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| **Telecommunication StandardizationBureau** |  |
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 Geneva, 29 June 2012

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| Ref: | **TSB Collective letter 10/15** |  |
| Tel:Fax:E-mail: | +41 22 730 5515+41 22 730 5853tsbsg15@itu.int | To: * Administrations of Member States of the Union,
* ITU-T Sector Members,
* ITU-T Associates participating in the work of Study Group 15 and
* ITU-T Academia
 |

|  |  |
| --- | --- |
| Subject: | **Meeting of Study Group 15;Geneva, 10-21 September 2012** |

Dear Sir/Madam,

It is my pleasure to invite you to attend Study Group 15 (*Optical transport networks and access network infrastructures*) which is to meet at ITU headquarters, Geneva, from 10 to 21 September 2012 inclusive (see [TSB Circular 230](http://www.itu.int/md/T09-TSB-CIR-0230) of 23 September 2011).

I should like to inform you that the meeting will open at 0930 hours on the first day. Participant registration will begin at 0800 hours at the Montbrillant entrance. Detailed information concerning the meeting rooms will be displayed on screens at the entrances to ITU headquarters. Additional information about the meeting is set forth in [**Annex A**](#Annex_A).

The draft Agendaof the meeting, as prepared by the Chairman of Study Group 15 (Mr Yoichi Maeda), is set out in [**Annex B**](#Annex_B). The draftTimetable, as prepared by the Study Group 15, is set out in [**Annex C**](#Annex_C)**.**

A two-day tutorial for Rapporteurs and Editors will be conducted in Geneva and on-line at the end of the week preceding this SG15 meeting (6-7 September) as announced in [TSB Circular 294](http://www.itu.int/md/T09-TSB-CIR-0294/en).

ISO/IEC JTC1 SC25 will run a collocated meeting during the first week (10-14 September), which will present opportunities for joint sessions with relevant SG15 Questions.

IEEE 802.3 is planning to meet in ITU headquarters (23-27 September) with a joint IEEE/ITU-T workshop being planned for Saturday 22 September.

I wish you a productive and enjoyable meeting.

Yours faithfully,

Malcolm Johnson
Director of the Telecommunication
Standardization Bureau

Annexes: 3

**ANNEX A**

(to TSB Collective letter 10/15)

**MAKING CONTRIBUTIONS**

**DEADLINES FOR CONTRIBUTIONS:** TSAG, at its February 2011 meeting, agreed that the trial of a deadline of 12 (twelve) calendar days for submitting contributions to ITU-T meetings would continue. Such contributions will be published on the Study Group 15 website and must therefore be received by TSB **not later than** 28 August 2012. Contributions received at least **two** months before the start of the meeting may be translated, if requested.

**DIRECT POSTING/DOCUMENT SUBMISSION:** A direct posting system for contributions is now available on-line. The direct posting system allows ITU-T members to reserve contribution numbers and to upload/revise contributions directly to the ITU-T web server. The direct posting system complements the traditional email submission facilities, which you may continue to use at the following address: tsbsg15@itu.int. Further information and guidelines for the new direct posting system are available at the following address: <http://itu.int/net/ITU-T/ddp/>.

**TEMPLATES:** Please use the provided set of templates to prepare your contribution. The templates are accessible from each ITU-T study group web page, under “Delegate resources” (<http://itu.int/ITU-T/studygroups/templates>). The name, fax and telephone numbers and e-mail address of the person to be contacted about the contribution should be indicated on the cover page of all documents.

**WORK METHODS AND FACILITIES**

**INTERPRETATION** will be available upon request for the opening and closing plenary of the meeting. For sessions that are scheduled to be held with interpretation, please note that interpretation only will be provided if a Member State so requests by checking the corresponding box on the registration form, or by sending a written request to TSB, **at least one month before the first day of the meeting**. It is imperative that this deadline be respected in order for TSB to make the necessary arrangements for interpretation.

