



## General Secretariat (SG)

Geneva, 28 August 2025

Ref: **CL-25/36**  
Contact: Mr Alassane Ba  
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- To the Member States of the Union

Subject: Investing in ITU and Our Shared Digital Future - Member State Unit Contributions

Dear Sir/Madam,

Now more than ever, the world needs the ITU. The emergence of technologies such as artificial intelligence, 6G, and next-generation satellite systems, alongside growing cyber threats, interference among networks, and the pressing call to bridge the digital divide, underscore the importance of international coordination and collaboration through ITU.

As we prepare for the Plenipotentiary Conference in November 2026 (PP-26), I respectfully encourage your Administration to consider increasing or at a minimum, maintaining its unit contribution. The contributory unit is currently CHF 318,000, and it is expected to be confirmed at this level at PP-26.

Your sustained support will help ITU deliver the following benefits for Member States:

- Continue to serve your Administration efficiently and responsively;
- Uphold our unique role as a neutral, trusted platform for global digital cooperation and capacity building;
- Establish the framework (Radio Regulations) that allows radiocommunication services to operate free from harmful interference, supporting government, essential services, industry and commerce, and society as a whole;
- Support the development of telecommunication standards as well as policy and regulatory reforms that drive innovation, interoperability, investment and employment; and,
- Advance equitable access to communication technologies for all, by reaching the remaining 2.6 billion people who are not connected.

The ITU has long played a central role in bringing together Member States, industry leaders, and academia to ensure global access to communication technologies. I encourage you to watch this [short video](#) highlighting our 160-year journey and the impact of our collective efforts.

At our recent Council session, I heard delegates call for a strong, modern, and fit-for-future ITU to continue responding effectively to the evolving needs of our membership. That is why we are implementing an ambitious transformation programme to reduce costs while investing in new skills

and technology to modernize our services for members. In doing so, we will deliver an even greater return on your Administration's investment.

As we prepare for PP-26, this is the critical moment to shape the future of ITU and realize our collective ambitions for this Union. In support of this shared effort, I kindly ask that your Administration indicate its chosen provisional number of units by responding to this letter before 31 December 2025. Details are outlined in Annex.

For any questions regarding this process or your Administration's financial contributions to the ITU, please contact [Finance@itu.int](mailto:Finance@itu.int). To learn more about ITU's ongoing work and impact, please refer to ITU's case for investment, available [here](#).

Thank you for your continued support and commitment to the mission of the ITU.

Yours faithfully,

*(signed)*

Doreen Bogdan-Martin  
Secretary-General

## Backgrounder

### ***Provisional choice of class of contribution by Member States of the Union for the period from 1 January 2028 to 31 December 2031 and preliminary amount of contributory unit for this period.***

Since the International Telecommunication Union was founded, its Member States have been free to choose their class of contribution within the limits of the scale set forth in Article 33 of the Convention of the International Telecommunication Union. The principle of free choice of class of contribution for defraying Union expenses has been maintained by past successive Plenipotentiary Conferences.

The scale adopted by the 2010 Plenipotentiary Conference held in Guadalajara, Mexico, from which each Member State shall choose its class of contribution, is as follows:

From the 40 unit class to the 2 unit class:

- in steps of one unit

Below the 2 unit class, as follows:

- 1 1/2 unit class
- 1 unit class
- 1/2 unit class
- 1/4 unit class
- 1/8 unit class\*
- 1/16 unit class\*

In addition to the above-mentioned classes of contribution, any Member State may choose a number of contributory units over 40 (No. 469 of the Convention).

The purpose of the draft financial plan that is to be prepared for the period 2028-2031 is to provide a reference for the 2026 plenipotentiary conference to establish the basis for the budget of the Union and determine related financial limits, until the next plenipotentiary conference, after considering all relevant aspects of the work of the Union in the period concerned (Article 8, No. 51, of the Constitution).

Pursuant to Decision 5 (Rev. Bucharest, 2022) of the Plenipotentiary Conference, *the Council was invited* to fix, to the extent practicable, the preliminary amount of the contributory unit for the period 2028-2031 at its 2025 ordinary session, and *the Member States are invited* to announce their provisional class of contribution for the period 2028-2031 before the end of the calendar year 2025.

At the proposal of the Secretary-General, the June 2025 session of Council decided to set the preliminary amount of the contributory unit at 318 000 Swiss francs for the period 2028-31, maintaining zero nominal growth since 2006.

As was done at the last Plenipotentiary Conference, this decision will serve as a basis for discussing the Financial Plan for all Member States and allow for adequate preparation before the 2026

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\* Only Member States listed by the United Nations as least developed countries (<https://www.un.org/ohrrls/content/profiles-ldcs>) and those determined by the Council may select the 1/8- and 1/16-unit classes of contribution.

Plenipotentiary Conference. Moreover, if the Member States notify the Secretary-General of their provisional choice of class of contribution sufficiently early, this will make it possible to establish the draft Financial Plan for 2028-31 on an even more reliable and realistic basis.

The Plenipotentiary Conference, to be held in Doha, Qatar, from 9 to 27 November 2026, will determine during its first week the provisional upper limit of the contributory unit, taking into account changes in contribution classes notified by Member States to the Secretary-General and those that remain unchanged.

Bearing in mind the draft financial plan as revised, the Plenipotentiary Conference will determine the definitive upper limit of the amount of the contributory unit. No. 161E of the Constitution further provides that each Member State will then be invited to announce, before the Monday of the last week of the plenipotentiary conference, its definitive choice of class of contribution.

Member States which have failed to notify the Secretary-General of their decision by the date set by the plenipotentiary conference shall retain the class of contribution previously chosen (No. 161F of the Constitution).