



General Secretariat (SG)

Geneva, 13 February 2026

Ref.: **DM-26/1000**
Contact: Ms Béatrice Pluchon
E-mail: gbs@itu.int

To Member States of ITU Council

Subject: **Organization of the 2026 session of the Council, 28 April – 8 May 2026**

Dear Councillor,

In accordance with Rule 1 of the Rules of Procedure of the Council, I have the pleasure to inform you that the 2026 session of the Council will be held physically at ITU headquarters from **Tuesday, 28 April to Friday, 8 May 2026**.

An informal briefing with Councillors will take place on Monday, 27 April from 1730 to 1830 hours.

The informal briefing will be preceded by a meeting of the Council Working Group on the Strategic and Financial Plans for 2028-2031 (CWG-SFP) from 0930 to 1230 hours followed by a joint meeting of the CWG-SFP and the Council Working Group on financial and human resources from 1530 to 1730 hours in Room C.

Additionally, as outlined in [CL-26/6](#) on the Follow-up of the Council Working Groups and Expert Groups, the following virtual information sessions will be held:

- Information session on the Methodology for provisions of estimates of the financial implications of proposed decisions and resolutions at ITU conferences and assemblies, Tuesday, 3 March, 1300-1400 hours; and
- Information session on the review of the regional presence, Thursday, 5 March, 1300-1400 hours.

Registration for these sessions will be carried out exclusively online [here](#).

Preliminary draft agenda

A preliminary draft agenda of the 2026 ordinary session is attached in [Annex 1](#). A draft time management plan is under preparation and will be sent to you in due course.

As per Council rule of procedure 4.3, Member States of the Union shall communicate to the Secretary-General at least 8 weeks before the opening of the session (**before 3 March 2026**), any further item they would like to propose.

Confirmation of councillors

The roles of *Councillor*, *Alternate*, and *Advisor* are described in [Annex 2](#). In this regard, I would like to invite you to inform the secretariat if your Councillor has changed.

If you are a new Councillor and would like to receive a briefing on the Council and your role as Councillor, please contact the secretariat at gbs@itu.int by **13 March 2026**.

Registration

Registration for the 2026 session of the Council will be carried out **exclusively online** at the following webpage: council.itu.int/2026/en/participation/.

As per Rule 6 of the Council Rules of Procedures, only one delegate should be identified as *councillor* under “function” in the registration system. Each Member State of the Council may designate one or more persons as *alternate* to act in the place of the councillor. Other members of the delegation should be registered as *advisers*.

In line with Resolutions 70 and 198 (Rev. Bucharest, 2022), I would like to invite you to support and encourage the participation of women and young people in your delegation.

Information related to badge collection will be made available in the e-confirmation of registration as well as on the Council website (council.itu.int/2026/en/participation/).

Documentation

In accordance with Annex 2 to Decision 5 (Rev. Bucharest, 2022), paragraph 10, and in order to reduce cost of documentation, Council documents will be made available **exclusively online** on the website at council.itu.int/2026/en/documents/.

To facilitate the preparation of your delegation for the session, key resources on topics such as Financial and Human Resources matters, membership information, internal governance, etc. are available on the Council website [here](#), as well as the Basic Texts, Rules of Procedure of the Council, etc., [here](#).

An ITU C26 Sync Application will facilitate the download of C26 documents from the ITU server to your local drive. This application will be available on the Council website and is configured to synchronize the latest published documents. If you wish to be notified by e-mail when new or updated Council documents are posted, kindly update your TIES access at www.itu.int/en/ties-services/.

Contributions to the Council should be submitted as soon as possible to contributions@itu.int. In accordance with Council Decision 556, all contributions should be submitted **no later than 14 calendar days** before the opening of the meeting, i.e. **14 April 2026**. Member States are invited to send their contributions to the meeting by using the [template](#) available on the Council-26 website.

As per [ITU information/document access policy](#), Council input documents will be publicly accessible, unless otherwise requested by the submitter(s) of the document.

In accordance with Council Decision 495, should a Member State of the Council deem that an information document needs to be considered by the Council for further action, the said Member State of Council should express its wish to have the information document translated in all six official languages, no later than five (5) calendar days after its publication on the Council website.

Machine translations will be available upon publication of documents and contributions pending the availability of the official translation if applicable.

Travel, subsistence, and insurance expenses

In accordance with No. 57 of the Convention of the ITU, “the travelling, subsistence and insurance expenses incurred by the representative of each Member State of the Council belonging to the category of developing countries, the list of which is established by the UNDP, in that capacity at

Council sessions, shall be borne by the Union". Councillors may wish to contact the ITU travel section for more information at travel@itu.int. Councillors who are eligible are kindly requested to make their travel arrangements well in advance in order to take advantage of lower prices and help minimize costs for the Union.