**PAPERLESS MEETINGS:** In agreement with its Chairman, Mr Yoichi Maeda, Study Group 15 will take further steps towards working in a fully electronic environment. The meeting will therefore be run paperless.

**WIRELESS LAN** facilities are available for use by delegates in all ITU meeting rooms and in the CICG (Geneva International Conference Centre) building. Detailed information is available on the ITU-T website (<http://itu.int/ITU-T/edh/faqs-support.html>).

**E-LOCKERS** are available on the ground floor of the Montbrillant building. Your ITU RFID badge opens and closes the e-locker. Your e-locker is available only for the period of the meeting you are attending, so please ensure that you empty the locker before 23:59 on the last day of the meeting.

**LOAN LAPTOPS:** The ITU Service Desk (servicedesk@itu.int) has available a limited number of laptops on a first-come, first-serve basis, for those who do not have one.

**PRINTERS:** Printers are available in the cyber café on the second basement level of the Tower building, on the ground floor of the Montbrillant building and near the major meeting rooms, for delegates who wish to print documents.

**E-PRINTING:** In addition to the "traditional" print method using printer queues that need to be installed on the user's computer or device, printing documents via e-mail ("e-print") is now possible. The procedure is simply to attach the documents to be printed to an email, that is sent to the desired printer email address (in the form printername@eprint.itu.int). No driver installation is required. For more details, please see <http://itu.int/ITU-T/go/e-print>.

**REGISTRATION, NEW DELEGATES and FELLOWSHIPS**

**REGISTRATION** To enable TSB to make the necessary arrangements, please send by letter, fax (+41 22 730 5853) or e-mail (tsbreg@itu.int) **not later than 10 August 2012**, the list of people who will be representing your Administration, Sector Member, Associate, Academic Institution, regional and/or international organization or other entity. Administrations are requested also to indicate the name of their head of delegation (and deputy head, if applicable).

**Please note that pre-registration of participants to ITU-T meetings is carried out *online* at the ITU-T website (**[**http://itu.int/ITU-T/studygroups/com15**](http://itu.int/ITU-T/studygroups/com15)**).**

**NEW DELEGATES** are invited to attend a **MENTORING PROGRAMME**, including a welcome briefing upon registration, guided visit of ITU headquarters and orientation session on ITU-T. Please check the corresponding box on the registration form if you would like to participate.

**FELLOWSHIPS:** We are pleased to inform you that one full or two partial fellowships per administration will be awarded, subject to available funding, to facilitate participation from Least Developed or Low Income Developing Countries (<http://itu.int/en/ITU-T/info/Pages/resources.aspx>). An application for a fellowship must be authorized by the relevant Administration of the ITU Member State. Fellowship requests (please use enclosed **Form 1)**, must be returned to ITU not later than **10 August 2012** (Please note that at WTSA-08, the Heads of Delegation committed that their candidate chairmen and vice-chairmen would be provided with the necessary resources to fulfill the duties of their office for the full four year term and that it was therefore recognized that the chairmen and vice-chairmen will not receive financial assistance from ITU.)

**KEY DEADLINES (before meeting)**

Two months: - submit contributions for which translation is requested

One Month: - fellowship requests

 - requests for interpretation at opening and/or closing plenary

 - requests for visas

12 Calendar days: - final deadline for contributions

**VISITING GENEVA: HOTELS AND VISAS**

**HOTELS:** For your convenience, a hotel reservation form is enclosed (Form 2). A list of hotels can be found at <http://itu.int/travel/>

**VISAS:** Please remember that citizens of some countries are required to obtain a visa in order to enter and spend time in Switzerland. **The visa must be requested at least four (4) weeks before the date of beginning of the meeting** and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or entity you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa but only within the period mentioned of **four** weeks. Any such request must specify the name and functions, date of birth, number, dates of issue and expiry of passport of the individual(s) for whom the visa(s) is/are requested and be accompanied by a copy of the notification of confirmation of registration approved for the ITU-T meeting in question, and must be sent to TSB by fax (+41 22 730 5853) or e-mail (tsbreg@itu.int) bearing the words **“visa request”**.

