** | **Place** | **Deadline for submission****of contributions** |
| SG/WP 5 | 20 – 28 September | Seoul | 9 September |
| CWG-CWIT-12 | 27 – 30 September | Geneva | 27 August |
| NGN-GSI event | 10 – 21 October | Geneva |  |
|  SG/WP 13 | 10 – 21 October | Geneva | 27 September |
|  SG/WP 11 | 17 – 21 October | Geneva | 4 October |
| SG/WP 12 | 31 Oct. – 9 Nov. | Geneva | 18 October |
| IPTV-GSI event | 21 – 25 November | Geneva | 8 November |
| IoT-GSI event | 21 – 25 November | Geneva | 8 November |
| SG 9 | 21 – 25 November | Geneva | 8 November |
| SG/WP 16 | 21 Nov. – 2 Dec. | Geneva | 8 November |
| SG/WP 15 | 5 – 16 December | Geneva | 22 November |

**ANNEX 2**
(to TSB Circular 230)

Schedule of ITU-T meetings for 2012 (including CWG-WCIT)

|  |  |  |  |
| --- | --- | --- | --- |
| **SG/WP** | **Date** | **Place** | **Deadline for submission****of contributions** |
| ITU-T Chairmen’s meeting | 9 January | Geneva |  |
| TSAG | 10 – 13 January | Geneva | 16 December\* |
| SG/WP 3 | 16 – 20 January | Geneva | 3 January |
| IoT-GSI event | 6 – 13 February | Geneva | 24 January |
| NGN-GSI event | 6 – 17 February | Geneva |  |
| IPTV-GSI event | 13 – 17 February | Geneva | 31 January |
| SG/WP 17 | 20 February – 2 March | Geneva | 7 February |
| CWG-WCIT-12 | 27 – 29 February | Geneva | 27 January |
| SG/WP 2 | 21 – 29 March | Geneva | 8 March |
| SG/WP 5 | 11 – 19 April | Geneva | 29 March |
| CWG-WCIT-12 | 23 – 25 April | Geneva | 23 March |
| IPTV-GSI event | 30 April – 4 May | Geneva | 17 April |
| SG 9 | 30 April – 4 May | Geneva | 17 April |
| SG/WP 16 | 30 April – 11 May | Geneva | 17 April |
| IoT-GSI event | 3 – 9 May | Geneva | 20 April |
| SG/WP 12 | 29 May – 7 June | Geneva | 16 May |
| NGN-GSI event | 4 – 15 June | Geneva |  |
|  SG/WP 13 | 4 – 15 June | Geneva | 22 May |
|  SG/WP 11 | 11 – 15 June | Geneva | 29 May |
| CWG-WCIT-12 | 20 – 22 June | Geneva | 20 May |
| TSAG | 2 – 4 July | Geneva | 19 June |
| SG/WP 3 | 3 – 7 September\*\* | Moscow\*\* | 21 August \*\* |
| SG/WP 17 | 3 – 7 September | Geneva | 21 August |
| IoT-GSI event | 3 – 7 September | Geneva | 21 August |
| SG/WP 15 | 10 – 21 September | Geneva | 28 August |
| SG/WP 2 | 25 September | Geneva | 12 September |
| GSS | November\*\* | Geneva\*\* |  |
| WTSA-12 | November\*\* | Geneva\*\* |  |
| WCIT-12 | November\*\* | Geneva\*\* |  |
| NGN-GSI event | 3 – 14 December | Geneva |  |
| IPTV-GSI event | 10 – 14 December | Geneva | 27 November |

(\*) Early deadline because ITU is closed during the holiday season (until 2 January 2012 inclusive)

(\*\*) To be confirmed

**ANNEX 3**
(to TSB Circular 230)

Schedule of ITU-T meetings for 2013

|  |  |  |  |
| --- | --- | --- | --- |
| **SG/WP** | **Date** | **Place** | **Deadline for submission****of contributions** |
| IPTV-GSI event | 14 – 18 January | Geneva | 3 January |
| SG 9 | 14 – 18 January | Geneva | 3 January |
| SG/WP 16 | 14 – 25 January | Geneva | 3 January |
| SG/WP 2 | 22 – 31 January | Geneva | 9 January |
| SG/WP 5 | 29 January – 7 February | Geneva | 16 January |
| NGN-GSI event | 18 February. – 1 March | Geneva |  |
|  SG/WP 13 | 18 February. – 1 March | Geneva | 5 February |
|  SG/WP 11 | 25 February. – 1 March | Geneva | 12 February |
| SG/WP 12 | 19 – 28 March | Geneva | 6 March |
| SG/WP 17 | 17 – 26 April | Geneva | 4 April |
| SG/WP 3 | 27 – 31 May | Geneva | 14 May |
| ITU-T Chairmen’s meeting | 3 June | Geneva |  |
| TSAG | 4 – 7 June | Geneva | 22 May |
| NGN-GSI event | 17 – 28 June | Geneva |  |
| IPTV-GSI event | 24 – 28 June | Geneva | 11 June |
| SG/WP 15 | 1 – 12 July | Geneva | 18 June |
| SG/WP 5 | 3 – 12 September | Geneva | 21 August |
| SG/WP 2 | 17 – 26 September | Geneva | 4 September |
| IPTV-GSI event | 28 October – 1 November | Geneva | 15 October |
| SG 9 | 28 October – 1 November | Geneva | 15 October |
| SG/WP 16 | 28 October – 8 November | Geneva | 15 October |
| NGN-GSI event | 4 – 15 November | Geneva |  |
|  SG/WP 13 | 4 – 15 November | Geneva | 22 October |
|  SG/WP 11 | 11 – 15 November | Geneva | 29 October |
| SG/WP 12 | 3 – 12 December | Geneva | 20 November |

**ANNEX 4**
(to TSB Circular 230)

Schedule of ITU-T meetings for 2014

|  |  |  |  |
| --- | --- | --- | --- |
| **SG/WP** | **Date** | **Place** | **Deadline for submission****of contributions** |
| SG/WP 17 | 15 – 24 January | Geneva | 2 January |
| NGN-GSI event | 10 – 21 February | Geneva |  |
| IPTV-GSI event | 17 – 21 February | Geneva | 4 February |
| SG/WP 15 | 17 – 28 March | Geneva | 4 March |
| SG/WP 3 | 31 March – 4 April | Geneva | 18 March |
| SG/WP 5 | 8 – 17 April | Geneva | 26 March |
| SG/WP 2 | 3 – 12 June | Geneva | 21 May |
| IPTV-GSI event | 16 – 20 June | Geneva | 3 June |
| SG 9 | 16 – 20 June | Geneva | 3 June |
| SG/WP 16 | 16 – 27 June | Geneva | 3 June |
| ITU-T Chairmen’s meeting | 27 June | Geneva |  |
| TSAG | 30 June – 3 July | Geneva | 17 June |
| NGN-GSI event | 7 – 18 July | Geneva |  |
|  SG/WP 13 | 7 – 18 July | Geneva | 24 June |
|  SG/WP 11 | 14 – 18 July | Geneva | 1 July |
| SG/WP 12 | 2 – 11 September | Geneva | 20 August |
| SG/WP 17 | 17 – 26 September | Geneva | 4 September |
| NGN-GSI event | 10 – 21 November | Geneva |  |
| IPTV-GSI event | 17 – 21 November | Geneva | 4 November |
| SG/WP 15 | 24 Nov. – 5 Dec. | Geneva | 11 November |
| SG/WP 5 | 9 – 18 December | Geneva | 26 November |

Please note that these dates for 2014 have to be confirmed as soon as room allocation in the ITU premises is done.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_