Hotel accommodation

Reductions on hotel prices in Geneva have been obtained for delegates participating in ITU meetings. The list of the hotels concerned along with a reservation form **to be sent directly to the hotel** can be found at www.itu.int/net4/travel/index.aspx.

Social events

Coffee breaks, lunch-time gatherings, and evening receptions at the Council are highly appreciated occasions where participants connect, network, and refresh between meeting sessions.

The ITU Protocol Service maintains and centralizes a social events calendar to coordinate time slot reservations and provide relevant information to Member States. Member States planning to host a social event at the Council are encouraged to contact the ITU Protocol Service at protocol.service@itu.int as early as possible. The finalized calendar of social events will be published on the Council-26 website closer to the event dates.

I look forward to welcoming you in Geneva.

Yours faithfully,

(signed)

Doreen Bogdan-Martin
Secretary-General

Annex 1: Preliminary draft agenda of the 2026 session of the Council

Annex 2: Information on nomination of the Councillor

ANNEX 1

Preliminary draft agenda of the 2026 session of the Council

| Agenda item | Title |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| PL 1 | Building a fit-for-purpose ITU |
| | State of the Union |
| | Report on the implementation of the strategic plan and the activities of the Union for 2022-2026 |
| | Update on ITU Transformation process and roadmap |
| PL 2 | Delivering as one ITU (General policy, strategy, and activities) |
| | Draft four-year rolling operational plans for the Union for 2027-2030 |
| | Report by the Chair of the Council Working Group for the strategic and financial plans 2028-2031 (CWG-SFP), including the draft Strategic Plan 2028-2031 |
| | Draft Financial Plan 2028-2031 |
| | Strengthening the regional presence |
| | Final report of the review of the regional presence |
| | Report by the Chair of the Council Working Group on child online protection (CWG-COP) |
| | Four-year report of the CWG-COP |
| | Report by the Chair of the Council Working Group on languages (CWG-LANG) |
| | Four-year report of the CWG-LANG |
| | Report by the Chair of the Council Working Group on International Internet-related Public Policy Issues (CWG-Internet) |
| | Four-year report of the CWG-Internet |
| | Final report of the Expert Group on the International Telecommunications Regulations (EG-ITRs) |
| | Report by the Chair of the Council Working Group on WSIS and the SDGs (CWG-WSIS&SDGs) |
| | Four-year report of the CWG-WSIS&SDGs |
| | Final and comprehensive report on the ITU activities for WSIS implementation and the 2030 Sustainable Development Agenda |
| | Report on the outcomes of the UNGA WSIS+20 overall review in 2025 |
| | Gap analysis on updating Council Resolutions 1332 and 1334 and PP Resolution 140 in light of the WSIS+20 outcomes |
| | ITU Internet activities: Resolutions 101, 102, 133, 180 and 206 |
| | World Telecommunication and Information Society Day (WTISD) |
| | UN80 and ITU |

| Agenda item | Title |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| | Artificial intelligence technologies and telecommunications/information and communication technologies |
| | Update on the implementation of the ITU Council Resolution 1408 on assistance and support to Ukraine for rebuilding their telecommunication sector |
| | Report on the implementation of the ITU Council Resolution 1424 on assistance and support to Palestine |
| | Report on the Standing Committee on Administration and Management |
| PL 3 | Improving governance (ITU statutory conferences, assemblies, Council and CWG matters, RRB) |
| | Report on the 2025 World Telecommunication Development Conference (WTDC-25) |
| | Preparations for the 2026 World Telecommunication/ICT Policy Forum (WTPF-26) |
| | Preparations for the 2026 Plenipotentiary Conference (PP-26) |
| | Preparations for the 2027 Radiocommunication Assembly (RA-27) and World Radiocommunication Conference (WRC-27) |
| | Financial analysis of CWG clusters |
| | Proposed dates and duration of the 2027, 2028, 2029 sessions of the Council and the CWG clusters for 2027-2029 |
| | Schedule of future conferences, assemblies and meetings of the Union: 2026-2029 |
| | Obsolete Council Resolutions & Decisions |
| ADM 1 | Strengthening organizational excellence (Budget and finance) |
| | Report by the Chair of the Council Working Group on Financial and Human Resources (CWG-FHR) |
| | Four-year report of the CWG-FHR |
| | Report of the Budget Control Committee of the WTDC-25 |
| | Annual review of revenue and expenses of the implementation of the budget 2026, including the global reduction of the budget 2026-2027 |
| | Allocation of 2025 savings |
| | Contributory units: Provisional choices, Member State compliance, and methodology for review and revision |
| | Letter from Ecuador on its contributory defraying |
| | Satellite network filings - Cost recovery methodology |
| | Cost Recovery for the processing of satellite network filings |
| | Arrears and special arrears accounts |
| | Abrogation of the Council Decision 601 on IIN registration |
| | Information and Communication Technologies Development Fund (ICT-DF) |