**FORM 1 - FELLOWSHIP REQUEST**

(to TSB Collective letter 10/15)

|  |  |  |
| --- | --- | --- |
|  | **ITU-T Study Group 15 meeting****Geneva, Switzerland, 10-21 September 2012** |  |
| **Please return to:** | **ITU** **Geneva (Switzerland)** | **E-mail :** **bdtfellowships@itu.int** **Tel: +41 22 730 5227**  **Fax: +41 22 730 5778** |
| **Request for one full fellowship or two partial fellowships to be submitted before10 August 2012** |
|  | Participation of women is encouraged |  |
| Registration Confirmation I.D. No: ……………………………………………………………………………(Note: It is imperative for fellowship holders to pre-register via the online registration form at:<http://www.itu.int/ITU-T/studygroups/com15>)**Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Name of the Administration or Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Mr. / Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(family name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(given name)****Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Tel.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****PASSPORT INFORMATION :****Date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Passport number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Date of issue: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ In (place) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Valid until (date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Please select your preference**  |
| 1. **□** One full fellowship     or **□** two partial fellowships (per eligible country).
 |
| 1. In case of two partial fellowships, choose one of the following:
 |
|  **□ Economy class air ticket (duty station / Geneva / duty station).** **□ Daily subsistence allowance intended to cover accommodation, meals & misc. expenses.** |
|  |
| **Signature of fellowship candidate:** | **Date:** |
| **TO VALIDATE FELLOWSHIP REQUEST, NAME, TITLE AND SIGNATURE OF CERTIFYING OFFICIAL DESIGNATING PARTICIPANT MUST BE COMPLETED BELOW WITH OFFICIAL STAMP.****N.B. IT IS IMPERATIVE THAT FELLOWS BE PRESENT FROM THE FIRST DAY TO THE END OF THE MEETING.** |
| **Signature** | **Date** |

**FORM 2 - HOTELS**

(to TSB Collective letter 10/15)

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| *This confirmation form* ***should be sent directly*** *to the hotel**of your choice* |

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|  | **INTERNATIONAL TELECOMMUNICATION UNION** |  |

**TELECOMMUNICATION STANDARDIZATION SECTOR**

*SG/WP meeting ------------------------------------- from ------------------------- to ----------------------- in Geneva*

*Confirmation of the reservation made on (date) ------------------------- with (hotel) --------------------------------*

***at the ITU preferential tariff***

*------------ single/double room(s)*

*arriving on (date) --------------------------- at (time) ------------- departing on (date) -------------------------------*

***GENEVA TRANSPORT CARD :*** *Hotels and residences in the canton of Geneva now provide a free "Geneva Transport Card" valid for the duration of the stay. This card will give you free access to Geneva public transport, including buses, trams, boats and trains as far as Versoix and the airport.*

*Family name* -------------------------------------------------------------------------------------------------------------------

*First name*  ------------------------------------------------------------------------------------------------------------------

*Address*  ------------------------------------------------------------------------ *Tel: -------------------------------*

*----------------------------------------------------------------------------------------- Fax: -------------------------------*

*----------------------------------------------------------------------------------------- E-mail:* ------------------------------

*Credit card to guarantee this reservation*: AX/VISA/DINERS/EC (*or* *other) -----------------------------------*

*No.* -------------------------------------------------------- *valid until* -------------------------------------------------

*Date* ------------------------------------------------------ *Signature*  ---------------------------------------------------

**ANNEX B**

(to TSB Collective letter 10/15)

