



General Secretariat (SG)

Geneva, 13 October 2026

Ref.: **DM-26/1009**
Contact: Ms Béatrice Pluchon
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To ITU Sector Members by virtue of Nos 229 and 231 of the Convention of the International Telecommunication Union;

To Observer Organizations by virtue of Nos 269 C of the Convention of the International Telecommunication Union (Intergovernmental organizations operating satellite systems)

Attn: Focal points for attendance at PP-26

Subject: **Organizational arrangements for the ITU Plenipotentiary Conference (PP-26)**

Dear Madam/Sir,

Further to ITU invitation letter [DM-25/1006](#) sent on 8 December 2025, I have the honour to inform you that the ITU Council, at its extraordinary session on 25 August 2026, decided to maintain Doha, Qatar, as the venue of the Conference. Accordingly, the secretariat was instructed to continue the preparations for the Conference as planned. In this regard, I am pleased to invite you to note the following arrangements for Plenipotentiary Conference (PP-26), which will take place in Doha from 9 to 27 November 2026 at the [Doha Exhibition and Conference Center](#) (DECC).

Calendar of work

To assist you with preparations for the work of the conference, a preliminary draft time management plan for PP-26 is published on the PP website [here](#).

The following meetings are scheduled for the weekend prior to PP-26 as well as the first day:

Saturday, 7 November 2026

- Last meeting of the 2026 session of the Council: 0930-1230 hours (Doha time).

Monday, 9 November 2026

- Opening Ceremony: 1030-1130 hours; and
- First Plenary Meeting: 1430-1730 hours.

The GSMA will hold Mobile World Congress Doha 26 (MWC26) from 8 to 10 November 2026 at the DECC, alongside PP-26. Further information on the programme and attendance will be communicated in due course.

As per the General Rules of Conferences, assemblies and meetings of the Union, elections will start on Thursday, 12 November 2026. Following the election of the new Member States of the Council, an extraordinary session of the 2027 Council will take place in Doha on Friday, 27 November 2026.

Information on social and side events will be available in due course on the [PP-26 Programme webpage](#).

PP-26 social events may be open to all delegates or restricted to specific categories such as Heads of Delegation. Delegates are kindly requested to check and respect the eligibility information indicated for each event before attending.

Registration

Registration for PP-26 opened in September and is carried out exclusively online at pp.itu.int/2026/en/participation/registration/. Please note that to register for PP-26, each participant must have an [ITU user account](#).

Sector Members indicated in Circular Letter DM-25/1006 are strongly encouraged to review the conditions and process for payment of the contributory unit applicable to the effective attendance of non-exempted Sector Members, available on the [Sector Member registration - PP-26](#) webpage.

Organizations are encouraged to include women and young people in their delegation. In this regard, the target is for women to represent at least 40% of delegates and for youth delegates (under 35 years of age) to represent at least 20% of participants

A new mobile-friendly platform for Designated Registration Focal Points (DRFP) is available and provides improved navigation, enhanced search capabilities, and a more intuitive user experience.

Host Country Registration and Hayya Entry Permit (Visas)

Host Country registration is required for all eligible ITU delegates to enter Qatar. All international delegates must have a valid Hayya Entry Permit, where applicable. Delegates must complete the Host Country registration and Hayya Entry Permit process via the designated online portal at <https://hayya.qa>. Delegates must independently apply for their Hayya e-Visa using a unique Registration ID code (voucher), which will be provided *only after* receiving their official PP-26 confirmation of registration. Please note that visas and entry permits are handled entirely by the Host Country, not the ITU secretariat.

Delegates should not begin any separate Host Country or Hayya application process BEFORE receiving their PP-26 confirmation of registration and unique Registration ID (voucher).

Please note that international delegates currently residing in Qatar, are NOT required to complete the Host Country registration and Hayya Entry Permit process via the designated online portal. Such delegates should instead contact the Host Country Guest Management team at ITU-delegations@gm.gov.qa for guidance on the applicable arrangements and procedures.

Arrivals and departure at Hamad International Airport (DOH)

Welcome and information desks will be made available at Hamad International Airport (DOH) during arrivals within the luggage belt area, indicated by special signs. Dedicated passport control check points for PP-26 attendees may be set, if needed, during peak periods of arrivals and departures.

Transfer service from DOH to the recommended hotels, and from the recommended hotels to the Conference venue will be provided. The list of recommended hotels can be found at www.pp26-doha.gov.qa/en/Plan-your-Travel/Accommodation.

Badging and access to the Doha Exhibition and Conference Center for the ITU PP-26

Access to the DECC for the ITU PP-26 will require a valid event photo badge issued at the DECC counters.

Before collecting the event photo badge, proof of registration will be required to physically access the venue. This proof of registration will only allow access to the badging area. Delegates are also reminded to have a valid identity card or passport ready for verification at the badging desk.

Attendees should carry and visibly display their official badge at all times while at the Conference venue.

Please note that the ITU photo badge will give access to the GSMA area, while the GSMA credential will not give access to the ITU PP-26. Information on badge collection arrangements, opening hours and applicable access procedures will be made available on the [PP-26 Registration webpage](#).

Preparing your travel

Information on travel, hotel accommodation, Doha, and Qatar tourism can be found on the Host Country website at www.pp26-doha.gov.qa/.

Delegates are kindly informed that the Host Country has arranged a promotional travel offer with Qatar Airways for those attending PP-26. Information on the offer, including applicable booking conditions, can be found on the Host Country website at [Flights Information](#).

Other practical information

Details on the conference venue, room bookings, media, communication and IT facilities, as well as other practical arrangements, are available on the [ITU PP-26 website](#).

The PP-26 Newsroom provides press, digital and communication assets at pp.itu.int/2026/en/newsroom.

Information on the use of the ITU and PP-26 logos can be found here: pp.itu.int/2026/en/about/about-pp26/use-of-logo/.

Documentation for the Conference

In accordance with the [General Rules of conferences, assemblies and meetings of the Union](#) (GR 39-47), proposals for the work of the Conference are made available at the PP-26 website at: <https://pp.itu.int/2026/en/documents/official-documents/>.

In line with Decision 5 (Rev. Bucharest, 2022), and as per Council 2017 decision, PP-26 will be conducted in a paperless manner. No paper copies of documents will be provided. PP-26 documents are published on the Conference website in accordance with the [ITU Information/document access policy](#) as approved by PP-18.

Greening the PP

In line with its commitments to reduce its impact on the environment, ITU is undertaking efforts to make PP-26 as “green” as possible. Attendees are invited to support these efforts and make environmentally friendly choices concerning travel, accommodation, gifts, social event collateral, energy usage, waste generation, and recycling, among other considerations. Detailed information on how you can contribute towards greening the conference is available here. To support the assessment of the event’s greenhouse gas emissions, attendees are invited to complete a voluntary questionnaire on their travel arrangements.

The information collected will be used solely to help estimate the carbon footprint of the event and strengthen transparency regarding its environmental impact.

I look forward to welcoming you in Doha in November 2026.

Yours faithfully,

(signed)

Doreen Bogdan-Martin
Secretary-General