|  |  |
| --- | --- |
| **Telecommunication Standardization**  **Bureau** |  |
|  |  |

Geneva, 7 December 2012

|  |  |  |
| --- | --- | --- |
| Ref: | **Addendum 1 to TSB Collective letter 11/5** |  |
| Tel: Fax:  E-mail: | +41 22 730 6301 +41 22 730 5853 [tsbsg5@itu.int](mailto:tsbsg5@itu.int) | To:   * Administrations of Member States of the Union, * ITU-T Sector Members, * ITU-T Associates participating in the work of Study Group 5 and * ITU-T Academia |

|  |  |
| --- | --- |
| Subject: | **Meeting of Study Group 5; Geneva, 29 January – 7 February 2013** |

Dear Sir/Madam,

I hereby inform you that a meeting of the Study Group 5 Regional Group for Africa (SG5 RG AFR) will take place on Thursday, 31 January 2013, during the meeting of Study Group 5 (*Environment and climate change*) which is to meet at ITU headquarters, Geneva, from 29 January to 7 February 2013 inclusive.

Meetings of the Study Group 5 Regional Group for the Arab Region and of the Regional Group of SG5 for the Americas may take place on 31 January 2013.

The revised draft **Timetable**, as prepared by the Chairman, is set out in **Annex A.**

Yours faithfully,

Malcolm Johnson  
Director of the Telecommunication  
Standardization Bureau

Annex: 1

**ANNEX A**

Draft timetable for the meeting of Study Group 5  
(Geneva, 29 January – 7 February 2013)

| **Room**  **Date** | **G3 (30)** | **H1(50)** | **H2(50)** | **M(60)** | **L1(30)** | **K1(50)** | **K2 (50)** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Tuesday, 29 January** |  |  |  |  |  |  |  |
| 09:30 – 11:30 | Management (M416) |  |  |  |  |  |  |
| 11:30 – 12:30 |  |  |  |  |  |  |  |
| 14:30 – 17:30 |  |  |  |  |  | SG5 PLEN  (Room K) | |
| **Wednesday, 30 January** |  |  |  |  |  |  |  |
| 09:30 – 10:30 |  |  |  |  |  | Opening of  WP1  WP2 WP3  (in series)  (Room K) | |
| 11:00 – 12:30 |  |  |  |  |  |
| 14:30 – 15:30 |  |  |  |  |  |
| 16:00 – 17:30 |  |  |  |  |  |
| **Thursday, 31 January** |  |  |  |  |  |  |  |
| 09:30 – 10:30 | Q1(WP1/5) |  |  | Q18(WP3/5) |  | Q19(WP3/5) | Q6(WP2/5) |
| 11:00 – 12:30 | Q1(WP1/5) |  |  | Q18(WP3/5) |  | Q19(WP3/5) | Q6(WP2/5) |
| 12:30 – 14:30 |  |  |  |  |  | Newcomers’session | |
| 14:30 – 15:30 | Q2(WP1/5) |  |  | Q18(WP3/5) |  | Q13(WP3/5) | Q7(WP2/5) |
| 16:00 – 17:30 | Q2(WP1/5) |  |  | Q18(WP3/5) |  | Q13(WP3/5) | Q7(WP2/5) |
| 17:30 – 19:30 | SG5 RG |  |  |  |  | SG5 RG AFR | SG5 RG |
| Friday, 1 February |  |  |  |  |  |  |  |
| 09:30 – 10:30 |  | Q8(WP2/5) | Q17(WP3/5) | Q18(WP3/5) | Q3(WP1/5) |  |  |
| 11:00 – 12:30 |  | Q8(WP2/5) | Q13(WP3/5) | Q18(WP3/5) | Q3(WP1/5) |  |  |
| 12:30 – 14:30 |  |  |  |  |  |  |  |
| 14:30 – 15:30 |  | Q9(WP2/5) | Q13(WP3/5) | Q18(WP3/5) | Q4(WP1/5) |  |  |
| 16:00 – 17:30 |  | Q9(WP2/5) | Q13(WP3/5) | Q18(WP3/5) | Q4(WP1/5) |  |  |

| **Room**  **Date** | **G3 (30)** | **H1(50)** | **H2(50)** | | **M(60)** | **L1(30)** | **K1(50)** | **K2 (50)** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Monday, 4 February |  |  |  | |  |  |  |  |
| 09:30 – 10:30 |  | Q10(WP2/5) | Q14(WP3/5) | | Q16(WP3/5) | Q4(WP1/5) |  |  |
| 11:00 – 12:30 |  | Q10(WP2/5) | Q14(WP3/5) | | Q16(WP3/5) | Q4(WP1/5) |  |  |
| 14:30 – 15:30 |  | Q11(WP2/5) | Q13(WP3/5) | | Q17(WP3/5) | Q5(WP1/5) |  |  |
| 16:00 – 17:30 |  | Q11(WP2/5) | Q15(WP3/5) | | Q17(WP3/5) | Q5(WP1/5) |  |  |
| **Tuesday, 5 February** |  |  |  | |  |  |  |  |
| 09:30 – 10:30 |  |  | Q15(WP3/5) | | Q17(WP3/5) | Q5(WP1/5) |  |  |
| 11:00 – 12:30 |  | Q12/PLEN (Room H) | | |  |  |  |  |
| 14:30 – 16:00 |  | Joint Coordination Activity on ICT and Climate Change  (Room H) | | |  |  |  |  |
| 16:15 – 18:00 |  |  |  |  |
| **Wednesday, 6 February** |  |  | |  |  |  |  |  |
| 09:30 – 10:30 |  | Closing of  WP1  WP2 WP3  (in series)  (Room H) | | |  |  |  |  |
| 11:00 – 12:30 |  |  |  |  |  |
| 14:30 – 16:00 |  |  |  |  |  |
| 16:00 – 17:30 |  |  |  |  |  |
| **Thursday, 7 February** |  |  | |  |  |  |  |  |
| 08:30 – 09:15 | Management (M416) |  | |  |  |  |  |  |
| 09:30 – 10:30 |  | SG5 PLEN | | |  |  |  |  |
| 11:00 – 12:30 |  | SG5 PLEN | | |  |  |  |  |
| 14:30 – 16:00 |  | SG5 PLEN | | |  |  |  |  |

**Note**

Opening Plenary starts at 14:30

Closing Plenary sessions are 09:30 -12:30 and 14:00 – 16:00

Management Team meetings will be held as follows:

* Tuesday, 29 January from 09:30 to 11:30
* Thursday, 7 February from 08:30 – 09:30

SG5 Orientation session for newcomers & Newcomers’ discussion with SG5 management (originally scheduled for 29 January 2013) will now take place from 13:30 – 14:30 on 31 January 2013.

Joint Coordination Activity on ICT and Climate Change will now take place on 5 February from 14.30 to 18.00 hours in Room H.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_