**Draft agenda for the seventh meeting of ITU-T Study Group 15**

Geneva, 10-21 September 2012

1. Opening of meeting
2. Approval of agenda
3. Feedback and Status Reports on interim activities (since December 2012)
	1. Approval of the sixth SG15 meeting reports (December 2011)
	2. TSAG matters of interest to SG15
	3. SG15 interim activities (matters of interest to Plenary)
	4. Status on SG15’s liaison, innovation, marketing, promotion and other roles
	5. Status of draft Recommendations consented
	6. SG15 management matters of interest to Plenary
4. Objectives for this meeting
5. Work Plan for this meeting (Annex C)
6. Conduct of and facilities available for the meeting
7. Documents and their allocation
8. Miscellaneous
9. Reports of Working Parties
	1. Matters for resolution at study group level
	2. Intellectual Property Rights Inquiry
	3. Determination of any draft new/revised Recommendations according to Resolution 1 (TAP)
	4. Consent of Recommendations proposed for approval using Recommendation ITU-T A.8
	5. Agreement of other texts
	6. Status of Recommendations (SG15 work programme)
	7. Liaison and interaction with other groups
	8. Interim Rapporteur/WP activities
	9. Texts for deletion, if any
10. Approval of any draft new/revised Recommendations referred back to SG during AAP
11. Approval of any draft new/revised Recommendations according to Resolution 1(TAP) (Note)
12. Reports on SG15’s liaison, innovation, marketing, promotion and other roles
13. Future activities
14. Miscellaneous
15. Closing

NOTE from SG15 Chairman – With regard to the provisions of Resolution 1, Section 9, I would be grateful if you would inform the Director of TSB by 2400 hours Geneva time on 30 August 2012 whether your Administration assigns authority to Study Group 15 that draft Amendment 1 to Recommendation ITU-T G.9955 (2011) should be considered for approval at the Study Group meeting as requested in Circular 289.

**ANNEX C** (to TSB Collective letter 10/15)

Study Group 15 work plan, 10-21 September 2012 (first week)

 NOTE - Updates to the work plan will be made available on the Study Group 15 website at: [www.itu.int/ITU-T/studygroups/com15](http://www.itu.int/ITU-T/studygroups/com15).