| Agenda item | Title |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| | The After-Service Health Insurance (ASHI) liability |
| | Requests for fee exemption from international organizations |
| | Provisional participation of entities dealing with telecommunication matters in the activities of ITU |
| ADM 2 | Strengthening organizational excellence (Accountability) |
| | Unaudited accounts: Unaudited Financial operating report for 2025 |
| | Audited accounts: Audited Financial operating report for 2025 (<i>final meeting</i>) |
| | External Auditor report: Union's accounts 2025 (<i>final meeting</i>) |
| | Report from the Oversight Unit's internal audit function |
| | Report from the Oversight Unit's investigation function |
| | Oversight Unit two-year evaluation plan (2026-2027) |
| | Report from the Ethics Office |
| | Strengthening risk management and the internal control system |
| | Fifteenth report of the Independent Management Advisory Committee (IMAC) |
| | JIU reports on United Nations system-wide issues for 2024-2025 and recommendations to executive heads and legislative bodies |
| ADM 3 | Strengthening organizational excellence (Enabling environment, Human resources, IT, Headquarters) |
| | Progress report on the implementation of the Human Resources Transformation Plan and of Resolution 48 |
| | Changes in the conditions of service under the United Nations common system |
| | ITU Human Resources Strategic Plan 2026-2027 |
| | Report on progress on the Union's headquarters premises project |
| | Campus strategic plan |
| | Review of Council decisions related to the Headquarters premises project |
| | Report from the Member States Advisory Group (MSAG) |
| | Update on business continuity during the new ITU HQ building construction period |
| | Enhancing intersectoral coordination across ITU |
| | Strengthening ITU's internal digital foundations for transformation – Strategy, enterprise architecture, ICT governance and IT operating model |
| | Proposed selection process for host countries of ITU conferences and assemblies |
| | Reducing financial burdens on host countries of ITU conferences, meetings, and activities |

| Agenda item | Title |
|-------------|---------------------------------------------------------------------------------------------------|
| | INFORMATION DOCUMENTS AND MISCELLANEOUS |
| | Situation of arrears of the Union at 31 March 2026 |
| | ITU Council contribution to the High-Level Political Forum on Sustainable Development (HLPF) 2025 |
| | Report on voluntary contribution revenue 2025 |
| | Collaboration with the UN system |
| | Chairs and Vice-Chairs of the Council Working Groups, Expert Groups, and Informal Expert Groups |
| | PP-26 draft time management plan |
| | Guidelines for harmonizing Plenipotentiary Conference resolutions and decisions |
| | Report on the Results of the Employee Engagement Survey |
| | Report on the Dalberg recommendations for the General Secretariat Restructuring |
| | Follow up of Forensic Audit and Internal Audit recommendations |
| | Investigations statistics from the Oversight Unit |
| | Additional information on implementation of Council Decisions 600 and 601 |
| | List of governance boards |
| | Statement by the Staff Council |

ANNEX 2

Nomination of the Councillor

1 Definitions (as per extract of the Rules of Procedure of the Council)

Councillor: the person appointed by a Member State of the Council as its representative.

- The person appointed as a councillor shall be accredited by his administration by a letter or fax addressed to the Secretary-General.

Alternate: any person designated by a Member State of the Council to act in the place of the councillor.

- Each Member State of the Council may designate one or more persons as alternate to act in the place of the councillor.

Adviser: any person who advises or assists a councillor at the meeting.

- A councillor may be accompanied at any meeting by one or more advisers, who may participate in the deliberations

2 Role of the Councillor (recommendations as per practice)

- Represents its Member State in the Council and participates in annual Council sessions and related meetings
- Takes an active role in session, may chair ad-hoc/drafting groups, as required
- Takes decisions on agenda items under discussion and votes, if required
- Reviews and examines documentation prior to the annual session
- Receives official correspondence on all Council matters.

3 Should there be a change in your Councillor, please send the following information to the secretariat (gbs@itu.int), for internal use only, preferably before 23 March 2026

- The name of your councillor for the 2026 session of the ITU Council
 - The name of an alternate may also be designated
 - E-mail address
 - Preferably a mobile phone number
 - A recent ID-type photo.
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