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| --- | --- | --- | --- | --- | --- |
|  | **Monday, 10 September** | **Tuesday, 11 September** | **Wednesday, 12 September** | **Thursday, 13 September** | **Friday, 14 September** |
| Q/15 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 |
| **SG15 Plen** |  | x |  |  |  |  | # |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  |  | \*\* |  |  |  |  |  |  |
| **WP1 Plen** |  |  | x |  |  |  | # |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  |  | \*\* |  |  |  |  |  |  |
| **Q1/15** |  |  |  |  |  |  | # |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  |  | \*\* |  |  |  |  |  |  |
| **Q2/15** |  |  |  | x | x |  | # | 1 | x | x | x | \* |  | x | x | 4 | x |  |  | 6 | 7 | x | x | \*\* |  | x | x | x | x |  |
| **Q4a/15** |  |  |  | x | x |  | # | x | x | x | x | \* |  | x | x | 4 | x |  |  | x | x | x | x | \*\* |  | x | x | x | x |  |
| **Q4b/15** |  |  |  | x | x |  | # | x | x | x | x | \* |  | x | x | x | x |  |  | x | x | x | x | \*\* |  | x | x | x | x |  |
| **Q4c/15** |  |  |  | x | x |  | # | x | x | x | x | \* |  | x | x | x | x |  |  | x | x | x | x | \*\* |  | x | x | x | x |  |
| **WP2 Plen** |  |  | x |  |  |  | # |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  |  | \*\* |  |  |  |  |  |  |
| **Q5/15** |  |  |  | x | x |  | # | x | x | x | x | \* |  | x | x | x | 5 |  |  | x | x |  |  | \*\* |  |  |  |  |  |  |
| **Q6/15** |  |  |  | x | x |  | # | x | x | x | x | \* |  | x | x | x | 5 |  |  | 6 | x | x | 8 | \*\* |  | x | x | 9 | x |  |
| **Q7/15** |  |  |  |  |  |  | # |  |  |  | x | \* |  |  |  |  | 5 |  |  |  |  |  | 8 | \*\* |  |  |  | 9 |  |  |
| **Q8/15** |  |  |  |  |  |  | # |  |  |  |  | \* |  |  |  |  | 5 |  |  |  |  |  |  | \*\* |  |  |  |  |  |  |
| **Q16/15** |  |  |  |  |  |  | # |  |  |  |  | \* |  | x | x | x | 5 |  |  | x | x | x | x | \*\* |  | x | x | x | x |  |
| **Q17/15** |  |  |  |  |  |  | # |  |  |  |  | \* |  |  |  |  | 5 |  |  | x | 7 | x | x | \*\* |  | x | x | x | x |  |
| **Q18/15** |  |  |  | x | x |  | # | x | x | x | x | \* |  | x | x | x | 5 |  |  |  |  |  |  | \*\* |  |  |  |  |  |  |
| **WP3 Plen** |  | x |  |  |  |  | # |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  |  | \*\* |  |  |  |  |  |  |
| **Q3/15** |  |  |  |  |  |  | # | x | x |  |  | \* |  |  |  |  |  |  |  | x | x |  | 8 | \*\* |  |  |  |  |  |  |
| **Q9/15** |  |  |  | x | x |  | # | x | x | x | x | \* |  | x | 3 | x | x |  |  | x | x | x | 8 | \*\* |  | x | x |  |  |  |
| **Q10/15** |  |  |  | x | x |  | # | x | x | x | x | \* |  | x | x | x | x |  |  | x | x | x | 8 | \*\* |  | x | x | x | x |  |
| **Q11/15** |  |  |  | x | x |  | # |  |  | x | x | \* |  | x | 3 | x | x |  |  |  |  | x | 8 | \*\* |  | x | x |  | x |  |
| **Q12/15** |  |  |  | x | x |  | # | 2 | 2 | x | x | \* |  | x | x | x | x |  |  | 6 | x | x | 8 | \*\* |  | x | x | 9 | x |  |
| **Q13/15** |  |  |  | x | x |  | # | x | x | x | x | \* |  | x | 3 | x | x |  |  | x | x | x | 8 | \*\* |  | x | x | x | x |  |
| **Q14/15** |  |  |  | x | x |  | # | 2 | 2 | x | x | \* |  | x | x | x | x |  |  | x | x | x | 8 | \*\* |  | x | x | 9 | x |  |
| **Q15/15** |  |  |  | x | x |  | # | x | x | x | x | \* |  | x | x | x | x |  |  | x | x | x | 8 | \*\* |  | x | x | x | x |  |
| Sessions times: 0 - 0830-0930; 1 - 0930-1045; 2 - 1115-1230; 3 - 1430-1545; 4 - 1615-1730; 5 - 1800→ |
| \*\* Networking event hosted by DSM on the evening of Thursday 13 September.\* Evening sessions 11 and 18 September to plan for WTSA-12. | # Breakfast tutorial on SC25 & SG15 activities on 11 September. |

Study Group 15 Work Plan, 10-21 September 2012 (second week)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday, 17 September** | **Tuesday, 18 September** | **Wednesday, 19 September** | **Thursday, 20 September** | **Friday, 21 September** |
| Q/15 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 |
| **SG15 Plen** |  |  |  |  |  | § |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  |  |  |  | x | x | x |  |  |
| **WP1 Plen** |  |  |  |  |  | § |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |
| **Q1/15** |  |  |  |  |  | § |  |  |  |  |  | \* |  | x | x | x | 11 |  |  |  |  |  |  | 14 |  |  |  |  |  |  |
| **Q2/15** |  |  |  |  |  | § |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  |  | 14 |  |  |  |  |  |  |
| **Q4a/15** |  | x | x | x | x | § |  | x | x | x | x | \* |  | x | x | x | x |  |  | x | x |  |  | 14 |  |  |  |  |  |  |
| **Q4b/15** |  | x | x | x | x | § |  | x | x | x | x | \* |  | x | x | x | x |  |  | x | x |  |  | 14 |  |  |  |  |  |  |
| **Q4c/15** |  | x | x | x | x | § |  | x | x | x | x | \* |  | x | x | x | 11 |  |  | x | x |  |  | 14 |  |  |  |  |  |  |
| **WP2 Plen** |  |  |  |  |  | § |  |  |  |  |  | \* |  |  |  |  |  |  |  | x | x | x |  |  |  |  |  |  |  |  |
| **Q5/15** |  |  |  |  |  | § |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  | 13 | 13 |  |  |  |  |  |  |
| **Q6/15** |  |  |  |  | 10 | § |  |  |  | x | x | \* |  | x | x | x | x |  |  |  |  |  | 13 | 13 |  |  |  |  |  |  |
| **Q7/15** |  | x | x | x | 10 | § |  | x | x |  |  | \* |  |  |  |  |  |  |  |  |  |  | 13 | 13 |  |  |  |  |  |  |
| **Q8/15** |  | x | x | x | 10 | § |  | x | x | x | x | \* |  | x | x |  |  |  |  |  |  |  | 13 | 13 |  |  |  |  |  |  |
| **Q16/15** |  |  |  |  |  | § |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  | 13 | 13 |  |  |  |  |  |  |
| **Q17/15** |  |  |  |  |  | § |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  | 13 | 13 |  |  |  |  |  |  |
| **Q18/15** |  |  |  |  |  | § |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  | 13 | 13 |  |  |  |  |  |  |
| **WP3 Plen** |  |  |  |  |  | § |  |  |  |  |  | \* |  |  |  |  |  |  |  | x | x | x | x |  |  |  |  |  |  |  |
| **Q3/15** |  | x | x | x | x | § |  | x | x |  |  | \* |  |  |  |  | 12 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q9/15** |  | x | x | x | x | § |  | x | x | x | x | \* |  | x | x | x | 12 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q10/15** |  |  |  | x | x | § |  |  |  | x |  | \* |  |  | x |  | 12 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q11/15** |  |  |  | x | x | § |  | x | x |  |  | \* |  |  |  |  | 12 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q12/15** |  | x | x | x | x | § |  | x | x | x | x | \* |  | x | x |  | 12 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q13/15** |  | x | x | x | x | § |  | x | x | x | x | \* |  | x | x |  | 12 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q14/15** |  | x | x | x | x | § |  | x | x | x | x | \* |  | x | x |  | 12 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q15/15** |  |  |  |  |  | § |  |  |  |  |  | \* |  |  |  |  | 12 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Sessions times: 0 - 0830-0930; 1 - 0930-1045; 2 - 1115-1230; 3 - 1430-1545; 4 - 1615-1730; 5 - 1800→\* Evening sessions 11 and 18 September to plan for WTSA-12.§ Evening session on 17 September for innovation and marketing. |

Notes:

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| 1 | Joint Q2/15 session with European Commission, if needed. |
| 2 | Joint Q12, 14/15 session on ASON, Discovery, and DCN architecture topics. If the work can be accomplished in the first quarter, Q12 and 14/15 will meet separately during the second quarter. |
| 3 | Joint Q9, 11, 13/15 session on OTN timing: CPRI, time sync, protection, physical interfaces for timing, etc. |
| 4 | Joint Q2, 4a/15 session on G.fast. |
| 5 | WP2/15 Rapporteurs meeting on proposal to WTSA-12.  |
| 6 | Joint Q2, 12/15 session on integration of OLT and OTN functions. |
| 7 | Joint Q2, 17/15 session on optical line management, if needed. |
| 8 | Joint Q3, 6, 7, 9, 10, 11, 12, 13, 14, 15/15 session - OTN Coordination Meeting. IEEE 802.3 projects status will be included in this meeting. |
| 9 | Joint Q6, 7, 12, 14/15 session on G.872. |
| 10 | Joint Q6, 7, 8/15 session.  |
| 11 | Joint Q1, 4c/15 session.  |
| 12 | WP3/15 Chairman and Rapporteurs only - Report Preparation. |
| 13 | WP2/15 Chairman and Rapporteurs only - Report preparation. |
| 14 | WP1/15 Chairman and Rapporteurs only - Report preparation. |